



**INDIAN MARITIME UNIVERSITY**  
**(A CENTRAL UNIVERSITY)**  
**CHENNAI**

No.IMU/PG/CAM/JULY 2015

Date: .06.2015

Dear Student,

We are glad to inform that you have been provisionally selected for admission to \_\_\_\_\_ **Programme** (Batch 2015-16) in \_\_\_\_\_ **CAMPUS** of **INDIAN MARITIME UNIVERSITY** based on your rank in CET 2015, your Category, your choice of Programmes/ Institutes as made by you through Online Counselling, and the availability of seats.

Application No: \_\_\_\_\_ Category: \_\_\_\_\_

CET RANK: \_\_\_\_\_

2) This **Allotment Letter** is strictly provisional and subject to verification of your Original Certificates, Medical Fitness and payment of the prescribed fees. [Please see **Annexure**].

3) You are requested to report before the Director, \_\_\_\_\_

Campus at \_\_\_\_\_

between **Monday 6<sup>th</sup> July 2015** and **Friday 24<sup>th</sup> July 2015** during office hours (10 am – 5 pm) on any working day.

4) At the IMU ----- Campus, your Original Certificates and Medical Fitness will be verified. You will be required to pay the Programme Fee of **Rs.25,000/-** and the 1<sup>st</sup> Semester fees of **Rs.1,00,000** – both by way of demand drafts drawn in favour of 'Indian Maritime University payable at \_\_\_\_\_'. No cheques will be

accepted. Next, your provisional letter of admission will be affixed with a seal with the words "**Admission Confirmed**" and attested by an IMU functionary designated by the Campus Director. **Please note that you will not be admitted to the Programme unless the Semester Fees relating to the first semester have been paid in full.**

5) If you do not complete the formalities prescribed in Paras 3 and 4 above before **24<sup>th</sup> July 2015**, you will be deemed to be a '**drop out**' and you shall forgo your seat allotment and your seat will be included as a vacancy for drawing up the **Second List** of admissions. You shall also forfeit the Counselling Fee of Rs.10,000/- already paid by you.

6) IMU will draw up a **Second List** of selected candidates in place of the 'dropouts'. In the Second List, some of the candidates may get **upgraded** i.e. they may get a Programme or College or both (as per their order of preference) which they could not get in the First List.

7) Only a candidate who has fulfilled the formalities under Para 4 above is eligible for the benefit of 'upgradation' under the Second List.

8) Hostel arrangements will be available from 3<sup>rd</sup> August 2015 onwards.

9) The First Semester classes will commence on **Monday 3<sup>rd</sup> August 2015.**

**REGISTRAR**

To

Name of the candidate:

Address:

## **Annexure**

### **INSTRUCTIONS TO POST-GRADUATE CANDIDATES**

#### **1. Verification of Original Certificates**

The candidate should produce the following original certificates for verification:

- **Proof of Age** - Birth Certificate/SSLC or equivalent marksheet.
- **Higher Secondary School or equivalent mark sheet.**
- **Under graduate Statement of marks of all semesters.**
- **Community Certificate** (for ST, SC and OBC – Non Creamy Layer).
- **Provisional certificate/Course completion certificate.**
- **Transfer Certificate.**
- **Copy of IMU's CET Admit card/Hall ticket.**
- **Original of Challan for payment of Online Counselling Fee of Rs.10,000.**
- **Printed copy of Online Counselling particulars.**
- **2 copies of passport size photographs.**

#### **2. Medical Fitness certificate**

Medical Fitness Certificate for PG courses such as M Tech (NA & OE), M Tech (D & HE), MBA (PSM) and MBA (ITL) can be obtained from any registered medical practitioner.

#### **3. Programme Fee**

Candidates shall pay the prescribed Programme Fee of **Rs.25,000/-** by way of Demand Draft drawn in favour of 'Indian Maritime University' payable at (the city where the Campus is located) at the time of Certificate verification. No cheques will be accepted.

The Programme Fee is payable to IMU each year - at the beginning of the Academic year – till the completion of the Programme.

#### **4. First Year Fees**

There are 2 semesters – one starting in August and another in February. Over and above the Programme Fee referred to in Para 3 above, the following fees are payable for the 1<sup>st</sup> and 2<sup>nd</sup> semester:

<b>Sl. No</b>	<b>Name of the Programme</b>	<b>Fees for 1<sup>st</sup> Semester</b>	<b>Fees for 2<sup>nd</sup> Semester</b>
1	M.Tech (Naval Architecture & Ocean Engineering)	Rs. 1,00,000/-	Rs. 1,00,000/-
2	M.Tech ( Dredging & Harbour Engineering)	Rs. 1,00,000/-	Rs. 1,00,000/-
3	MBA (Port & Shipping Management)	Rs. 87500/-	Rs. 87,500/-
4	MBA (International Transportation & Logistics)	Rs. 87,500/-	Rs. 87,500/-

**Semester fees for the 1<sup>st</sup> semester are to be paid at the time of certificate verification along with the Programme fee.**

Semester fees for the 2<sup>nd</sup> semester are payable on the date of commencement of the 2<sup>nd</sup> semester.

#### **5. General**

Counselling Fee and Programme Fee once paid are non-refundable. As regards the other fees, they are not refundable if the candidate has attended classes even a single session.

Examination fees are payable separately before each examination

Please see the Academic Brochure 2015 for remaining years' fees.