

**INDIAN MARITIME UNIVERSITY  
KOCHI CAMPUS**

**JOINING INSTRUCTIONS TO SELECTED CANDIDATES FOR  
“THREE YEAR B.Sc. (NAUTICAL SCIENCE)”**

*These instructions are campus specific and are in addition to instructions already given by the IMU Headquarter, Chennai.*

**A. DOCUMENTS TO BE SUBMITTED AT THE TIME OF JOINING**

- i) As instructed by IMU HQ vide Circular No.1731, “IMU-Online Counselling 2017 –Admissions to U.G.Programmes in IMU Campuses – Procedure for Verification of Original Certificates, Medical Fitness, etc and payment of Semester Fee - reg”. Circular No.1731 is available in the Website- [www.imu.edu.in](http://www.imu.edu.in).
- ii) The following Original Certificates should be produced by the Candidates for the Verification process:-
  - a. Proof of Age- Birth Certificate/SSLC or equivalent marksheet.
  - b. Higher Secondary School or Equivalent marksheet.
  - c. Community Certificate (for ST,SC and OBC- Non Creamy Layer)
  - d. Copy of IMU’S CET Admit Card/Hall Ticket.
  - e. Printed copy of Online Counseling particulars.
  - f. Domicile Certificate for candidates allotted seats reserved for North Eastern States, Jammu & Kashmir, Andaman & Nicobar Islands and Lakshadweep Islands.
- iii) 8 Nos.passport size photographs (front view with both ears visible) in light coloured shirt with dark background.
- iv) Parents/guardian consent form duly filled up (**Annexure I**).
- v) Letter of Indemnity (to be on Rs.100/- Judicial paper in the enclosed proforma (**Annexure- II**))

**NOTE :** a) Selected candidate should preserve enough numbers of attested copies of the documents (for their own use) before submitting the originals to IMU, Kochi Campus. The original documents submitted at IMU, Kochi Campus will be returned to candidates only after completion of the course.

- b) The above testimonial in separate sets i.e. first set of originals and second set of three self attested copies (in serial order as instructed) should be submitted at the time of admission.
- c) Medical Fitness Certificate: - Candidates should produce a Medical Fitness Certificate with confirmation of eye sight fitness from a panel of Doctors/Hospitals approved by the Director General of Shipping, KOCHI.(*certificate to be in the prescribed format*)
- d) Eye sight should be 6/6 vision in Each Eye WITHOUT Visual aids and normal colour vision for Nautical Science and Maritime Science Programme.

- e) Eye sight should be 6/12 both eyes unaided and normal colour vision for B.Tech (M.E.) and it may be corrected with glasses maximum+2.5 only for B.Tech. (M.E.)6/9 in good eye and 6/18 in bad eye.
- f) Students are instructed to fill the online anti ragging undertaking ([http://www.antiragging.in/Site/Affidavits\\_Registration.aspx](http://www.antiragging.in/Site/Affidavits_Registration.aspx)) and submit the hard copy of the same at the time of admission.

**ANY SUPPRESSION OF TRUTH, MISREPRESENTATION OF FACTS FOR FALSE INFORMATION IN ANY OF THE ESSENTIAL REQUIREMENTS WILL RESULT IN CANCELLATION OF ADMISSION AND FORFEITURE OF FEES AND RENDER THE CANDIDATE LIABLE TO PROSECUTION.**

**B. PASSPORT**

Passport is essential for issuance of CDC (document issued to seaman by Govt. of India). All those candidates who are not having passport, they should apply for the passport before joining the course.

**C. GENERAL POINTS TO NOTE:**

- i) Gold ornaments and articles of adornment and other valuables are NOT allowed.
- ii) Electrical apparatus are NOT permitted in the Hostel.
- iii) Cadets are NOT allowed to keep motor vehicles/ bicycles in the Campus.
- iv) Cadets are advised NOT to keep more than Rs.1000/- in cash with them.
- v) Uniform to be worn at all times during training.
- vi) Music systems are NOT allowed in the Hostel.
- vii) All cadets should compulsorily pass their swimming test during the training.
- viii) Smoking and Drinking is strictly prohibited in the campus/outside the campus during the training period.**
- ix) All rules and regulation of the Campus should be strictly followed, which are issued from time to time by IMU.
- x) Indemnity bond as per Annexure - 'A' to be submitted at the time of admission.

