



INDIAN MARITIME UNIVERSITY
(A Central University under the Ministry of Shipping, Government of India)
East Coast Road, Uthandi, CHENNAI – 600119
Tele-(044) 24530878, Fax-(044) 24530335

Ref: No.IMU/HQ/EST/C.EMP/ ADVT/10/2013

WALK IN INTERVIEW

IMU is conducting walk-in interview for the following post purely on CONTRACT basis:

Post	Educational & other Qualifications	No. of Vacancies	Age
Accounts Assistant	i)B.Com with atleast second class ii)Proficiency in Tally with minimum 3 years of experience in Accounts. iii) Proficiency in Computer operations. Desirable: CA/ICWA Inter.	TWO	Maximum 40 years

Period: 6-months (Contract extendable).

Emoluments:

Rs. 15,000/- p.m. to Rs. 18,000/- p.m. (Consolidated-Commensurate with Qualification/Experience.)

Interview Date and Time: 29th October 2013 at 11.00 hrs

Venue:

Indian Maritime University,
East Coast Road, Uthandi,
CHENNAI – 600119.

For Job profile, Terms and conditions and Application form visit IMU website (www.imu.edu.in) and Ministry of Shipping Website (www.shipmin.nic.in).

Candidates should report at the Venue at 10.00 hrs (for Certificate verification) along with duly filled-in application form (download from IMU website) and with original certificates with one set of attested certificates and for the Interview at 11.00 hrs.

11.10.2013

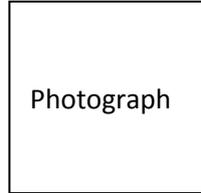
REGISTRAR i/c



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APPLICATION FROM

Advt. No.	No.IMU/HQ/EST/C.EMP/ADVT/10/2013, dated 11.10.2013
Post applied for	Accounts Assistant



1.	Name in full (in capital letters)	
2.	Father's Name	
3.	Marital Status	Married / Unmarried
4.	Sex	Male / Female
5.	a. Permanent address (with phone no. and e-mail if any)	b. Address for correspondence (with phone no. and e-mail if any)
6.	Date of birth (please enclose attested copy of certificate)	
7.	Are you a citizen of India? (If no, please provide details).	
8.	Category (GEN/SC/ST/OBC) (please enclose attested copy of certificate)	
9.	If you are employed, please state the –	Name of Employer
		Present basic pay
		Scale of pay / pay band

12.	Special qualification or experiences which are not earlier included.
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13.	Details of enclosures sent with the application with each indexed:
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GENERAL TERMS AND CONDITIONS (CONTRACT BASIS) :

- *Candidates should bring their application only in prescribed format given.
- *Candidates should enclose attested copies of certificate, in support of age, Community, educational qualifications, experience etc.
- *Candidates should furnish their telephone and fax numbers and e-mail ID for fast-track purposes.
- *The University reserves the right not to appoint anyone for the position advertised.
- *Canvassing in any form will disqualify the candidates.
- *The University reserves the right to correct any typographical error(s) in the notification.

Declaration:

I hereby declare that I have carefully read and understood the instructions and particulars supplied to me and that all the entries in this form are true to the best of my knowledge and belief.

Place:

Date:

(Signature of the Candidate)