

INSTRUCTIONS TO THE CANDIDATES JOINING IMU, CHENNAI CAMPUS-2023-24

B. TECH. (MARINE ENGINEERING)/ B.Sc. (NS), DNS

Candidates joining B.Tech (MARINE ENGINEERING)/ B.Sc, (NS), DNS at IMU, CHENNAI CAMPUS are requested to bring the following original Certificates along with a copy of certificates/ Documents during the admission process for verification and submission (AY 2023-24)

1. Following original Certificates / Documents:

- a) Provisional allotment letter issued by IMU
- b) Proof of Age (Birth Certificate / SSLC / equivalent mark sheet)
- c) Higher Secondary Certificate or equivalent mark sheet
- d) Community Certificate as per IMU Format (OBC – Non-Creamy / SC / ST)
- e) Transfer Certificate or Migration Certificate
- f) Printed copy of IMU's Rank Certificate
- g) Medical Fitness Certificate (DGS approved Doctor)
B.Tech: Distance Vision unaided 05* (6/12) in each eye or 0.67 *(6/9) in one eye and 0.33*(6/18) in another eye.
BSC, DNS: Eye sight 6/6 in each eye or 6/6 in one eye & 6/9 in the other eye (No colour blindness in the eye)
- h) Aadhar Card
- i) Passport (If not available, apply immediately on Tatkal)
- j) Passport Size photos (08 Nos.) (Front view with both ears visible light-colored shirt with dark background)
- k) One set of self-attested copies of all documents
- l) Domicile certificate for candidates allotted seats reserved for the North Eastern States, J & K, Andaman & Nicobar Islands, and Lakshadweep Islands
- m) PASSPORT is Mandatory prior joining the college.**

NOTE:

Selected candidates should preserve enough numbers of attested copies of the documents and certificates (for their own use) before submitting the originals to IMU Chennai Campus. The original documents/certificates submitted will be returned to candidates only after completion of the admission process.

2. Demand draft towards first-semester fee Rs.1,00,000/- drawn from any nationalized bank in favor of **"Indian Maritime University – Chennai Campus"** payable at **Chennai**.
3. Another Demand Draft for Rs. 20,000/- drawn from any nationalized bank in favor of **"Indian Maritime University–Chennai Campus"** payable at **Chennai** towards Caution Deposit (refundable on completion of the course in case of no other recovery).
4. Personal belongings as per the **"Annexure-I"** attached herewith. **(While joining Hostel)**.
5. Duly filled in parent/guardian consent form in the prescribed format which is attached as **"Annexure-II"**.
6. Duly filled in "Indemnity Bond" in the prescribed format a on **Non-Judicial stamp paper of Rs. 100/-**. Format of 'Letter of Indemnity' is attached as **"Annexure-III"**.
7. Duly filled in "Affidavit by the Student" in the prescribed format is attached as **"Annexure-IV"**.
8. Duly filled in "Affidavit by Parent / Guardian" in the prescribed format is attached as **"Annexure-V"**.

LIST OF ITEMS TO BE BROUGHT BY (B.TECH) CADETS

S.NO	ITEMS	NOS.
1	White Half sleeve shirts	3 Nos.
2	Black Trousers	2 Nos.
3	Mattress cover (unbleached cotton)	2 Nos.
4	Plain Black socks/White Socks (for Nautical students)	2 Pairs
5	Bed sheet. Plain white – 225 cm. x 125 cm.	2 Nos.
6	Pillow cover, white cotton 70 cm. x 40 cm.	2 Nos.
7	Towel white 66 cm. x 121 cm.	1 No.
8	Sleeping suits light blue color	2 Nos.
9	Handkerchief, white cotton 40 cm. x 40 cm.	6 Nos.
10	Locks Godrej Navtal – 6 levers with keys	2 Nos.
11	Coat Hangers – 30 cm./ with crossbar	6 Nos.
12	Pugree white – cotton, for Sikh cadets only	1 No.
13	Mini pugree – cotton, for Sikh cadets only	1 No.
14	Raincoat	1 No.
15	Medicated soap/Antifungal powder (if the cadet is advised to use the same)	1 No.
16	Scientific calculator (Non- programmable)	1 No.
17	Compass Box	1 No.
18	Swimming trunk	1 No.
19	Hair Net (for girl cadets)	4 Nos.
20	Set of Drawing Instruments & Drawing Board	1 Set.
21	Boiler Suit (for cadets joining B.Tech (ME) Course)	2 Nos.
22	Plain short and Plain T-Shirt for PT and Sports.	2 Pair.
23	Sport shoes, Lather shoes (Black) and sandal	1 Pair each
24	Toiletries as required including Shaving kit	1 Set
25	A bag to carry books/Notebooks	
NOTE:	<i>In case, the candidate could not bring any item of the above list, he/she should have enough cash with him/her so as to purchase the same immediately after joining</i>	

LIST OF ITEMS TO BE BROUGHT BY FRESH CADETS (DNS, BSC.)

