



# भारतीय समुद्री विश्वविद्यालय INDIAN MARITIME UNIVERSITY

(Central University, Govt. of India)

HEADQUARTERS

Ref No. IMU-HQ/C/42/11/01/2023-8<sup>th</sup> Conv

Date: 24.08.23

## CIRCULAR

### 8<sup>th</sup> CONVOCAATION

It is notified vide Advt. No. IMU-HQ/C/42/11/01/2023-8<sup>th</sup> Conv dated: 21.08.2023 that the Eighth Convocation of the Indian Maritime University will be held on Friday, **the 27th October 2023. Venue will be intimated in due course of time.**

Students who have successfully completed Degree/Diploma programmes between 15<sup>th</sup> October 2022 and 10<sup>th</sup> October 2023 will be eligible for award of UG Degrees/PG Degrees/PG Diplomas at the convocation.

Candidates who have already paid the convocation fee and who wish to receive their Degree/Diploma in-person must register online through the link provided on IMU website ([www.imu.ac.in](http://www.imu.ac.in)). The link for 8<sup>th</sup> Convocation Portal will be made live on **28.8.2023**. All eligible students are requested to register in the online registration portal for receiving degree/diploma **in-person** on or before **10.10.2023**. Candidates registering after the last date and time (i.e.10.10.2023 17.00 hrs) will be admitted to the Degree/Diploma only **in-absentia** and the certificates will be sent to them by speed post.

Candidates who have not paid the convocation fee must also register online and pay the prescribed convocation fee through online mode which is integrated with the online application. No other mode of payment is acceptable. Such candidates have to register and pay convocation fee to obtain their degree/diploma either in-person or in-absentia.

Those desirous of receiving their Degree/Diploma in-person must register online on or before **17.00 hours** on **10.10.2023**

**Hence, it is requested to kindly disseminate the above information to the Passed out students during the above mentioned period and advise them to follow the below instructions: -**

**Instructions to fill up the online application form:**

1. Please click on 'apply' button in the online link hosted on the IMU Website to register for the 8th Convocation by indicating whether you would like to receive the Degree/Diploma **in-Person** or **in-Absentia**.

**Note:**

- a) **In-Person** means the student will have to visit the venue to receive the Degree/Diploma Certificate personally.
  - b) **In-Absentia** means the student will receive the Degree/Diploma Certificate at their residence through Speed Post after convocation.
2. For Students registering for **in-Person** can be accompanied by one member in their family. They will be required to give the name, relationship, and mobile number of the accompanying member. Please note only one member will be allowed apart from the students themselves.
  3. Registration is mandatory to receive the Degree/Diploma Certificates either **in-person (or) in-absentia**.
  4. Students are requested to give correct Postal Address, to which Degree/Diploma certificate has to be dispatched by Speed Post.
  5. Pin code, email and Mobile number are mandatory, while filling the online form.
  6. It will take minimum 15 working days to receive the Degree/Diploma certificate through Speed Post after the date of the Convocation i.e. after 27.10.2023 for those opted for **in-absentia**.

**Note:** If any student doesn't receive the certificate even after 15 working days, then they may write to IMU through email 'examcell@imu.ac.in' with Subject: "Degree Certificate not Received- (Student Name- Registration Number)".

7. For any further queries, please write to examcell@imu.ac.in. Kindly note that the queries **will not be entertained**, if it is sent to other than aforesaid email or does not contain the Registration No., Name and Name of the IMU Campus/Affiliated Institute.



**Special Note: [only for DNS leading to B.Sc. (Applied Nautical Science) programme]-**

Students of this programme are requested to note that only those Students who have completed the programme in all respect i.e. updation of Second Mate marks issued by DG Shipping (student has to send the copy of the same), updation of practical and internal marks by the respective Institutes/Campuses **on or before 10.10.2023** will be eligible for issue of Provisional Degree Certificate, Consolidated Mark Statements and Degree Certificate.

This issued with the approval of the Competent Authority.



**DEPUTY REGISTRAR**

**(EXAMINATIONS & ACADEMICS)**

**To:**

- i) **All Directors, IMU Campuses**
- ii) **All Principals, Affiliated Institutes of IMU**
- iii) **All HoDs/ HoD(i/c)s of IMU**

**Copy to:**

- i) **Vice Chancellor**
- ii) **Pro VC**
- iii) **Registrar**
- iv) **Controller of Examinations**
- v) **AR (Exams)**
- vi) **IT, HQ - to upload this Circular on the IMU website.**

} for kind information.