



भारतीय समुद्री विश्वविद्यालय INDIAN MARITIME UNIVERSITY

(Central University, Govt. of India)

HEADQUARTERS

REF:IMU/CET/DEC/2017

26.12.2017

CIRCULAR NO.1747

Sub: Results of Common Entrance Test for DNS January 2018– Verification of Original Certificates at IMU Navi Mumbai Campus and IMU Mumbai Port Campus and payment of Admission Registration fees and Programme fees – reg.

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As you are aware, the Common Entrance Test (CET) for admissions to DNS January 2018 batch was held on 16th December 2017. The results of the CET have been published on 22.12.2017 on IMU's Website.

Only candidates who have passed the CET, and who fulfil the eligibility criteria relating to age, educational qualifications, medical fitness etc. as per IMU norms shall be eligible for admission to DNS January 2018 batch. IMU will also be doing a test check of the genuineness of the sponsorship letters furnished by the Affiliated Institutes.

Online Entries on Web based Software:

*IMU has adopted a Web-based Software since Academic year 2015 admissions through which Affiliated Institutes have to make online entries about the candidates admitted by them. **This Web-based software will go live from 27.12. 2017 onwards.** Detailed step-by-step instructions about the use of this Web-based software will be issued separately. All Affiliated Institutes must necessarily make the online entries (which will include uploading the digital photos of the candidates) before deputing their Special Representative to the designated IMU Campus. At the IMU Mumbai Port Campus and IMU Navi Mumbai Campus these online entries will be verified with reference to the Original Certificates and Medical Certificates. **No 'Admission Registration Number'** will be allotted to the candidates unless the above formalities are fulfilled.*

Affiliated Institutes will have to make online payment of Admission Registration fee of Rs.10,000/- and Programme fee of Rs.25,000/- totalling Rs.35,000/- per candidate as a single payment on behalf of candidates directly to IMU, HQ through Net Banking / Credit Card / Debit Card. No other mode of payment will be accepted. Any queries with regard to the payment related issues may be sent to the e-mail id: fo@imu.ac.in

Verification Process:

Verification Counters will be opened in IMU Navi Mumbai Campus and Mumbai Port Campus for the verification on **08/01/2018** to **10/01/2018** between 10 a.m. and 5.30 p.m. Affiliated Institutes should ensure that this work is completed for all their students positively on these three days. No further extension of time will be given. The list of Original Certificates and Medical certificates to be produced for verification in respect of each candidate is given here under:

- *Proof of Age* - Birth Certificate/SSLC or equivalent marksheet.
- *Higher Secondary School or equivalent marksheet.*
- *Community Certificate* (only for ST, SC and OBC – Non Creamy Layer), if available.
- Printed copy of IMU's CET Rank Certificate
- *2 copies of passport size photographs.*
- The Medical Fitness Certificate with confirmation of eye sight fitness from a panel of Doctors/ Hospitals approved by the Director General of Shipping, Mumbai.

It shall be the responsibility of the Affiliated Institutes concerned to send the original certificates and medical certificates of their candidates for verification through a responsible 'Special Messenger' to the designated IMU Campus.

Affiliated Institutes will have to report before the Director of the IMU Mumbai Campus and Mumbai Port Campus for, Certificate Verification.

<u>Designated IMU Campus for Verification of Certificates</u>		
<i>S.No</i>	<i>Name of Affiliated Institute</i>	<i>IMU Campus to which Affiliated Institutes have to depute a special representative for Verification</i>
1.	Maritime Training Institute, (SCI), Mumbai	<p style="text-align: center;">The Director, IMU Navi Mumbai Campus T S Chanakya, Karave, Nerul, Navi Mumbai - 400706</p>
2.	Maritime Training Institute, (SCI), Tuticorin	
3.	Training Ship Rahaman, Mumbai	
4.	The Great Eastern Institute of Maritime Studies, Mumbai	
5.	Anglo Eastern Maritime Academy, Mumbai	<p style="text-align: center;">The Director, IMU Mumbai Port Campus Haybunder, Sewri, Mumbai - 400033</p>
6.	Applied Research International, New Delhi	
7.	International Maritime Institute, New Delhi	
8.	Samundra Institute of Maritime Studies, Mumbai	

The Campus Director of IMU Navi Mumbai Campus and IMU Mumbai Port Campus is requested to open adequate number of counters in his Campus to perform the Verification process for the Affiliated Institutes. Depending upon the workload, the Campus Director should post sufficient number of staff in the verification counters. As the work of verification is very important it should be ensured that only very competent staff are posted to the verification counters. The Navi Mumbai Campus and Mumbai Port Campus Director should send a completion report in the enclosed form (Annexure I) to the Controller of Examinations, IMU on or before 11/01/2018.

The classes for the January 2018 batch of DNS shall commence on **Wednesday 15th January 2018.**


Controller of Examinations

To: Principals of concerned Affiliated Institutes.
Director, IMU Mumbai Campus and
IMU Mumbai Port Campus

Annexure I

Completion Report on Verification of Original Certificates by the Affiliated Institutes in respect of DNS January 2018 batch.

Name of the Campus:

**Name of the Programme: Diploma
in Nautical Science Jan 2018 Batch**

Sl. No	Name of the Affiliated Institute	Out of the Sanctioned Strength of DNS for Jan 2018 batch, No. of seats Confirmed by sponsoring Companies	Out of (3) No. of seats filled by the Affiliated Institute	Whether all candidates have cleared the CET Jan 2018	Whether the candidates fulfil Eligibility Criteria Like Age, Educational Qualifications, Medical fitness etc.	Remarks
(1)	(2)	(3)	(4)	(5)	(6)	(7)

**Director,
IMU Mumbai Port/Navi Mumbai Campus**