



भारतीय समुद्री विश्वविद्यालय
INDIAN MARITIME UNIVERSITY
(Central University, Govt. of India)

Ref: IMU/AS/OC/2017

Date: 01.06.2017

Circular No. 1729

Sub: Online Counselling for admissions to P.G and U.G Programmes in IMU Campuses – July 2017 Batch-reg.

Online CETs of IMU were conducted successfully on 27th May 2017 and the results were published on 30th May 2017.

The numbers of candidates who qualified in CET May 2017 are as indicated below.

<i>Programmes</i>	<i>Qualified</i>
UG	16542
MBA/M Sc	485
M.Tech	163

From 2014 onwards, IMU has switched over to **Online Counselling** so that all the candidates need not come to Chennai physically for the Counselling which, in the past, had caused hardship to candidates. It is also transparent and fair to the Affiliated Institutes.

As per the resolution of the Executive Council, IMU's Online Counselling has been restricted to IMU's Campuses only from the Academic Year 2016-17 onwards and Affiliated Institutes, which are private unaided colleges; should make their own arrangements for filling up their seats (subject to their having cleared IMU's Online CET 2017 and fulfilling other eligibility criteria).

The total number of seats available in IMU Campuses for UG Courses (including BBA Programme) is 966 and for PG Courses are 270.

The link titled "Online Counselling 2017" in IMU's website www.imu.ac.in will be active from **Friday 2nd June 2017**. The last date for submitting Online Counselling Options is on **Friday 16th June 2017**.

Instructions for candidates applying for Online Counselling 2017 are given in the Annexure-I. Campus Directors are requested to go through them carefully.

All Campus Directors are requested to note for that the procedure adopted for Online Counselling 2016 needs to be followed this year also. In Online Counselling 2017-18 candidates, candidates will make *online payment* of the Programme Fee of Rs.25,000/- (**Non-Refundable**) directly to IMU Headquarters via Net Banking/Credit Card/Debit Card immediately after the publication of the Admission Lists. The verification of Original Certificates & Medical Certificates and the payment of Semester Fees will be done at the designated IMU Campus from 10th July, 2017 onwards. Therefore, the Campus Directors must keep the hostels for the 1st year students ready for occupation well before 10th July 2017. They should also make the necessary arrangements for the verification of Original Certificates & Medical Certificates and for the receipt of Semester Fees in respect of the candidates joining IMU Campuses from 10.07.2017 onwards.


REGISTRAR, IMU

To: **All Directors of IMU Campuses.**

Online Counselling 2017 for UG Programmes (other than BBA)

Important Instructions

N.B. Each one of the following instructions given below is very important. Candidates are advised to go through them carefully. A few instructions may get modified in due course. Candidates should visit this link periodically to keep themselves abreast of changes, if any. Candidates shall be solely responsible for any hardship caused to them or losses sustained by them owing to their action of not reading the instructions properly or not keeping themselves abreast of changes, if any.

1. From 2014 onwards, IMU has switched over to **Online Counselling** so that the candidates need not come to Chennai physically for the Counselling which, in the past, had caused considerable hardship.
2. For details of the Programmes offered by IMU Campuses for Online Counselling - please [CLICK HERE](#).

N.B: From the Academic Year 2016-17 onwards, the Online Counselling has been restricted to admission to IMU Campuses only. Affiliated Institutes shall admit students directly subject to their fulfilling the various Eligibility Criteria.

3. For details of the various Eligibility Criteria (pass in CET, Age Criteria, Educational Qualifications, and Medical requirements) for various Programmes - please [CLICK HERE](#).
4. For details of the Fees for various Programmes charged by IMU - please [CLICK HERE](#).
5. Candidates will be required to choose online, the Programme(s) and the IMU Campus (es) that they would like to join.
6. A candidate must first pay a **Counselling Fee of Rs.10,000/- (non-refundable)** to IMU - through the Online mode (Net Banking, Credit Card, Debit Card) only - before he can choose his Programmes / Campuses online. Candidates who have paid the Counselling Fee are exempted

from paying the *Admission Registration Fee* of Rs.10,000/- at the time of admission.

