



INDIAN MARITIME UNIVERSITY
(A Central University under the Ministry of Shipping,
Government of India),
East Coast Road, Uthandi, Chennai – 600119
<http://www.imu.edu.in>
Tele Fax –(044) 24530878

APPLICATION FOR THE POST OF ASSOCIATE PROFESSOR
IN THE SCHOOL OF NAVAL ARCHITECTURE & OCEAN ENGINEERING

Note: (1) Depending on whether you are applying on Direct Recruitment/Deputation/ Promotion basis, the Application form and the mode of applying are slightly different. Please download the relevant Application form and carefully go through the 'Instructions' and the 'Recruitment Rules' for this post appended to the Application form.

(2) Even though initially appointed to a particular Campus, the Associate Professor shall be liable for transfer to any other Campus.

Advt. No.IMU-HQ/Faculty/NAOE/2016 dated 5th August, 2016

ON PROMOTION

Affix recent
Passport size
Photograph

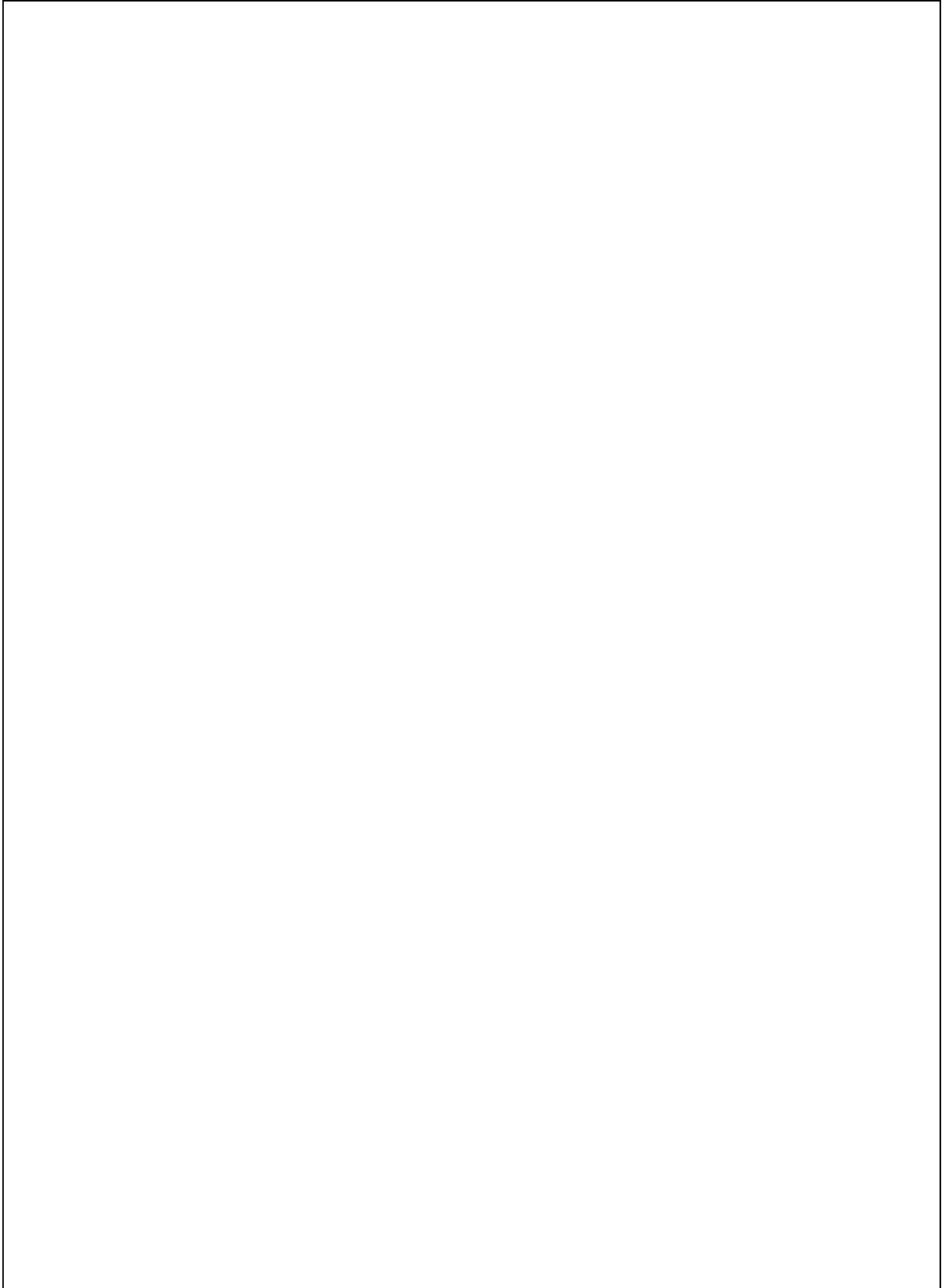
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|---|---|--|
| 1 | Name in full (in capital letters) | |
| 2 | Father's Name | |
| 3 | Marital Status | Married / Unmarried |
| 4 | Sex | Male / Female |
| 5 | a) Date of birth (Day/Month/Year) b) Age as on the last date for receipt of applications by the University | ____/____/____ ____ Years ____ Months ____ Days |
| 6 | Are you a citizen of India? | Yes / No |
| 7 | Community (GEN/SC/ST/OBC) | |