**D. LIST OF ITEMS TO BE BROUGHT BY CADETS WHILE JOINING TRAINING**

i)	White Half sleeve shirts	3 nos.
ii)	Black Trousers	2 nos.
iii)	Mattress cover (unbleached cotton)	2 nos.
iv)	Plain Black socks	2 pairs
vi)	Bed sheet. Plain white – 225 cm. x 125 cm.	2 nos.
vii)	Pillow cover, white cotton 70 cm. x 40 cm.	2 nos.
viii)	Towel white 66 cm. x 121 cm.	1 no.
ix)	Sleeping suits light blue colour	2 nos.
x)	Handkerchief, white cotton 40 cm. x 40 cm.	6 nos.
xi)	Locks Godrej Navtal – 6 levers with keys	2 nos.
xii)	Coat Hangers – 30 cm./ with cross bar 9	6 nos.
xiii)	Pugree white – cotton for sikh cadets only	1 no.
xiv)	Mini pugree – cotton for sikh cadets only	1 no
xv)	Torch 2 cells	1 no.
xvi)	Umbrella/Rain coat/Gum boot	1 no.
xvii)	Medicated soap/Antifungal powder (if the cadet is advised to use the same)	1 no.
xviii)	Scientific calculator (Non- programmable)	1 no.
xix)	Compass Box	1 no.
xx)	Swimming trunk	1 no.
xxi)	Hair Net (for girl cadets)	4 nos.
xxii)	<u>Set of Drawing Instruments &amp; Drawing Board</u>	1 set

*Note: In case, the candidate could not bring any item of the above list, he/she should have enough cash with him/her so as to purchase the same immediately after joining.*

**INDIAN MARITIME UNIVERSITY, KOCHI CAMPUS**

**PARENT / GUARDIAN CONSENT FORM**

(Filling of all fields is compulsory)

Name of Cadet : ..... Roll No.....

Category : GEN/SC/ST/OBC Blood group .....

E-mail of Cadet : .....

Course ..... Year of Admission : ..... Batch No.....

Father's Name : ..... Father's E-mail ..... Father's Mobile.....

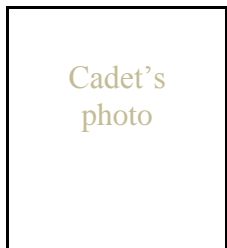
Mother's Name : ..... Mother's E-mail ..... Mother's Mobile.....

Permanent Correspondence Address : .....

Contact No. Landline : ..... Nearest Railway station : .....

Police Station (Address) : .....

Photographs & specimen signature of parent's :



Signature :



In case parents are from out of station and want to appoint a local guardian :

I appoint the following, as local guardian of my ward Mr. / Ms. ....

Signature of Parent : .....

Guardian's name : .....

Correspondence Address : .....

Contact No. Landline : ..... Contact No. Mobile : .....

Local Guardian's E-mail : .....

Photographs and Sample Signature of Local Guardian's :



Signature of Guardian :



I undertake to act as local guardian for Mr. / Ms. ....

*Note : No shore leave shall be given to out of station Cadet / without the undertaking of a local guardian.*

**Annexure II**

**THE LETTER OF INDEMINITY MUST BE SUBMITTED IN NON JUDICIAL  
STAMP PAPER OF RUPEES ONE HUNDRED ONLY**

**LETTER OF INDEMINITY**

To,

INDIAN MARITIME UNIVERSITY  
KOCHI CAMPUS.

In consideration whereof \_\_\_\_\_ hereinafter referred to as the Cadet, (of whom I am the natural guardian) having been admitted as CADET of the Indian Maritime University, Kochi Campus, SERA, Matsyapuri PO, Kochi - 29. I, undertake and agree that neither I nor my executors, administrators or any other legal representative will make any claim against the Kochi Campus or against any person in the service of the IMU in respect of any loss or injury to the property or person including injury resulting in death which the said cadet may suffer while the said cadet is/or in consequence of the said cadet undergoing training at IMU, Kochi Campus or in other crafts whether in Kochi or in cruises or while instruction or from boats or other craft or any occasion whilst undergoing training and activities ancillary thereto and I understand and agree that no compensation will be paid by the IMU, Kochi Campus or by any officer or employee at IMU, Kochi Campus and any person in the service of the IMU against anybody concerned arising out of any act or default on the part of the said cadet or any other cadet or any employee of IMU, Kochi Campus, during or in connection with such training and other physical and social activities that may be organized by IMU, Kochi Campus.

Signature : \_\_\_\_\_

Name : \_\_\_\_\_

Address : \_\_\_\_\_

Relationship : \_\_\_\_\_

Date : \_\_\_\_\_

Witness Sign : \_\_\_\_\_

Name : \_\_\_\_\_

Designation : \_\_\_\_\_

Address : \_\_\_\_\_

\_\_\_\_\_