

## **NOTICE TO SELECTED CANDIDATES FOR ADMISSION**

### **Certificate Verification of Candidates (UG PROGRAMMES) at the respective IMU Campuses – From 02.11.2020 to 13.11.2020**

The selected candidates for admissions in UG Programmes at IMU Campuses who have confirmed their seat by paying Rs. 25000/- are directed to appear physically at the respective IMU Campuses for verification of Original Certificates, Medical Fitness and for payment of 1<sup>st</sup> Semester Fees on any day from 02.11.2020 to 13.11.2020. If this window is not sufficient, the candidates may obtain permission from the Campus Directors to extend depending on the need by email with valid reason.

#### **Verification of Original Certificates:**

The candidates should produce the following original certificates/documents for verification at IMU Campuses:

- a. Proof of Age - Birth Certificate/SSLC or equivalent mark sheet.
- b. Higher Secondary School or equivalent mark sheet.
- c. Under Graduate Statement of Marks of all semesters(For PG)
- d. Provisional Certificate (or) in its absence Statement of Marks of all Semesters of the Undergraduate Programme showing that the candidate has passed all the subjects(For PG).
- e. Community Certificate [only for SC, ST and OBC (NCL)]. Economically Weaker Section Certificate (for General-EWS Candidates).
- f. Printed copy of IMU's Rank Certificate/Provisional Allotment Letter.
- g. 2-copies of passport size photographs.
- h. Aadhaar Card.
- i. Passport(if not available, advised to apply)

#### **Payment of Semester Fees and Caution Deposit:**

The Semester Fees and Caution Deposit are to be paid in the form of Demand Draft.

#### **Medical Fitness certificate:**

Candidates selected for Diploma in Nautical Science, B.Sc (Nautical science) and B.Tech (Marine Engineering) should produce a Medical

Fitness Certificate with confirmation of eye sight fitness from a panel of Doctors/ Hospitals approved by the Director General of Shipping, Mumbai. Medical Fitness Certificate for B.Tech. (Naval Architecture & Ocean Engineering) and BBA can be from any Registered Medical Practitioner (RMP).

**Confirmation of Admission:**

After the Verification Process and the payment of 1<sup>st</sup> Semester Fees is over, the provisional letter of admission produced by the candidate will be affixed with a seal with the words "**Admission Confirmed**" and attested by an IMU functionary designated by the Campus Director.

**COVID-19 :**

All the candidates are required to follow the guidelines issued by Central Government as well as the State Government to prevent spread of Covid 19.

Commencement of Online Classes for First year UG programmes will be intimated through a separate Notification.

**Candidates are directed to contact the respective Campuses for further details of Certificate verifications (if any).**

**Head (Academics)**