10. *Details of Employment:* Please give particulars of your present and past employment in chronological order, starting with the present one.

| Sl. No. | Organization/ Institution | Whether Government/ Quasi-Govt./ Private ** | Position held | Date of joining | Date of leaving | Scale of Pay/ Pay Band/ Grade Pay |
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**Public Universities and equivalent Educational Institutions, Government-aided colleges, Public Sector Undertakings and other such Autonomous organizations will be considered as 'Quasi-Government'.

11. *Details of Certificates/Testimonials/Commendations/Awards received:*

A large, empty rectangular box with a thin black border, intended for the user to provide details of certificates, testimonials, commendations, and awards received. The box is currently blank.

12. *Fulfillment of Educational and Service Qualifications:* Please fill the relevant fields pertaining to *your Category only*. Self-attested photocopies should be furnished as 'proof' for educational qualifications. For service qualification self-attested photocopies of relevant documents should be furnished as proof.

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| <p>(i) Graduate Degree in - a) Naval Architecture & Ocean Engineering or b) Naval Architecture & Shipping Building</p> | <p>Degree in _____ _____ (Please specify)</p> |
| <p>(ii) Marks or equivalent grade in Master's Degree in relevant/ allied discipline PG Degree in _____</p> | <p>Per cent _____ / Grade _____</p> |
| <p>(iii) Ph.D. Degree in _____ _____ (Please specify)</p> | <p>Yes/ No University Name _____ _____</p> |
| <p>(iv) Number of years of experience of teaching and/ or research in an academic/ research position equivalent to that of Assistant Professor, in a University, College or Accredited Research Institution/industry excluding the period of Ph.D. research</p> <p style="text-align: center;">(OR)</p> <p>Professional experience in a design and/or construction in a reputed ship building industry in a management position equivalent to an Assistant Professor or above in a University</p> | <p>____ years ____ months ____ days (Please specify)</p> <p>____ years ____ months ____ days (Please specify)</p> |

(v) Evidence of published work – Publication as book and/or research/ policy paper in a refereed journal (give details)

(vi) Papers presented at Conferences by the applicant.

(vii) Evidence of having guided Doctoral candidates and research students

13. Details of Enclosures to be sent with the Application:

1. Self-attested photocopies of 10th standard certificate or equivalent in support of Date of Birth.
2. Self-attested photocopies of Community certificate.
3. Self-attested photocopies of Certificates/ Testimonials/ Commendations/Awards received and Publication of Books/Journals, if any.
4. Self-attested photocopies of Graduate degree Certificate and mark sheets or grade sheets in a relevant discipline.
5. Self-attested photocopies of P.G degree Certificate and mark sheets or grade sheets in a relevant discipline.
6. Self-attested photocopies of Ph.D Certificate.
7. Self-attested photocopies of Service Qualification supported by self-attested photocopies of relevant documents.

