



INDIAN MARITIME UNIVERSITY

(A Central University under the Ministry of Shipping, Government of India)

Headquarters, East Coast Road,
Semmencherry, Sholinganallur (PO), Chennai - 600119



Procurement Ref No: IMU-HQ/R/70/27/1/2019-PUR

09th July, 2019

REQUEST FOR EXPRESSION OF INTEREST (EOI) FOR DEVELOPMENT AND IMPLEMENTATION OF INTEGRATED UNIVERSITY MANAGEMENT SYSTEM FOR INDIAN MARITIME UNIVERSITY (IMU) HEADQUARTERS AND ITS SIX CAMPUSES

Indian Maritime University (IMU) invites Expression of Interest (EOI) from Competent Consultancy Firms to provide advisory services for Development and Implementation of Integrated University Management System for IMU HQ and its Six Campuses located at Chennai, Kochi, Visakhapatnam, Kolkata, Mumbai Port and Navi Mumbai.

1. Background

The Indian Maritime University (IMU) was established in 2008 as a teaching-cum-affiliating University under the aegis of the Ministry of Shipping, Govt. of India with all India jurisdictions. It was set up to promote Maritime Studies, Training, Research and extension with focus on emerging areas like Oceanography, Maritime History/ Laws/ Security, Search and Rescue, Transportation of dangerous Cargo, Environmental studies and other related Fields, and to achieve excellence in these areas. The University has at present 18 Affiliated institutes spread across the country.

IMU proposes to implement Integrated University Management System covering various functional areas of the University. IMU is looking for an IT Consulting Agency who could study in detail the present functional system available in the University at IMU Headquarters and its Six Campuses and prepare detailed System requirement Specifications and Documents which would form the basis for engaging a Software Development Agency for development and implementation of Integrated University Management System for IMU.

2. Scope of the Assignment

The consultant firm will be required to:

- i. Associate in the Design, Development, Configuration, Implementation, Testing and Maintenance Web based Integrated University Management System for the use of all the stake holders of the University.
- ii. The above would entail detailed study of the present System and focus in the preparation of all Hardware/Software requirements including securing private Cloud environment. During implementation, it should be ensured that there is no compromise in the un-interpreted availability of the Systems in vogue, without dislocation of the present stream of work in any manner.

3. Eligibility criteria

Interested Firms should submit the information demonstrating that they are eligible and meet the short listing criteria indicated below and to submit the copies attested by Notary Public:

- i. The consultant must be a registered legal entity in India and must be operational in India for at least last five financial years and must have valid SEI CMM Level 5 certificate.
- ii. The consultant must have minimum Annual Average Turnover of Rs.5 Crores in the last three financial years from its IT business. Certified copies from Chartered Accountant.
- iii. Certificate of Incorporation or Certificate of Business Registration in India.
- iv. Document of Constitution (i.e. Memorandum and Articles of Association or Equivalent) and a copy of a valid Trading License for 2019 issued by the relevant Authority or equivalent for Foreign Firms.
- v. Should have experience in System study, Software and Hardware recommendations covering all functions of a typical University such as Central Universities, IITs, IIMS, NITs, etc.. Specific experience in the field of Maritime studies would be an added advantage. Certified copies of Contract Agreement / Work Order / Completion Certificate.

- vi. Firms should have executed a similar work as stated above in a single work order of Rs.25 Lakhs and above during the last three years or they should have executed two similar works in the Order of Rs.15 Lakhs each during the last 3 years. Evidence shall be copies of contracts and respective reference letters.
- vii. Evidence that the Firm is up-to-date with their Tax obligations for the FY 2018-19.

Evaluation for EOI shall be on a Pass/Fail basis. Only shortlisted firms shall be invited for submission of *Request for Proposal (RFP)*.

Interested eligible firms may obtain further information from the Deputy Registrar (Purchase), Indian Maritime University, East Coast Road, Semmencherry, Chennai - 600119. They may send any requests for clarification to dr.purchase@imu.ac.in.

Sealed Expression of Interest shall be delivered to the address below at or before **03.00 PM on 31.07.2019**. Applicants should submit One Original and Two copies of Expression of Interest in one envelope clearly marked.

The address where the signed and stamped application for the Expression of Interest must be delivered is: The Registrar, Indian Maritime University, East Coast Road, Semmencherry, Chennai - 600119. This notice of Expression of Interest is available at the IMU's website - www.imu.edu.in and CPP Portal website - www.eprocure.gov.in.

The Planned Schedule (Subject to Changes) is as follows:

S No.	Activity	Date
A.	Publication of EOI	10.07.2019
B.	Last date and time for receipt of queries (through emails only) for clarification from applicants	22.07.2019
C.	Closing date of EOI	31.07.2019 at 03:00 PM
D.	Opening date of EOI	31.07.2019 at 03:15 PM
E.	Evaluation of EOI	09.08.2019
F.	Display of Shortlist	13.08.2019


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