



भारतीय समुद्री विश्वविद्यालय

INDIAN MARITIME UNIVERSITY

(A Central University under the Ministry of Ports, Shipping and Waterways, GoI)

HEADQUARTERS

File Ref No. IMU-HQ/R/71/64-C/1/2022

Dt. 07.09.2023

IMU-HQ PROCUREMENT CIRCULAR NO. 06/2023

Sub: Publications and guidelines for procurement of Goods and Services by IMU- Reg

- Ref:**
1. GFR 2017
 2. Manual for Procurement of Goods (Updated Jun 2022)
 3. Manual for Procurement of Consultancy and other services (Updated Jun 2022)
 4. Manual for Procurement of Works (Updated Jun 2022)
 5. SOP for Implementation of Integrity Pact-CVC Circular No. 04/06/23 & 09/09/23
 6. IMU-HQ Procurement Circular 02/2023
 7. IMU Ordinance 62/2015 (Delegation of Financial Powers)

1. Public procurement is a dynamic field, where the Regulations, Manuals, Circulars, etc have become a standard reference document for officials involved in Public Procurement across all Ministries/ Departments / Attached and Sub-Ordinate Bodies/ Central Public Sector Enterprises, etc. Hence, there is a need to keep reference documents like manuals, circulars, etc updated to ensure their continuous relevance.
2. Instructions on procurement issued by Department of Expenditure (DoE), Ministry of Finance, Central Vigilance Commission and IMU-HQ from time to time are required to be kept handy across all the Campuses for reference and to follow the procedures enumerated therein to achieve the goals.
3. Thus, all such Regulations, Manuals and Circulars, etc as referred above are disseminated to all concerned till the lowest level at the Indian Maritime University (IMU) to act as a guiding template and improve the ease of doing procurement business. The above referred guidelines, manuals and circulars are available for download at the following links:

a. GFR 2017:

<https://doe.gov.in/sites/default/files/Compilation%20of%20amendments%20in%20GFR%2C%202017%20upto%2031.01.2023.pdf>

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07.09.23

- b. Manual for Procurement of Goods (Updated Jun 2022):
<https://doe.gov.in/sites/default/files/Manual%20for%20Procurement%20of%20Goods%20%28Updated%20June%2C%202022%29.pdf>
- c. Manual for Procurement of Consultancy and other services (Updated Jun 2022):
https://doe.gov.in/sites/default/files/Manual%20for%20Procurement%20of%20Consultancy%20%26%20Other%20Services_0.pdf
- d. Manual for Procurement of Works (Updated Jun 2022):
<https://doe.gov.in/sites/default/files/Manual%20for%20Procurement%20of%20Works%20%28Updated%20June%2C%202022%29.pdf>
- e. SOP for Implementation of Integrity Pact-CVC Circular No. 04/06/23 & 09/09/23:
https://www.cvc.gov.in/sites/default/files/SOP%20-14-06-2023_0.pdf and
<https://www.cvc.gov.in/sites/default/files/Circular%20No.09-09-23.pdf>
- f. IMU-HQ Procurement Circular 02/2023 & IMU Ordinance 62/2015 (Delegation of Financial Powers): Available in IMU's website.

- 4. It is also advised that any amendments issued by DoE, CVC, IMU-HQ and other relevant departments from to time are to be collated and updated by the Campuses for ready reference.
- 5. Forwarded for information and implementation by all concerned.

Nm Nmmmm
Registrar
09/09/23

Encl.: As stated

To

**All Campus Directors,
CoE, FO (I/C), Dean (I/C), All DR's
AE (E), AE (C), AR (P), IT Manager**

Copy to: -

V.C
Pro-VC
CVO } - for kind info, please