

(N.B.: The Recruitment Rules given below are only for Reference; not to be submitted along with the Application Form)

Ordinance 05 of 2020 [EC 2020-57-06 dated 18.12.2020]

Recruitment Rules for the post of Registrar

1.	Name of the post	Registrar
2.	Number of Posts	1
3.	Classification	Group A
4.	Scale of Pay	Level 14 under 7 th CPC [Pre-revised PB-4: GP 10000]
5.	Whether Selection post or non-Selection post	Not Applicable
6.	Age limit for direct recruitment	Age not more than 57 years. [Relaxations in age will be extended to Ex-servicemen and persons with disability as per Government of India norms.]
7.	Educational and other qualifications required for Direct Recruitment	<p><u>Category 1</u></p> <p>a) Educational Qualifications-</p> <p>Essential: Master's Degree with at least 55% marks or an equivalent grade in point scales where grading system is followed;</p> <p>Desirable: Degree in Management/Law or a Ph.D degree</p> <p style="text-align: center;">[AND]</p> <p>b) At least 15 years' experience as Assistant Professor in the Academic Level 11 and above or with 8 years of service in the Academic Level 12 and above including as Associate Professor along with at least 3 years' experience in educational administration</p> <p style="text-align: center;">[OR]</p> <p>Comparable experience in research establishment and / or other institutions of higher education</p> <p style="text-align: center;">[OR]</p> <p>15 years' of administrative experience in any organization, of which at least 8 years shall be as Deputy Registrar or equivalent post [Pay Level 12 and above]</p> <p><u>Category 2</u></p> <p>(a) Master (Foreign Going) / MEO Class I (Motor) Certificate of Competency; and</p> <p>(b) A minimum of fifteen years of experience in Maritime industry in one or more of the following areas:</p> <p>(i) Sailing experience at Management level;</p> <p>(ii) Teaching Nautical Science or Marine Engineering in a recognised maritime institution;</p> <p>(iii) Nautical or Engineering Surveyor in Directorate General of Shipping or in any recognized Classification Society;</p> <p>(iv) Technical Superintendent in any reputed Ship-owning or Ship-managing company.</p> <p>(v) Management/Administrative experience at senior level in any organization in the maritime sector.</p>

8.	Whether Age & Educational qualifications prescribed for direct recruits will apply in the case of Deputationists?	<p style="text-align: center;">18</p> <p>Deputationists</p> <p>Age – Yes.</p> <p>Educational Qualifications: Yes.</p>
9.	Period of probation, if any	Not Applicable.
10.	Method of recruitment.	<p>Direct Recruitment/ Deputation.</p> <p>In case of receipt of large number of applications, a suitable procedure as approved by the Executive Council will be adopted to shortlist candidates.</p>
11.	If a Selection Committee exists, what is its composition?	<p>As per Statute 21 and Statute 5(1), the Selection Committee will consist of:</p> <p>(i) The Vice-Chancellor as Chairperson.</p> <p>(ii) Pro-Vice Chancellor</p> <p>(iii) A nominee of the Visitor</p> <p>(iv) Two members of the Executive Council nominated by it.</p> <p>(v) One person not in the service of the University nominated by the Executive Council.</p> <p>(vi) One nominee of the Court</p>
12.	Remarks	<p>(i) The Registrar shall be appointed for a term of five years and shall be eligible for re-appointment for one more term (after observance of due selection process).</p> <p>(ii) Age of superannuation: 62 years for Direct Recruits. For Deputationists, relevant age of the sponsoring department/agency will apply subject to a maximum of 62 years.</p> <p>(iii) The crucial date for determining the eligibility conditions shall be the closing date for receipt of applications from candidates.</p> <p>(iv) The educational qualifications must be from a university/institution recognised by Statutory Authorities.</p> <p>(v) The decision of IMU regarding the relevancy of qualifications and experience shall be final.</p> <p>(vi) Internal Candidates selected under the direct recruitment will return to their substantive post on completion of specified tenure.</p>