S.NO	ITEMS	QTY
1	FORMAL PLAIN WHITE PANTS	3
2	FORMAL PLAIN WHITE SHIRTS WITH FULL SLEEVES	3
3	SPORTS SHORTS (BLACK ONLY)	1
4	SPORTS T-SHIRTS PLAIN WITH COLLAR (WHITE /RED /BLUE)	1
5	FORMAL BLACK LEATHER SHOES	1
6	SPORTS SHOES (WHITE ONLY)	1
7	SOCKS (BLACK)	3
8	SPORTS SOCKS	3
9	SLIPPERS	1
10	SPORTS SANDALS (WITH BACK STRIPS)	1
11	SWIMMING SUIT	1
12	HANDKERCHIEFS (WHITE)	3
13	SEWING KIT	1
14	SHOE POLISH AND BRUSH (BLACK)	1
15	PUGHREE (SIKH CADETS ONLY)	3
16	TOILETRIES	AS YOU REQUIRED
17	SHAVING KIT	1
18	UMBRELLA (BLACK)	1
19	BLACK BELT (SIMPLE)	1
20	NAIL CUTTERS	1
21	REGISTER NOTEBOOKS AND PENS	2
22	INNER GARMENTS	6 sets
NOTE:- CAMPUS WILL PROVIDE UNIFORM, MATTRESS, PILLOW, TOWEL, BUCKET, BED SHEET, etc.,		

**INDIAN MARITIME UNIVERSITY, CHENNAI CAMPUS
Chennai-600119**

PARENT / GUARDIAN CONSENT FORM

(Filling of all fields compulsory)

Name of Cadet: Roll No:

Category: GEN/SC/ST/OBC/EWS: Blood group

E-mail of Cadet:

Course Year of Admission: Batch No.....

Father's Name: Father's E-mail

Father's Mobile:

Mother's Name: Mother's E-mail

Mother's Mobile:

Permanent Correspondence Address:

.....
.....
.....

Contact No. Landline: Nearest Railway station:

Police Station (Address):

Photographs & Specimen Signature of Parents:

Cadets
Photo

Cadet's Left
Hand thumb

Signatures

Cadet

Father

Mother

In case parents are from out of station and want to appoint a local guardian:

I appoint the following, as local guardian of my ward Mr. / Ms.

Signature of Parent:

Guardian's Name:

Correspondence Address:

.....
.....

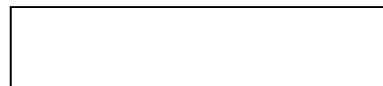
Contact No. Landline: Contact No. Mobile:

Local Guardian's E-mail:

Photographs and Sample Signature of Local Guardians:



Signature of Guardian:



I undertake to act as local guardian for Mr. / Ms.

UNDERTAKING & INDEMNITY BOND

The Director,
Indian Maritime University, Chennai Campus,
Uthandi, Chennai-600 119.

Sir,

I, Shri / Kum. _____ Roll No. _____ Son /
Daughter of Shri _____ Hereby agree

to get admitted for Training in the Indian Maritime University, Chennai Campus,

(Hereinafter referred to as "IMU-CC" and undertake that:

1. I, shall fully abide by the Rules and Regulations in force and any orders issued by the "IMU-CC" from time to time.
2. I, shall fully abide by the decisions of the "IMU-CC", which will be final and binding on me, in the event of any disciplinary action against me including expulsion from the Training Course for any breach of discipline, Conduct / Rules, and Regulations, etc.
3. I, shall exclusively follow the Course in Marine Engineering Training and shall not at any time pursue any other Course / Courses of Studies during my Training period.
4. I, and my Parents / Guardians do hereby Indemnify and agree to keep "IMU-CC" and the Organization to which the Workshop belongs where I will undergo my Practical Training during the Course, (Hereinafter referred to as the Workshop) Indemnified against all Losses, damages and Injury sustained or Caused to "IMU-CC" and the Workshop during the period of Training on account of any Act or Omission done or committed by me in the course of my Training.
5. I and my Parents / Guardians shall be responsible for any Act of indiscipline/breach of security during my visits to the Workshops / Dockyard / Ships / Units during the Training period.
6. I, shall undergo the Training at my Own Risk and Responsibility and that I or my Executors / Administrators or my Legal heirs or my Parents / Guardians or any other Legal Representative either individually or collectively shall not be entitled to claim any compensation or other relief from Indian Maritime University – Chennai Campus or from any person. In the Service of the "IMU-CC" or other Workshop in which I will undergo my Practical Training, in respect of any loss or Physical or Mental Injury to the Property or Person including injury resulting in Illness or Disability or Loss of Limb and/or Life which I may suffer at the "IMU-CC" or in other associated Organizations whether in Chennai or elsewhere while undergoing Training under Instruction or Otherwise or as a consequence of activities ancillary thereto, whether due to the negligence of any person or otherwise.

