



भारतीय समुद्री विश्वविद्यालय INDIAN MARITIME UNIVERSITY

(Central University, Govt. of India)

HEADQUARTERS

No. IMU-HQ/C/13/16/07/2021/STDC

Date: 15.09.2022

CIRCULAR

7th CONVOCATION

It is notified vide Advt. No. IMU-HQ/C/13/16/07/2021/STDC dated: 15.09.2022 that the Seventh Convocation of the Indian Maritime University will be held on Friday, **the 4th November 2022**, at Indian Maritime University, Headquarters, Chennai.

Students who have completed Degree/Diploma programmes between **01st January 2021 and 14th October 2022** (including final year batches of those who are awaiting re-valuation results of June,2022 End Semester Examinations subject to their pass status on or before online application closing date) are eligible for award of Ph.D Degree, PG/UG Degree and Diploma at the Convocation.

Accordingly, the qualified students are to register 'online' through the link provided on the IMU website (www.imu.edu.in), irrespective of whether they receive their degree/diploma either in-person or in-absentia.

The link will be opened from **15.09.2022** till **17:00 hours on 14.10.2022**. The candidates are required to pay the Convocation fee (*only through online payment*), if they have not already paid. Candidates can either attend the Convocation and receive their degree/diploma **in-person** (OR) receive their degree/diploma **in-absentia** [i.e, to receive the Degree/Diploma Certificates by Speed Post].

It is further reiterated that candidates desirous of receiving their Degree/Diploma **in-person** must register online on or before **17:00 hours on 14.10.2022**.

Hence, it is requested to kindly disseminate the above information to final year students pertaining to above mentioned period and direct them to follow the below instructions:-

Instructions to fill up the online application form:

1. Please click on 'apply' button in the online link given below to register for the 7th Convocation by indicating whether you would like to receive the Degree/Diploma in-Person or in-Absentia.

Note: a) In-Person means the student will have to visit the venue given above on the given date to receive the Degree/Diploma Certificate personally. In-Absentia means the student will receive the Degree/Diploma Certificate at their residence through Speed Post after convocation.

2. For Students registering for in-Person they can be accompanied by one member. They will be required to give the name, relationship, and mobile number of the

accompanying member. Please note only one member will be allowed apart from the students themselves.

3. Registration is mandatory to receive the Degree/Diploma Certificates either in-person (or) in-absentia.

4. Students are requested to give correct Postal Address, to which Degree/Diploma certificate have to be dispatched by Speed Post.

5. Pin code, email and Mobile number is mandatory, while filling the online form.

6. It will take minimum 15 working days to receive the Degree/Diploma certificate through Speed Post from the date of the Convocation for those opted for in-absentia.

Note: If any student doesn't receive the certificate even after 15 working days, then they may write to IMU through email 'examcell@imu.ac.in' with Subject: "Degree Certificate not Received- (Student Name- Registration Number)".

7. For any further queries, please write to examcell@imu.ac.in. Kindly note that the queries will not be entertained, if it is sent to other than aforesaid email or does not contain the Registration No., Name and Name of the IMU Campus/Affiliated Institute.

Special Note: [only for DNS leading to B.Sc. (Applied Nautical Science) programme]-

Students of this programme are requested to note that only those Students who have completed the programme in all respect i.e. updation of Second Mate marks issued by DG Shipping (student has to sent the copy of the same), updation of practical and internal marks from the respective Institutes/Campuses **on or before 14.10.2022** will be eligible for issue of Provisional Degree Certificate, Consolidated Mark Statements and Degree Certificate.


CONTROLLER OF EXAMINATIONS

To:

- i) **All Directors, IMU Campuses**
- ii) **All Principals, Affiliated Institutes of IMU**
- iii) **All HoDs/ HoD(i/c)s of IMU**

Copy to:

- i) **Vice Chancellor – for kind information.**
- ii) **Registrar**
- iii) **AR (Exams).**