



भारतीय समुद्री विश्वविद्यालय
(केन्द्रीय विश्वविद्यालय, भारत सरकार)
INDIAN MARITIME UNIVERSITY
(A Central University, Government of India)

सी. मोहन / C. MOHAN
कुलसचिव / REGISTRAR

Ref: IMU/AS/Admissions/2015.

15th April 2015

CIRCULAR-1510

Sub: Procedure to be adopted during Counselling for Admissions into Affiliated institutes for courses other than DNS in 2015.

Ref: 1. Resolution of the 11th Academic Council Meeting held on 10.6.2014 vide Agenda Item No.AC 2014-11-14.

2. Resolution of the 29th Executive Council Meeting held on 31.10.2014 vide Agenda Item No. EC 2014-29-6.

Under powers vested in it under Section 5, sub sections (xxvii) and (xxxiii) of the Indian Maritime University Act, 2008 read with Chapter VII of Ordinances Governing Academic Matters as published in the Gazette of India Extraordinary on 12th May 2009, the Indian Maritime University (IMU) has made passing the Common Entrance Test (CET) conducted by it as one of the essential eligibility criteria for admission, along with criteria relating to age, marks in Plus 2 exams, medical fitness, etc. as set out in IMU's Academic Brochure 2015. **Affiliated Institutes should not make any admissions of students (including sponsored candidates) unless they have qualified in the CET 2015 and if any such candidate is admitted, he will not be given admission registration number nor will he be allowed to appear in any of the scheduled examinations of the IMU.**

2) While CET is mandatory, Counselling is optional. In other words, an Affiliated Institute need not necessarily admit students only through IMU's Counselling. The Counselling process is mutually beneficial to students (in that they can apply through a 'single window' and don't have to go from college to college) as

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well as to the Affiliated Institutes (which may not be able to admit their full quota of students on their own).

3) All Affiliated Institutes are requested to furnish a statement in the format prescribed showing the sanctioned strength for each course (other than DNS) affiliated to IMU; number of seats they would like to fill up themselves subject to these candidates passing the CET, and fulfilling the other eligibility conditions; and the number of seats they would like to surrender to IMU's Counselling. The statement should be sent to the Registrar, IMU latest by 6th May 2015 and should be signed by an authorised signatory such as the Principal or Secretary or Chairman. If no statement is received by 6th May 2015, it will be presumed that the Affiliated Institute is not willing to surrender any seats for IMU's Counselling, and no request received after that date will be entertained.

4) It is to be noted that for the academic year 2014-15, IMU did Counselling for the DNS seats surrendered by the Affiliated Institutes. However, based on the reference 2nd cited, IMU will not do the Counselling for DNS on behalf of the Affiliated Institutes from AY 2015-16 onwards; the Institutes will have to fill up the same on their own subject to the candidates being sponsored by ship-owning or ship-managing companies and their having cleared IMU's CET. A separate circular is being issued with regard to DNS.

5) Further, once a certain number of seats have been surrendered for IMU's Counselling, the Institute will be bound to accept the candidates sponsored by IMU through its Counselling. IMU's selection through Counselling will be based on the candidate's option-cum-his merit (in CET)- cum - reservations. The Affiliated Institute cannot submit these candidates to further tests and reject them. If IMU is not able to fill up all the seats surrendered to it by an Affiliated Institute, it will surrender the unfilled seats back to the Affiliated Institute which may fill them up on its own subject to the candidates having passed the CET and fulfilling other eligibility criteria.

6) **Illustration:** An Affiliated Institute has 40 seats in B.Tech (Marine Engineering). It is up to the Affiliated Institute to decide how many seats it will surrender to IMU's Counselling, which may range from 0 to 40. Suppose that the Institute decides to fill up 30 seats on its own (N.B. It is free to do so but only from among candidates who have passed the CET 2015 and fulfilled the other eligibility

criteria) and to surrender 10 seats to IMU's counselling. This communication must be received in IMU before 20-05-2015. Once this number (10) is communicated, the Institute cannot thereafter alter it. The Institute is also bound to admit the candidates sponsored by IMU through its Counselling. If only 5 seats are filled through IMU's Counselling and the remaining 5 seats go abegging, IMU will surrender these 5 seats back to the Affiliated Institute which can fill them on its own but only from among candidates who have passed the CET 2015 and fulfilled the other eligibility criteria."

7) While surrendering seats to IMU's Counselling is discretionary, it is hoped that no Affiliated Institute goes unrepresented during the Counselling and that all Affiliated Institutes will surrender as many seats as possible since Counselling is an arrangement that is mutually beneficial to Students as well as the Institutes.

8) All candidates irrespective of their mode of admission should pay to IMU the one-time Admission Registration fee/Counselling fee of Rs.10,000/- per candidate and the Programme Fee of Rs.25,000/Rs.27,500 as applicable per candidate per year till the completion of the course, and it shall be the responsibility of the Affiliated Institutes to collect and remit the same.

9) IMU switched over to Online Counselling in the AY 2014-15 and the same will continue hereafter.


REGISTRAR
15/4/15

Encl: Format of Undertaking

To

Principals of all Affiliated Colleges of IMU.

Statement showing the Sanctioned Strength for each Course (other than DNS) the number of seats the Affiliated Institute would like to fill up on its own, and the number of seats the Institute would like to surrender for IMU's Counselling 2015.

1. Name and address of the Affiliated Institute:
2. Year from which the Institute is provisionally affiliated to IMU:

Table

Sl.No	Names(s) of the Course(s) affiliated to IMU (excluding DNS)	Year from which the Course is affiliated to IMU.	Sanctioned strength	No. of seats the Institute would like to fill up on its own	No. Of Seats the Institute would like to surrender for IMU's Counselling 2015	Remarks
1.						
2.						
3.						
Etc						

Undertaking

- a. The number of seats surrendered by us for IMU's Counselling for 2015 as per the Table above is final and we will not add or subtract to this number.
- b. Where certain seats are filled up on our own, we undertake to admit only those candidates who have passed IMU's CET 2015 and who fulfil other eligibility criteria for admissions as laid down in IMU's Admissions brochure 2015.
- c. We hereby undertake not to refuse /withhold admissions to the candidates sponsored by IMU through its Counselling to our Institute by subjecting them to further tests. All such candidates shall be given admissions without fail.
- d. We undertake to collect and forward to IMU promptly the one time Admission Registration Fee / Counselling Fee of Rs.10,000/- per candidate from those admitted directly by us.
- e. We undertake to collect and forward to IMU promptly the Programme Fee of Rs.25,000/- / Rs.27,500/- as applicable per student per year till the completion of the course.

Signature of the Authorised Signatory
With designation and seal [Principal/Secretary/Chairman]