



**भारतीय समुद्री विश्वविद्यालय**  
**INDIAN MARITIME UNIVERSITY**  
(Central University, Govt. of India)

IMU/AS/EC 37/RR/2017

Dated:06-01-2017

**Circular 1707**

Sub: Revised Ordinances prescribing the revised Recruitment Rules for the posts of Deputy Librarian and Librarian.

Ref:1.Agenda Item No:AC 2016-16-27 of 16<sup>th</sup> AC Meeting held on 08.12.2016.

2.Agenda Item No:EC 2016-16-12 of 37<sup>th</sup> EC Meeting held on 22.12.2016.

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The Executive Council in its 37<sup>th</sup> EC Meeting held on 22-12-2016 vide Agenda Item No: EC 2016-16-12 resolved to approve the following Ordinances prescribing the Recruitment Rules for the posts of Deputy Librarian and Librarian, as recommended by the Academic Council in its 16<sup>th</sup> meeting held on 08.12.2016 vide Agenda Item No. AC 2016-16-27:

**"Recruitment Rules for the post of Deputy Librarian**

1	Name of the Post	Deputy Librarian
2.	Number of Posts	2
3.	Classification	Academic Post, Group "A"
4.	Scale of Pay	PB3 - Rs.15600 – 39100 AGP – Rs.8000 Shall be eligible for the AGP of

		Rs.9000 after completion of five years' service as Deputy Librarian, subject to satisfactory performance with the same designation.
5.	Whether selection post or non-selection post	By Selection in case of Promotion
6.	Age limit for direct recruits	Not exceeding 50 years (Relaxable up to 2 years by Vice Chancellor in deserving cases)
7.	Educational and other qualifications required for direct recruits	<p><b>Essential :</b></p> <p>(i) A Post-Graduate Degree in Library Science/Information Science/ Documentation Science or an equivalent professional degree with at least 55% marks (or an equivalent grade) and a consistently good academic record with knowledge of computerization of library.</p> <p>(ii) Qualifying in the National Eligibility Test (NET) in Library Science conducted for the purpose by the UGC or any other agency approved by the UGC. However, candidates who have been awarded Ph.D. in Library Science/ Information Science/ Documentation Science shall be</p>

		<p>exempted from the requirement of minimum eligibility condition of NET.</p> <p>(iii) At least five years' experience as an Assistant Librarian or equivalent in a Central or State University or in an IIM, IIT or NIT or in a reputed Research Institute of Central Government or a State Government.</p> <p>(iv) Evidence of innovative library service, organization of published work and computerization of library.</p> <p><b>Desirable:</b></p> <p>M.Phil/Ph.D degree in Library Science/ Information Science / Documentation / Archives &amp; Manuscript keeping.</p>
8.	Whether Age, Educational and other qualifications prescribed for direct recruits will apply in the case of Promotion / Deputation / Absorption	<p><b>Promotion:</b></p> <p>Age: No</p> <p>Educational &amp; other Qualifications: Yes</p> <p><b>Deputation:</b></p> <p>Age: Not more than 52 years</p> <p>Educational &amp; other Qualifications: Yes</p>



		<b>Absorption:</b> Age: Not more than 55 years. Educational & other Qualifications: Yes
9	Period of Probation, if any	Two years for Direct recruits.
10	Method of recruitment.	Direct Recruitment/Promotion/ Deputation /Absorption.  Direct Recruitment will be done through a Personal Interview.
11	In case of recruitments other than direct recruitment, Grade from which Promotion/Deputation /Absorption to be made	<b>Promotion:</b> From Assistant Librarian with at least five years' regular service in IMU.  <b>Deputation:</b> A person holding analogous post on regular basis (or) at least five years' experience as Assistant Librarian in the pay band of Rs. 15600 – 39100 with GP - Rs.6000 in a Central or State University or in an IIM, IIT or NIT or in a reputed Research Institute of Central Government or a State Government.  <b>Absorption:</b> A deputationist who has worked as Assistant Librarian satisfactorily for a minimum period of three years in



