



# भारतीय समुद्री विश्वविद्यालय INDIAN MARITIME UNIVERSITY

(Central University, Govt. of India)

HEADQUARTERS

IMU-HQ/C/12/02/21/2018-ATR

Dated:15-10-2018

## CIRCULAR 1809

Sub: Amendments to the Ordinance 11 of 2017 on the Examination Committee with regard to its composition and functions.

Ref: 1.Resolution of 21<sup>st</sup> AC dated 15-06-18 vide Agenda Item No: AC 2018-21-25 .

2.Approval of 46<sup>th</sup> EC dated 29-06-2018 vide Agenda Item No: EC 2018-46-19.

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The Academic Council in its 21<sup>st</sup> Meeting held on 15-06-2018 vide reference (1) cited has recommended the Executive Council for the amendment to the Ordinance 11 of 2017 on the Examination Committee with regard to its composition and functions. The Executive Council in its 46<sup>th</sup> Meeting held on 29-06-2018 vide reference (2) cited has approved the same which reads as follows:

### "Ordinance prescribing the composition of Examination Committee School-wise and their Functions

1. The University will have Examination Committee's School-wise. The composition of the Committee will be as per the following two Categories:

A] Schools where Programmes are also conducted in Affiliated Institutes besides IMU Campuses:

1.	The Vice Chancellor	Chairman
2.	One Faculty/HoD from each Department in each School from one of the IMU Campuses to be nominated by the Vice Chancellor	Member
3.	The HOD of each Department in each School from any 5 Affiliated Institutes Nominated by the Vice Chancellor in rotation	Members
4.	Controller of Examinations	Member Secretary

B] Schools where Programmes are conducted only in IMU

1.	The Vice Chancellor	Chairman
2.	The HOD of each Department in each School from IMU	Member
3.	At least 2 Faculty nominated by the Vice Chancellor from the same School	Members
4.	Controller of Examinations	Member Secretary

2. The nominated members shall hold office for a period of **two years** and shall be eligible for reappointment.
3. One-third of the members shall form quorum for a meeting of the Committee
4. Functions of this Committee will include the following:
  - (a) The Committee shall consider & approve the consolidated results and arrange for the declaration of the examination results of their respective School.
  - (b) The Committee shall have power to award grace marks. Provided that no student shall be awarded more than 5 marks as grace marks in a semester for all the subjects in that put together for that semester.
  - (c) *The Committee shall follow the following guidelines for awarding of Grace Marks:*
    - i. *Where percentage of students passing the examinations reaches close to 100% or nearer to 100%.*
    - ii. *Where the number of student(s) who will clear all papers in the particular exam is large.*
    - iii. *Where the number of arrear students are getting benefitted (Pass) by award of grace marks.*
    - iv. *Any other case where there is scope for consideration for award of grace marks as the Committee deems fit.*

(d) Such other duties and functions as may be assigned to it by the Academic Council:

Provided that the Examination Committee may delegate any or all of its powers mentioned above to any officer of the University."

A handwritten signature in blue ink, consisting of a large, stylized initial 'R' followed by a series of loops and a long horizontal stroke extending to the right.

REGISTRAR

To:

All the Campus Directors of IMU

The Principals of Affiliated Institutes