14. *DECLARATION*

- (i) I declare that I have carefully read and fully understood the various instructions, Recruitment Rules for the post and other conditions and I hereby agree to abide by them.
- (ii) I declare that all the entries made by me in this application form are true to the best of my knowledge and belief.
- (iii) I declare that I have not suffered any punishment so far in my career and that no disciplinary or criminal case is pending against me.
- (iv) I am aware that if any of the particulars furnished or statements made by me in the application are found to be false, my appointment (if selected) is liable to be terminated summarily by IMU without any notice and I agree to the same.

Place: _____

Date: _____

Signature of the Candidate

To

The Registrar,
Indian Maritime University,
East Coast Road, Uthandi,
Chennai - 600119

Endorsement from the Campus Director

The application of Mr./Mrs./Ms. _____, submitted for the post of **Associate Professor in the School of Naval Architecture & Ocean Engineering** in the Indian Maritime University, Chennai is forwarded to *the Registrar, Indian Maritime University, Chennai, India. He/ She* is working in IMU _____ Campus in the post of _____ in a temporary/permanent capacity with effect from _____ in the Scale of Pay Band / Grade Pay of Rs. _____.
He/ She is drawing a basic pay of Rs. _____.

Further, it is certified that the applicant has not suffered any punishment and that no disciplinary or criminal case is pending/ contemplated against him/her.

(Signature of the forwarding officer with Seal)

Name: _____

Designation: _____

Place: _____

Date: _____

To

The Registrar,
Indian Maritime University,
East Coast Road,
Uthandi,
Chennai - 600119

INSTRUCTIONS

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| 1. | The following words: " Application for the post of Associate Professor in the School of Naval Architecture & Ocean Engineering, Indian Maritime University on Promotion basis " shall be super-scribed on the envelope without fail. |
| 2. | Candidates should submit their Application <u>only in the prescribed format</u> . |
| 3. | Candidates should submit along with the Application all the enclosures prescribed in Item no. 13 or elsewhere. <u>IMU reserves the right to summarily reject any Application incomplete in any respect or does not have one or more of the prescribed enclosures.</u> |
| 4. | The Application on Promotion basis should be sent DIRECTLY to the Registrar, Indian Maritime University, East Coast Road, Uthandi, Chennai 600 119 so as to reach on or before Monday 19th September 2016. <u>The candidate should however mark a copy of his Application to the Head of the Department or Campus Director or the relevant superior officer as the case may be for information.</u> |
| 5. | In the case of Applications on Promotion basis, apart from the interview the candidates' Annual Confidential Reports/Performance Assessment Reports for the past 5 years, Vigilance or disciplinary records if any, will also be taken into consideration. (The Registrar shall furnish a note to the Selection Committee in this regard). |
| 6. | The crucial date for determination of eligibility shall be the last date prescribed for the receipt of applications. |
| 7. | No correspondence will be entertained from candidates regarding postal delays, conduct of and result of interview, the reasons for not being called for interview or for not being selected, etc. |
| 8. | Canvassing in any form will disqualify the candidates. |
| 9. | The University reserves the right not to appoint anyone for the position advertised. |
| 10. | If any of the particulars furnished or statements made by the candidate are found to be false, his/her appointment (if selected) is liable to be terminated <u>summarily</u> by IMU without prior notice. |

**REGISTRAR
INDIAN MARITIME UNIVERSITY**

[N.B The Recruitment Rules given below are only for Reference; not to be submitted along with the Application form].