7. In Online Counselling, the allotment of candidates to a Programme / Campus will be done automatically based on (i) Rank in the CET, (ii) Category, (iii) Choices of Programmes and Campuses, and (iv) the availability of seats. The **First List** of allotments will be published only after the last date for Online Counselling is over.
8. The candidate will be issued a '**Provisional Allotment Letter**' indicating the Programme and Campus he has been allotted. They can also download the same after logging in.
9. A candidate issued with the 'Provisional Allotment Letter' will be required to pay the **Programme Fee** of **Rs.25,000/-** (non-refundable) through **Online mode** before the prescribed date mentioned in the Provisional Allotment Letter in order to signify his acceptance. If the Programme Fee is not paid before the prescribed time limit, then the candidate shall be deemed to be a 'drop out' and he shall forgo his seat allotment and forfeit the Counselling Fee. That is, his allotment will be cancelled and he cannot lay any claim over the seat at a later date.
10. Once the Programme Fee of Rs.25,000/- is paid online, the candidate will be informed about the date on which he should report before the Director of the Campus he is allotted to for (i) verification of original documents, (ii) confirmation of medical fitness and (iii) payment of the first Semester Fees in full. This is likely to be around 10.07.2017 i.e. about a week before the commencement of the Academic Year 2017-18 on 17.07.2017. Only after these formalities are completed, the Provisional Allotment will be "Confirmed".
11. If, after his admission is confirmed, a candidate withdraws from the allotted Campus / Programme for any reason, then he shall forfeit not only the Counselling Fee and the Programme Fee but also the first Semester Fees already paid. He shall not be entitled to any refund under any circumstances.



12. IMU will draw up a **Second List** of selected candidates in place of the 'dropouts' vide para 9 above, i.e. those who failed to pay the Programme Fee of Rs.25,000/- within the prescribed time limit. In the Second List, some of the candidates may get upgraded i.e. they may get a Programme or Campus or both (as per their order of preference) which they could not get in the First List.
13. Candidates should note that unless they register for Online Counselling with multiple options, they may lose out on their chances of upgradation in the Second List.
14. A candidate who has already paid the Programme Fee of Rs.25,000/- vide para 9 above will not be required to pay it again if he is selected for a different IMU Campus / Programme in the Second List. However, if a candidate who has already paid the Programme Fee of Rs.25,000/- vide para 9 above opts to join an Affiliated Institute, the amount shall not be transferable and he shall forgo the same.
15. Notwithstanding what is stated above, if for any reason all the seats in IMU Campuses are not filled up, IMU reserves the right to hold another round of Online Counselling for **the residuary seats** for the benefit of candidates who may not have applied earlier. However, such late applicants cannot lay any claim to seats in better Programmes / Campuses at this stage even if their ranks are higher than those who have already been allotted the seats through (the first) Online Counselling because they are deemed to have forgone their claims by their conduct of not applying for Online Counselling in time and they shall be considered for the residuary seats only.
16. IMU has made provision for Reservation of seats in U.G courses for candidates from the 'Special States' of Andaman and Nicobar Islands, Lakshadweep and Minicoy Islands, Eight North Eastern States (including Sikkim) and Jammu & Kashmir in IMU, Campuses.

Note: Allocation of seats for the "Special State' of Andaman & Nicobar Islands will be for candidates who have qualified in the CET conducted by



the Andaman & Nicobar Administration.

The allocation of seats for candidates from the above mentioned 'Special States' except Andaman & Nicobar Islands, will be done after publication of the Second List, based on the residual seats available, if any. Candidates should note that while registering for the Online Counselling if you belong to any of these "Special States", and you have been allotted seats reserved for these 'Special States', you would be required to produce the 'Domicile Certificate' duly certified by the Tehsildar/ Competent Authority of that State.

Maximum number of seats reserved for candidates from the 'Special States' in a given Academic Year for the U.G Programmes put together in all IMU Campuses shall be as follows:

- | | | |
|-------|---|------------|
| (i) | Andaman and Nicobar Islands | - 20 seats |
| (ii) | Lakshadweep and Minicoy Islands | - 10 seats |
| (iii) | Eight North Eastern States (including Sikkim) | - 40 seats |
| (iv) | Jammu and Kashmir | - 10 seats |

17. IMU reserves the right not to allot candidates to any Programme in any of its Campuses if sufficient numbers of candidates are not forthcoming to make the running of the Programme in that Campus a viable proposition or for any other administrative / academic reason.
18. The decisions of IMU in respect of Counselling and Admissions shall be final.
19. Legal disputes, if any, pertaining to Counselling and Admission matters shall fall within the jurisdiction of Chennai Courts only.

☐ **I accept all the above terms and conditions prescribed by IMU**

8✓

Online Counselling 2017 for PG Programmes


Important Instructions

N.B.

