



INDIAN MARITIME UNIVERSITY
(A Central University under the Ministry of Shipping,
Government of India),
East Coast Road, Uthandi, CHENNAI - 600119
<http://www.imu.edu.in>
Tele Fax -(044) 24530878

**APPLICATION FOR THE POST OF DIRECTOR, TRAINING WING,
IMU HQ CHENNAI**

Note: (1) Depending on whether you are applying on Deputation/ Contract basis, the Application form and the mode of applying are slightly different. Please download the relevant Application form and carefully go through the 'Instructions' for this post in the Application form.

(2) Even though the Director, Training Wing shall be stationed at IMU HQ Chennai, he will have to travel to different Campuses of IMU and also to various Major Ports in connection with the training programmes.

Advt. No.IMU/HQ/Director Trg/2015-16 dated 17th September, 2015

ON CONTRACT

Affix recent
Passport size
Photograph

1	Name in full (in capital letters)	
2	Father's Name	
3	Marital Status	Married / Unmarried
4	Sex	Male / Female
5	a) Date of birth (Day/Month/Year) b) Age as on the last date for receipt of applications by the University	____/____/____ ____ Years ____ Months ____ Days
6	Are you a citizen of India?	Yes / No
7	Community (GEN/SC/ST/OBC)	

8	<i>a. Permanent address</i>	<i>b. Address for correspondence</i> Mobile No. _____ Email ID _____
9	<i>Date of Superannuation</i>	
10	<i>Name of the Post and Organisation from which you Superannuated</i>	

11 *Details of Educational Qualifications:* Please give particulars of all examinations passed and Degrees obtained starting with the High School Leaving (10th standard/Matriculation) Examination.

Sl. No.	Name of the Board/University/ Institution	Examination/ Degree/ Diploma passed with year of passing	Distinction/ Class / Division	Subjects (Please mention field of specialization, honours, etc., where applicable)	Percentage of marks

12. *Details of Employment prior to Superannuation:* Please give particulars of your present and past employment in chronological order, starting with the one from which you superannuated.

Sl. No.	Organization/ Institution	Whether Government/ Quasi-Govt./ Private **	Position held	Date of joining	Date of leaving	Scale of Pay/ Pay Band/ Grade Pay

**Public Universities and equivalent Educational Institutions, Government-aided colleges, Public Sector Undertakings and other such Autonomous organizations will be considered as 'Quasi-Government'.

13. *Details of Employment, if any, subsequent to retirement on Superannuation, starting with the present employment.*

Sl. No.	Organization/ Institution	Whether Government/ Quasi-Govt./ Private **	Position held	Date of joining	Date of leaving	Scale of Pay/ Pay Band/ Grade Pay

14. *Details of Certificates/Testimonials/Commendations/Awards received and Publication of Books/ Journals, if any:*

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15. Details of Enclosures to be sent with the Application:

1. Self-attested photocopy of 10th standard certificate or equivalent in support of Date of Birth.
2. Self-attested photocopies of U.G and P.G degree certificates, if any.
3. Self-attested photocopies of Certificates/ Testimonials/ Commendations/ Awards received and Publication of Books/Journals, if any.
4. Self-attested photocopy of Retirement Order.
5. Self-attested photocopy of Pension Payment Order.
6. Self-attested photocopy of Last Pay Certificate.

16. **DECLARATION**

- (i) I declare that I have carefully read and fully understood the various instructions, Recruitment Rules for the post and other conditions and I hereby agree to abide by them.
- (ii) I declare that all the entries made by me in this application form are true to the best of my knowledge and belief.
- (iii) I declare that I did not suffer any punishment in my career and that no disciplinary or criminal case is pending against me.
- (iv) I am aware that if any of the particulars furnished or statements made by me in the application are found to be false, my appointment (if selected) is liable to be terminated summarily by IMU without any notice and I agree to the same.

Place: _____

Date: _____

Signature of the Candidate

To

The Registrar,
Indian Maritime University,
East Coast Road,
Uthandi, Chennai - 600119

INSTRUCTIONS

1.	The following words: " Application for the post of Director, Training Wing, Indian Maritime University, HQ Chennai <u>on Contract basis</u> " shall be super-scribed on the envelope without fail.
2.	Candidates should submit their Application <u>only in the prescribed format</u> .
3.	Candidates should submit along with the Application all the enclosures prescribed in Item no. 15 or elsewhere. <u>IMU reserves the right to summarily reject any Application incomplete in any respect or does not have one or more of the prescribed enclosures.</u>
4.	The Application <i>on Contract Basis</i> need NOT be forwarded through the present Employer but can be sent DIRECTLY so as to reach the Registrar, Indian Maritime University, East Coast Road, Uthandi, Chennai 600 119 on or before Monday 2nd November 2015.
5.	The crucial date for determination of eligibility shall be the last date prescribed for the receipt of applications.
6.	No correspondence will be entertained from candidates regarding postal delays, conduct of and result of interview, the reasons for not being called for interview or for not being selected, etc.
7.	Canvassing in any form will disqualify the candidates.
8.	The University reserves the right not to appoint anyone for the position advertised.
9.	If any of the particulars furnished or statements made by the candidate are found to be false, his/her appointment (if selected) is liable to be terminated <u>summarily</u> by IMU without prior notice.
REGISTRAR INDIAN MARITIME UNIVERSITY	