7. My Parents / Guardian and I shall Pay and discharge all Dues of the "IMU-CC" and statement of any Claim and /or account made by the "IMU-CC" shall be final and binding upon my Parents / Guardian and me.
8. I and my Parents agree that the "IMU-CC" is in No way responsible for assisting/arranging, employment/placement and we or our Legal Representative will not hold the "IMU-CC" in any way responsible for Employment/Placement

Yours Faithfully,

Signature of the Candidate.

We agree to the above condition

SIGNATURE OF THE PARENT / GUARDIAN

NAME:

WITH CANDIDATE:

ADDRESS:

PLACE:

DATE:

NOTE:

This undertaking & indemnity bond is required to be produced on a non-judicial stamp paper of Rs.100/- only.

AFFIDAVIT BY THE STUDENT

1. I, _____ (full name of student)
With admission/registration/enrolment number) S/O D/O/ Mr/Mrs/Ms _____,
having been admitted to _____
_____ (name of the institution). have received a copy of the
UGC Regulations of Curbing the Menace of Ragging in Higher Educational Institutions, 2009,
(hereinafter called the "Regulations") carefully read and fully understood the provisions contained in
the said Regulations.
2. I have, in particular, perused clause 3 of the Regulations and am aware as of what constitutes ragging.
3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and I am fully aware of
the penal and administrative action that is liable to be taken against me in case I am found guilty of or
abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that
 - a) I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the
Regulations.
 - b) I will not participate in or abet or propagate through any act of commission or omission that
may be constituted as ragging under clause 3 of the Regulations.
5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the
Regulations, without prejudice to any other criminal action that may be taken against me under any
penal law or any law for the time being in force.
6. I hereby declare that I have not been expelled or debarred from admission in any institution in the
country on account of being found guilty of, abetting, or being part of a conspiracy to promote,
ragging, and further affirm that in case the declaration is found to be untrue, I am aware that my
admission is liable to be canceled.

Declared this _____ day of _____ month of _____ year

Name:

Signature of deponent

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at _____ on this the _____ of _____,
(place) (day) (month) (year)

Signature of deponent
Name:

Solemnly affirmed and Signed in my presence on this the _____ (day) of _____
(month), _____ (year) after reading the contents of this affidavit.

OATH COMMISSIONER

AFFIDAVIT BY PARENT / GUARDIAN

- 1) I, Mr /Mrs Ms _____ (Full name of parent/ guardian) father/
Mother / guardian of (full name of student with admission/registration/enrolment number),
_____ having been admitted to
_____ (name of the institution). have
received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational
Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the
provisions contained in the said Regulations.
- 2) I have, in particular, perused clause 3 of the Regulations and am aware of what constitutes
ragging.
- 3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully
aware of the penal and administrative action that is liable to be taken against my ward in case he/she is
found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote
ragging.
- 4) I hereby solemnly aver and undertake that
- a. My ward will not indulge in any behavior or act that may be constituted as ragging under clause
3 of the Regulations.
 - b. My ward will not participate in or abet or propagate through any act of commission or omission
that may be constituted as ragging under clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to
clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against
my ward under any penal law or any law for the time being in force.
- 6) I hereby declare that my ward has not been expelled or debarred from admission In any institution In
the country on account of being found guilty of, abetting, or being part of a conspiracy to promote,
ragging, and further affirm that, In case the declaration is found to be untrue, the admission of my
ward is liable to be cancelled.

Declared this _____ day of _____ month of _____ year _____

Signature of deponent

Name:

Address:

Telephone / Mobile No.:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at _____ on this the _____ of _____, _____
(place) (day) (month) (year)

Signature of deponent solemnly affirmed and Signed in my presence on this the _____ (day) of _____ (month), _____ (year) after reading the contents of this affidavit.

OATH COMMISSIONER