Each one of the following instructions given below is very important. Candidates are advised to go through them carefully. A few instructions may get modified in due course. Candidates should visit this link periodically to keep themselves abreast of changes, if any. Candidates shall be solely responsible for any hardship caused to them or losses sustained by them owing to their action of not reading the instructions properly or not keeping themselves abreast of changes, if any.

1. From 2014 onwards, IMU has switched over to **Online Counselling** so that the candidates need not come to Chennai physically for the Counselling which, in the past, had caused considerable hardship.
2. For details of the Programmes offered by IMU Campuses for Online Counselling - please [CLICK HERE.](#)
3. For details of the various Eligibility Criteria (pass in CET, Educational Qualifications and Medical requirements) for various Programmes - please [CLICK HERE.](#)
4. For details of the Fees for various Programmes charged by IMU - please [CLICK HERE.](#)
5. Candidates will be required to choose online, the Programme(s) and the IMU Campus(es) that they would like to join.
6. A candidate must first pay a **Counselling Fee** of **Rs.10,000/-** (non-refundable) to IMU - through the Online mode (Net Banking, Credit Card, Debit Card) only - before he can choose his Programmes / Campuses online. Candidates who have paid the Counselling Fee are exempted from paying the *Admission Registration Fee* of Rs.10,000/- at the time of admission.



7. In Online Counselling, the allotment of candidates to a Programme / Campus will be done automatically based on (i) Rank in the CET, (ii) Category, (iii) Choices of Programmes and Campuses, and (iv) the availability of seats. The **First List** of allotments will be published only after the last date for Online Counselling is over.
 8. The candidate will be issued a '**Provisional Allotment Letter**' indicating the Programme and Campus he has been allotted.
 9. A candidate issued with the 'Provisional Allotment Letter' will be required to pay the **Programme Fee** of **Rs.25,000/-** (non-refundable) through **Online mode** before the prescribed date mentioned in the Provisional Allotment Letter in order to signify his acceptance. If the Programme Fee is not paid before the prescribed time limit, then the candidate shall be deemed to be a 'drop out' and he shall forgo his seat allotment and forfeit the Counselling Fee. That is, his allotment will be cancelled and he cannot lay any claim over the seat at a later date.
 10. Once the Programme Fee of Rs.25,000/- is paid online, the candidate will be informed about the date on which he should report before the Director of the Campus he is allotted to for (i) verification of original documents, (ii) confirmation of medical fitness and (iii) payment of the first Semester Fees in full. This is likely to be around 10.07.2017 i.e. about a week before the commencement of the Academic Year 2017-18 on 17.07.2017. Only after these formalities are completed, the Provisional Allotment will be "Confirmed".
 11. If, after his admission is confirmed, a candidate withdraws from the allotted Campus / Programme for any reason, then he shall forfeit not only the Counselling Fee and the Programme Fee but also the first Semester Fees already paid. He shall not be entitled to any refund under any circumstances.
- 

12. IMU will draw up a **Second List** of selected candidates in place of the 'dropouts' vide para 9 above, i.e. those who failed to pay the Programme Fee of Rs.25,000/- within the prescribed time limit. In the Second List, some of the candidates may get upgraded i.e. they may get a Programme or Campus or both (as per their order of preference) which they could not get in the First List.
13. Candidates should note that unless they register for Online Counselling with multiple options, they may lose out on their chances of upgradation in the Second List.
14. A candidate who has already paid the Programme Fee of Rs.25,000/- vide para 9 above will not be required to pay it again if he is selected for a different IMU Campus / Programme in the Second List. However, if a candidate who has already paid the Programme Fee of Rs.25,000/- vide para 9 above opts to join an Affiliated Institute, the amount shall not be transferable and he shall forgo the same.
15. Notwithstanding what is stated above, if for any reason all the seats in IMU Campuses are not filled up, IMU reserves the right to hold another round of Online Counselling for **the residuary seats** for the benefit of candidates who may not have applied earlier. However, such late applicants cannot lay any claim to seats in better Programmes / Campuses at this stage even if their ranks are higher than those who have already been allotted the seats through (the first) Online Counselling because they are deemed to have forgone their claims by their conduct of not applying for Online Counselling in time and they shall be considered for the residuary seats only.
16. IMU reserves the right not to allot candidates to any Programme in any of its Campuses if sufficient number of candidates are not forthcoming to make the running of the Programme in that Campus a viable proposition or for any other administrative / academic reason.

17. The decisions of IMU in respect of Counselling and Admissions shall be final.
18. Legal disputes, if any, pertaining to Counselling and Admission matters shall fall within the jurisdiction of Chennai Courts only.

I accept all the above terms and conditions prescribed by IMU

✓