



INDIAN MARITIME UNIVERSITY

CHENNAI

(A Central University under the Ministry of Shipping)

Second Convocation

19th January 2016

FORM OF PROCEDURE



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1430h–1700h RECEPTION

The Second Convocation will be held at Kamarajar Arangam, 492 Anna Salai (Mount Road), Chennai - 600018 between 1700 hours and 1800 hours. The registration of graduands (i.e. candidates who are about to receive degrees/diplomas) will commence from 1430 hours onwards. The graduands shall be seated in the seats allocated to them in the Hall - School-wise - before 1600 hours and shall wear black robes and caps. The rest of the invitees shall be seated in the Hall before 1630 hours.

The members of various authorities of the University such as the Executive Council, Academic Council, Finance Committee and so on, and other dignitaries shall be received by the University staff and escorted to the seats earmarked for them.

The Vice-Chancellor Shri K. Ashok Vardhan Shetty will receive the Chancellor of Indian Maritime University Shri V. Krishnamurthy on his arrival and present him with a bouquet.

The Vice Chancellor will receive the Hon'ble Minister of State for Shipping, Road Transport and Highways Shri Pon. Radhakrishnan on his arrival and present him with a bouquet.

1700h-1705h The Chancellor and the Vice Chancellor will receive the Chief Guest, the Hon'ble Minister of Shipping, Road Transport and Highways Shri Nitin Jairam Gadkari with bouquets and conduct him to the Robing Room.

1705h-1710h ROBING

The Hon'ble Minister of Shipping, Road Transport and Highways and the Hon'ble Minister of State will wear the

academic robes. The other members who will form part of the Academic Procession should keep themselves ready wearing academic robes.

1710h–1711h GROUP PHOTO

After the robing, there shall be a Group Photograph of all the members of the Academic Procession with the Chief Guest.

1711h–1714h ACADEMIC PROCESSION

The order of the Academic Procession shall be as follows:

Registrar

Controller of Examinations

Finance Officer

Directors of IMU Campuses

Pro-Vice Chancellor

The Director-General of Shipping

Chancellor

The Hon'ble Minister of State for Shipping, Road
Transport and Highways

The Hon'ble Minister of Shipping, Road Transport
and Highways

The Vice Chancellor

The Academic Procession will commence from the place of the Group Photograph. Only those members of the procession who are to sit on the dais as per the approved seating plan will go on to the dais; the rest will take their seats in the first row of the Hall.

When the procession enters the Hall, the graduands and other invitees shall rise and remain standing until all those on the dais have taken their seats.

1714h–1716h NATIONAL SONG

The National Song will be played.

1716h–1717h DECLARING THE CONVOCATION OPEN

The Chancellor shall say:

“This Convocation of the Indian Maritime University, Chennai has been called to confer the Degrees and Diplomas upon the candidates who, have been certified to be worthy of the same.”

1717h-1722h WELCOME ADDRESS AND REPORT BY THE VICE-CHANCELLOR

The Chancellor shall say:

“I invite Shri K. Ashok Vardhan Shetty, Vice-Chancellor to deliver the welcome address and present the report on the Academic Achievements of the University during 2013 - 2015.”

The Vice Chancellor shall make a brief welcome address and present the report.

1722h-1724h FELICITATION OF DIGNITARIES ON THE DAIS

1724h-1732h AWARD OF DEGREES AND P.G DIPLOMAS

The Chancellor shall say:

“Let the Candidates be now presented”

The Vice Chancellor shall be the common Presenter for all the Schools.

The Vice Chancellor shall say:

“Mr.Chancellor, I present to you the Candidates who are to be awarded Postgraduate degrees, Postgraduate diplomas, Undergraduate degrees and Undergraduate diplomas *in-person* in Programmes under the School of Nautical Studies, the School of Marine Engineering and Technology, the School of Naval Architecture and Ocean Engineering, the School of Maritime Management and School of Maritime Laws.

The graduands belonging to each of these Schools shall stand up as soon as the Vice Chancellor reads out the name of their School and shall keep standing.

The Chancellor shall say:

“I assent to the award of Postgraduate Degrees, Postgraduate Diplomas, Undergraduate Degrees and Undergraduate Diplomas to these Candidates *in-person*.”

The graduates shall now sit down.

The Vice Chancellor shall say:

“Mr. Chancellor, I present to you the Candidates who are to be awarded Postgraduate degrees, Postgraduate diplomas, Undergraduate degrees and Undergraduate diplomas *in-absentia* in Programmes under the School of Nautical Studies, the School of Marine Engineering and Technology, the School of Naval Architecture and Ocean Engineering, the School of Maritime Management and School of Maritime Laws.

The Chancellor shall say:

“I assent to the award of Postgraduate degrees, Postgraduate diplomas, Undergraduate degrees and Undergraduate diplomas to these Candidates *in-absentia*.”

The Chancellor shall then sign the Register of Graduates.

1732h-1737h AWARD OF MEDALS AND RANKS

The Chancellor shall say:

“The Hon’ble Minister of Shipping, Road Transport and Highways will be pleased to award gold medals and rank certificates to candidates.”

The candidates shall go on to the dais when called and receive the gold medals and rank certificates from the Hon’ble Minister of Shipping, Road Transport and Highways.

1737h-1742h SPECIAL ADDRESS BY THE HON’BLE MINISTER OF STATE OF SHIPPING, ROAD TRANSPORT AND HIGHWAYS

The Chancellor shall say:

“I invite Shri Pon. Radhakrishnan, the Hon’ble Minister of State for Shipping, Road Transport and Highways to deliver the Special Address”.

The Hon’ble Minister of State of Road Transport, Highways & Shipping will deliver the Special Address.

1742h-1752h CONVOCATION ADDRESS BY THE HON'BLE MINISTER OF SHIPPING, ROAD TRANSPORT AND HIGHWAYS

The Chancellor shall say:

"I invite Shri Nitin Jairam Gadkari, The Hon'ble Minister of Shipping, Road Transport and Highways to deliver the Convocation Address".

The Hon'ble Minister of Shipping, Road Transport and Highways will deliver the Convocation Address.

1752h-1753h DECLARING THE CONVOCATION CLOSED

The Chancellor shall say:

"I dissolve this Convocation."

1753h-1755h NATIONAL ANTHEM

The National Anthem will be played.

1755h-1800h RETURN PROCESSION AND DEROBING

The Hon'ble Minister of Shipping, Road Transport and Highways and other dignitaries will descend from the dais and will be joined by the other members of the procession who are seated in the first row of the Hall. The Academic Procession shall return to the Robing room in reverse order to that in which it entered the Convocation Hall. The proceedings will conclude with the de-robing.

1800h DEPARTURE OF THE HON'BLE MINISTER OF SHIPPING, ROAD TRANSPORT AND HIGHWAYSS