		IMU, subject to concurrence from his parent organization.
12	If a Departmental Promotion Committee/ Recruitment Committee exist and what is its composition?	<ul style="list-style-type: none"> <li>i. The Vice Chancellor as Chairperson.</li> <li>ii. Pro-Vice Chancellor</li> <li>iii. One nominee of the Executive Council.</li> <li>iv. Two external subject experts nominated by the Vice Chancellor</li> </ul>
13	Age of superannuation	<p>60 years.</p> <p>For deputationist, the relevant age of the sponsoring department/ agency will apply.</p>
14	Remarks	<ul style="list-style-type: none"> <li>(i) The upper age limit will be relaxed for the candidates belonging to SC/ST/OBC in accordance with the orders issued by the Govt. of India from time to time.</li> <li>(ii) The crucial date for determining the eligibility conditions shall be the closing date for receipt of applications from candidates.</li> </ul>

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### Recruitment Rules for the post of Librarian

1.	Name of the Post	Librarian
2.	Number of Posts	1
3.	Classification	Academic Post, Group "A"
4.	Scale of Pay	PB4-Rs.37400 – 67000 AGP – Rs.10000.
5.	Whether selection post or non-selection post	By Selection in case of Promotion.
6.	Age limit for direct recruits	Age: Not more than 55 years (Relaxable up to 2 years by Vice Chancellor in deserving cases)
7.	Educational and other qualifications required for direct recruits	<p><b>Essential :</b></p> <p>(i) A Post-Graduate Degree in Library Science/Information Science/ Documentation Science or an equivalent professional degree with at least 55% marks (or an equivalent grade) and a consistently good academic record with knowledge of computerization of library.</p> <p>(ii) Qualifying in the National Eligibility Test (NET) in Library Science conducted for the purpose by the UGC or any other agency approved by the UGC. However, candidates who have</p>



	<p>been awarded Ph.D. in Library Science/Information Science/ Documentation Science shall be exempted from the requirement of minimum eligibility condition of NET.</p> <p>(iii) At least thirteen years' experience as a Deputy Librarian or equivalent in a Central or State University or in an IIM, IIT or NIT or in a reputed Research Institute of Central Government or a State Government.</p> <p>(iv) Evidence of innovative library experience, organization of published work and computerization of library.</p> <p><b>Desirable:</b> AM.Phil/ Ph.D Degree in Library Science/ Information Science/ Documentation/ Archives and Manuscript-keeping.</p>
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8.	Whether Age, Educational and other qualifications prescribed for direct recruits will apply in the case of Promotion/Deputation/Absorption	<p><b>Promotion:</b> Age: No Educational &amp; other Qualifications: Yes</p> <p><b>Deputation:</b> Age: Not more than 57 years. Educational &amp; other Qualifications: Yes</p> <p><b>Absorption:</b> Age: Not more than 58 years. Educational &amp; other Qualifications: Yes</p>
9	Period of Probation, if any	Two years for Direct Recruits
10	Method of recruitment.	<p>Direct Recruitment /Promotion/ Deputation /Absorption.</p> <p>Direct Recruitment will be done through a Personal Interview.</p>
11	In case of recruitments by promotion, grade from which promotion/deputation/absorption to be made	<p><b>Promotion:</b> From Deputy Librarian with at least thirteen years' regular service in IMU.</p> <p><b>Deputation:</b> A person holding analogous post on regular basis (or) at least thirteen years' experience as Deputy Librarian in the Pay Band of Rs.15600-39100 with Grade Pay of Rs.8000 in a Central or State University or in an IIM, IIT or NIT or in a reputed Research Institute of</p>

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		<p>Central Government or a State Government.</p> <p><b>Absorption:</b></p> <p>A Deputationist who has worked as Deputy Librarian satisfactorily for a minimum period of three years in IMU, subject to concurrence from his parent organization.</p> <p>The same educational and other qualifications as in the case of direct recruits shall apply for Promotion/ Deputation/ Absorption.</p>
12	If a Departmental Promotion Committee/ Recruitment Committee exist and what is its composition?	<ul style="list-style-type: none"> <li>• The Vice Chancellor as Chairperson.</li> <li>• Pro-Vice Chancellor</li> <li>• A nominee of the Visitor</li> <li>• Two persons not in the service of the University, who have special knowledge of the subject of the Library Science/ Library Administration to be nominated by the Executive Council</li> <li>• One person not in the service of the University, nominated by the Executive Council.</li> </ul>
13	Age of superannuation	62 years. For Deputationist, the relevant age of the sponsoring department/ agency will apply.



14	Remarks	<p>(a) The upper age limit will be relaxed for the candidates belonging to SC/ST/OBC in accordance with the orders issued by the Government of India from time to time.</p> <p>(b) The crucial date for determining the eligibility conditions shall be the closing Date for receipt of applications from candidates.</p>
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**REGISTRAR**

To

All Campus Directors of IMU