



INDIAN MARITIME UNIVERSITY
(A CENTRAL UNIVERSITY)
CHENNAI

No.IMU/UG/AI/JULY 2015

Date: .06.2015

Dear Student,

We are glad to inform that you have been provisionally selected for admission into _____ **Programme** (Batch 2015-16) in _____ **an Affiliated Institute** of INDIAN MARITIME UNIVERSITY based on your rank in CET 2015, your Category, your choice of Programmes/Institutes as made by you through Online Counselling, and the availability of seats.

Application No: _____ Category: _____

CET RANK: _____

2) This **Allotment Letter** is strictly provisional and subject to verification of your Original Certificates, Medical Fitness and payment of the prescribed fees. [Please see **Annexure**].

3) You are requested to report before the Director, _____ Campus at _____

between **Monday 6th July 2015** and **Friday 17th July 2015** during office hours (10 am – 5 pm) on any working day.

4) At the designated IMU Campus, your Original Certificates and Medical Fitness will be verified, and you will be required to pay the Programme Fee of Rs.25,000/- by way of demand draft drawn in favour of 'Indian Maritime University payable at

∴ Next, your provisional letter of admission will be affixed with a seal with the words **"Admission Confirmed"** and attested by an IMU functionary designated by the Campus Director. The semester fees, etc need to be paid only at the concerned Affiliated Institute at the time of joining.

5) If you do not complete the formalities prescribed in Para 4 above **before Friday 17th July 2015**, then you will be deemed to be a **'drop out'** and you shall forgo your seat allotment and **forfeit** the Counselling Fee of Rs.10,000/-.

6) IMU will publish a **Second List** of selected candidates on **Monday 20th July 2015**, in place of such 'dropouts'. In the Second List, some of the candidates may get **upgraded** i.e. they may get a Programme or College or both (as per their order of preference) which they could not get in the First List. **The Second List will be confined to candidates selected for IMU Campuses only.**

7) Only a candidate who has fulfilled the formalities under Para 4 above is eligible for the benefit of 'upgradation' under the Second List.

8) **You have to report at the allotted Affiliated Institute on or before Friday 24th July 2015**, and complete the other admission registration formalities of the Institute, **failing which the Affiliated Institute** is at liberty to treat you as a **'drop out'** and make its own arrangements for filling up the seat with another CET-qualified candidate.

9) If **you** believe that you stand a good chance of getting a better Programme or College or both in the **Second List** of admissions to be published by IMU on Monday 20th July 2015, you may wait till the Second List is out before joining the Affiliated Institute. However, this is purely your decision and neither IMU nor the Affiliated Institute will be responsible if you lose your seat by failing to adhere to the deadline of 24th July 2015 for joining the Affiliated Institute (as per Para 8 above) based on the First List of admissions.

10) If you join a different Programme or College or both based on the **Second List** of admissions, the Programme Fee of Rs.25,000 already paid by you will be adjusted, and you need not pay the Programme Fee again. However if you do not join any Programme in any IMU Campus or any Affiliated Institute at all, then you will forfeit the Programme Fee already paid.

11) **If the Programme that is allotted to you in the Second List has higher eligibility conditions (both in terms of marks and medical fitness)** than what was allotted to you in the First List and for which you have already completed the certification verification formalities as per Para 4 above, **then your Original Certificates and Medical Fitness will have to be verified once again.** To give an illustration, if you got B.Sc (Shipbuilding & Repair) in the First List and B.Sc (Nautical Science) in the Second List, the eligibility conditions both in terms of marks and medical fitness are higher for the latter Programme warranting re-verification of the candidate's Original Certificates and Medical Fitness for B.Sc (Nautical Science). **But you may get this done at the time of joining the relevant Programme in an IMU Campus** (since the Second List is for IMU Campuses only).

12) IMU reserves the right whether or not to publish a Third List of selected candidates for the vacancies arising as a result of 'drop-outs' from the Second List or the candidates not joining as per the First List.

13) The First Semester classes will commence on **Monday 3rd August 2015.**

REGISTRAR

To

Name of the candidate:

Address:

Annexure

1. Verification of Original Certificates

The candidate should produce the following original certificates for verification:

- **Proof of Age** - Birth Certificate/SSLC or equivalent marksheet.
- **Higher Secondary School or equivalent marksheet.**
- **Community Certificate** (for ST, SC and OBC – Non Creamy Layer)
- **Transfer Certificate**
- **Copy of IMU's CET Admit card/ Hall ticket.**
- **Original of Challan for payment of Online Counselling Fee of Rs.10,000.**
- **Printed copy of his Online Counselling particulars.**
- **2 copies of passport size photographs.**

2. Medical Fitness certificate

Candidates selected for Diploma in Nautical Science, B. Sc (Nautical Science), B. Sc (Maritime Science) and B. Tech (Marine Engineering) should produce a Medical Fitness Certificate with eye sight confirmation from a panel of Doctors/Hospitals approved by the Director General of Shipping, Mumbai.

Medical Fitness Certificate for other courses such as B.Sc.,(Ship Building & Repair) and B.Tech.,(Naval Architecture & Ocean Engineering) can be obtained from any registered medical practitioner.

3. Programme Fee

Candidates shall pay the prescribed Programme of **Rs.25000/-** Fee by way of Demand Draft drawn in favour of 'Indian Maritime University payable at (the city where the Campus is located)' at the time of Certificate verification.

The Programme Fee is payable to IMU each year - at the beginning of the Academic year – till the completion of the Programme.

4. General

Counselling Fee and Programme Fee once paid are non-refundable. As regards the Semester fees and other fees, please check with the Affiliated Institute to which you have been allotted.

Examination fees are payable separately before each examination.

Please see the Academic Brochure 2015 for more details.