## **Eligibility Criteria for the post of Assistant**

Name of the Post	Assistant
Classification	Ministerial Post, Group 'C'
Scale of Pay	Pay Band of Rs.5200-20200 with a Grade Pay of Rs.2400 [corresponding to 7 <sup>th</sup> CPC Pay Matrix Level-4 (25500-81100)].
Age limit for direct recruits	Age: Not more than 35 years. (Relaxable up to 2 years by Vice Chancellor in deserving cases).
Educational and other qualifications required for direct recruits	Essential: Educational Qualification:- A Bachelor's Degree from a recognized University with a minimum of 50% of marks or its equivalent grade.
	Desirable:- Working knowledge of Information & Communication Technology.
Period of Probation, if any	Two years for Direct Recruitment only
Age of superannuation	60 years.
Remarks	<ol> <li>The upper age limit will be relaxed for the candidates belonging to SC/ST/OBC/Exserviceman candidates, in accordance with the orders issued by the Govt. of India from time to time.</li> <li>The crucial date for determining the eligibility conditions shall be the closing date for receipt of applications from candidates.</li> <li>Direct Recruitment will be done through an Online Screening Test. (There will be no Interview).</li> </ol>
	Classification  Scale of Pay  Age limit for direct recruits  Educational and other qualifications required for direct recruits  Period of Probation, if any  Age of superannuation

## **Eligibility Criteria for the post of Assistant (Finance)**

1.	Name of the Post	Assistant (Finance)
2.	Classification	Ministerial Post, Group 'C'
3.	Scale of Pay	Pay Band of Rs.5200-20200 with a Grade Pay of Rs.2400 [corresponding to 7 <sup>th</sup> CPC Pay Matrix Level-4 (25500-81100)].
4.	Age limit for direct recruits	Age: Not more than 35 years. (Relaxable up to 2 years by Vice Chancellor in deserving cases).
5.	Educational and other qualifications required for direct recruits	Essential: Educational Qualification: A Bachelor's Degree from a recognized University with a minimum aggregate of 50% marks or its equivalent grade in Commerce or Mathematics or Statistics.
		Desirable:- Working knowledge of Information & Communication Technology, particularly in Accounting Software.
6.	Period of Probation, if any	Two years for Direct Recruitment only
7.	Age of superannuation	60 years.
8.	Remarks	<ol> <li>The upper age limit will be relaxed for the candidates belonging to SC/ST/OBC/Exserviceman candidates, in accordance with the orders issued by the Govt. of India from time to time.</li> <li>The crucial date for determining the eligibility conditions shall be the closing date for receipt of applications from candidates.</li> <li>Direct Recruitment will be done through an Online Screening Test. (There will be no Interview).</li> </ol>