



भारतीय समुद्री विश्वविद्यालय INDIAN MARITIME UNIVERSITY

(केन्द्रीय विश्वविद्यालय, भारत सरकार / A Central University, Govt. of India)

सी. मोहन / C. MOHAN
कुलसचिव / REGISTRAR

No.IMU/UG/CAM/JULY2014

Date: 01-08-2014

CIRCULAR 1424

Sub: Admission of Candidates for U.G Programmes in **Affiliated Institutes** which have surrendered seats to IMU's Counselling – reg.

Ref: 1. IMU's Admission Lists published on 31-07-2014.
2. IMU's Circular dated 13.6.2014 on Counselling.

The Online Counselling for admissions to IMU Campuses and affiliated institutions got over at 5 pm on 31st July 2014. The Admission Lists were published on IMU's website by 8 pm on 31.7.2014.

2) The rank-wise list of selected candidates is shown in Statement no.1; the Course-wise list of students selected for your Institute may be seen from *Statement no.2*; and the Course-wise number of vacancies may be seen from *Statement no.3*. (Please see IMU's website).

3) The individual admission letters have been sent directly to the selected candidates by the Registrar through email as well as by Speed Post. The candidates can also download the admission letters directly from IMU's website.

4) Your attention is invited to para 5 of IMU's Circular in the reference 2nd cited which states:

“Further, once a certain number of seats have been surrendered for IMU's Counselling, the Institute will be bound to accept the candidates sponsored by IMU through its Counselling . . . The Affiliated Institute cannot submit these candidates to further tests and reject them.”

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5) Your attention is also invited to the undertaking – (c) that you have given while surrendering seats to IMU’s Counselling in response to the above Circular:

“We hereby undertake not to refuse/withhold admissions to the candidates sponsored by IMU through its Counselling to our Institute by subjecting them to further tests. All such candidates shall be given admissions without fail.”

6) All affiliated institutes are therefore duty bound to admit the candidates sponsored by IMU through its Counselling without fail. If any affiliated institute goes back on its undertaking and fails to admit these candidates, it will be blacklisted from IMU’s Counselling for the next 3 years, and also face action to disaffiliate it from IMU. I hope that there will be no such instances.

7) Students who have secured provisional admission to affiliated institutes through IMU’s Counselling should follow a **2-step process**.

First, they should report to the **designated IMU Campus** [as per Annexure I] between 10 am and 5 pm from **6th August to 12th August** 2014 for (i) Verification of Original Certificates and (ii) Verification of Medical Certificate. After the verifications have been done, the candidates will be required to pay the prescribed **Programme fee** by a **Demand Draft** drawn in favour of “Indian Maritime University payable at Chennai”. The provisional admission letter will be issued after affixing “**Admission Confirmed**” seal and attested by an IMU official designated by the IMU Campus Director.

Second, with the confirmed letter of admission, the candidate must report to the Principal of the affiliated institute concerned and must pay the Tuition fee and other fees directly to the affiliated institute concerned. A sample copy of the letter sent to the candidates who have secured admission in your affiliated institute is enclosed for your information [Annexure II].

8) If any of the seats surrendered to IMU's Counselling are unfilled, the affiliated Institution is at liberty to fill up such vacant seats from among the list of CET-passed candidates and subject to other eligibility conditions as prescribed in the Academic Brochure 2014. The postal addresses, mobile numbers and email addresses of such candidates, which were withheld until the Online Counselling got over, are now made available for the benefit of affiliated Institutes on IMU's website. All such admissions should however be completed before **18th August 2014.** **It shall be the responsibility of the affiliated Institutes to get the Original Certificates and Medical Certificates of such candidates along with the Original Certificates and Medical Certificates of those candidates selected by the affiliated institutes themselves for the non-surrendered seats verified in the same designated IMU Campus as per Annexure I.** For such candidates, in addition to the Programme Fee, an Admission Registration Fee of Rs.10,000 per candidate should also be paid without which no Admission Registration number will be given to the candidates and their admissions will be invalid.

9) Regular classes should commence not later than Tuesday 19th August 2014.


REGISTRAR

To

Principals of All Affiliated Colleges

(which have surrendered seats to IMU's Counselling)