**Recruitment Rules for the post of Associate Professor in the
School of Naval Architecture & Ocean Engineering**

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| (1) | Name of post | Associate Professor |
| (2) | No. of posts | 4 |
| (3) | Classification | Faculty |
| (4) | Scale of Pay | Pay Band-4 Rs.37400 – 67000 with AGP Rs.9000. |
| (5) | Whether Selection post or Non-selection post | Not Applicable for Direct Recruitment. By Selection in case of Promotion |
| (6) | Age limit for Direct Recruitment | Not exceeding 45 years. (Relaxable by the Vice Chancellor up to 2 years in deserving cases) |
| (7) | Educational and other qualifications required for Direct Recruitment | Essential: (a) Ph.D in Naval Architecture or Ship Building or a related field, and with at least 55% marks (or equivalent grade) in a Post-Graduate Degree in Naval Architecture and Ocean Engineering/Naval Architecture and Ship Building, and with a Graduate degree in Naval Architecture and Ocean Engineering /Naval Architecture and Ship Building – all from IMU and/or any University recognised by IMU. (b) A minimum of eight years of experience of teaching and/or research (in an academic/ research position equivalent to that of Assistant Professor) in a University, College or Accredited Research Institution/ industry. Evidence of published work with a minimum of 5 publications as books and/or research/policy papers in refereed journals. (or) A minimum of 12 years' professional experience in design and/or construction in |

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| | | <p>a reputed ship building industry in a management position equivalent to the post of Assistant Professor or above in a University. Evidence of published work with a minimum of 1 publication as book and/or research/policy paper in a refereed journal.</p> <p>Desirable:</p> <p>(i) Papers presented at conferences.</p> <p>(ii) Evidence of having guided Doctoral candidates and research students.</p> |
| (8) | Whether Age & Educational qualifications prescribed for Direct Recruits will apply in the case of Promotees and Deputationists? | <p>Age: No</p> <p>Educational and other qualifications: Yes</p> |
| (9) | Period of Probation, if any | Two years for Direct Recruitment. |
| (10) | Method of Recruitment | <p>Direct Recruitment / Promotion / Deputation/ Absorption.</p> <p>A candidate who has put in 3 years of satisfactory service as Associate Professor on Deputation is eligible for Absorption.</p> |
| (11) | In case of Promotion, grade from which promotion to be made | An Assistant Professor who has completed 3 years of teaching in the AGP of Rs.8,000 shall, subject to satisfactory performance and assessment by the Departmental Promotion Committee be eligible to move to the pay band of Rs.37,400 – 67,000 with AGP Rs.9,000 and to be designated as Associate Professor. |
| (12) | Composition of the Selection Committee/ Departmental Promotion Committee. | <p>The Selection Committee/Departmental Promotion Committee will consist of:</p> <p>(i) Vice Chancellor</p> <p>(ii) Pro-Vice Chancellor</p> <p>(iii) A Nominee of the Visitor</p> |

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| | | <p>(iv) The Head of the Department concerned.</p> <p>(v) One Professor to be nominated by the Vice Chancellor.</p> <p>(vi) Two persons not in the service of the University, nominated by the Executive Council, out of a panel of names recommended by the Academic Council for their special knowledge of, or interest in the subject with which the Associate Professor is concerned.</p> <p>The proceedings of the Selection Committee shall not be valid unless at least any two members of the following three - Visitor's nominee plus the two nominees of the Executive Council - attend the meeting.</p> |
| (13) | Age of superannuation | 65 years. |
| (14) | Remarks | <ol style="list-style-type: none"> 1. The time taken for obtaining full-time Ph.D degree will not be counted for the qualifying service. 2. In respect of eligible candidates who are residing outside India, IMU reserves the right to conduct the interview through Video Conferencing or equivalent. 3. The upper age limit will be relaxed for the candidates belonging to SC/ST/OBC/ Physically Handicapped candidates, in accordance with the orders issued by the Govt. of India from time to time. 4. The crucial date for determining the eligibility conditions shall be the closing date for receipt of applications from candidates. |