



**INDIAN MARITIME UNIVERSITY
CHENNAI CAMPUS**

East Coast Road, Uthandi, Chennai – 600119

**TENDER FOR PROVIDING SECURITY SERVICE AT
INDIAN MARITIME UNIVERSITY, CHENNAI CAMPUS**

TENDER NO. IMU/CC/PUR/SECURITY/2019

VOLUME-II

PRICE BID

Cost of Tender Form : NIL

Last Date for Submission : 1100 HRS on 24.09.2019

VOLUME –II (PRICE BID)

S.No.	Description	Page nos.
1	Form of tender	2-4
2	Appendix to form of tender	5
3	Bill of quantities / PriceQuote for "Providing Security services at Indian Maritime University, Chennai Campus". (03 separate tables for each category) Table-1 Security Guards Table-2 Assistant Security Officer Table-3 Security Officer	6-11

FORM OF TENDER

NOTE: This Memorandum forms part of the Tender and this should be duly filled in, signed & sealed and enclosed along with the Tender.

To

The DIRECTOR,
Indian Maritime University(Chennai Campus),
East Coast Road, Uthandi, Chennai – 600 119
Tamil Nadu, INDIA.

Sir,

Being duly authorised to represent and act on behalf of hereinafter called "the bidder" and having visited the site and examined the Conditions of Contract, Specifications, Schedules and Bill of Quantities for the Tender for "Providing Security services at Indian Maritime University, Chennai Campus".

1. We offer to execute the work in conformity with the said Conditions of Contract, Specifications, Schedules and Bill of Quantities for the sum of Rs..... (Rupees)(Rate shall be filled in).
2. We undertake, if our Tender is accepted, to achieve completion of the service for the periods specified in this Schedule.
3. If our Tender is accepted we will furnish a Security Deposit of 10% of the Contract Value within 7 days of receipt of work order by way of a Demand Draft from a Nationalized Bank or a Scheduled Bank.
4. We agree to abide by this Tender for a period of One year from the date of commencement of work or such further period as may be mutually agreed, it shall remain binding upon us and may be accepted at any time before the expiration of that period should we fail to abide by our Tenders during the above said period of One year or such extended period as mutually agreed upon, I/We forfeit and forgo the EMD to IMU (Chennai Campus).
5. Unless and until a formal Agreement is prepared and executed, this Tender, together with our written acceptance thereof, shall constitute a binding Contract between us.
6. I / We understand that the Indian Maritime University (Chennai Campus) reserves the right to,

- a) Amend the scope of tender and value of contract under this work;
- b) Reject or accept any tender including the lowest, cancel the tender process and reject all tender(s).

I/We agree that the Indian Maritime University (Chennai Campus) will not be liable for any such action and will be under no obligation to inform the bidder of the grounds for such action.

- 7. If our Tender is accepted we understand that we are held fully responsible for the due performance of the Contract.

We have furnished Earnest Money in the form of Demand Draft in favor of Indian Maritime University, Chennai for an amount of Rs.2,10,000/-. If our Tender is not accepted, the Earnest Money shall be returned to us on our application within a period as specified in the tender. If our Tender is accepted the Earnest Money shall be adjusted against the Security Deposit.

- 8. We agree that Security Deposit Money will be released without interest on successful satisfactory completion of service.
- 9. We agree to execute all the works referred to in the Tender Documents upon the Terms and Conditions contained or referred to therein and to carry out such deviations as may be ordered.

SIGNATURE.....
 FOR AND ON BEHALF OF

 DATE

Witnesses:

- | | |
|----------------|---------------|
| 1. Signature : | 2. Signature: |
| Name : | Name : |
| Address : | Address : |

**For Providing Security services at
Indian Maritime University, Chennai Campus**

APPENDIX TO FORM OF TENDER

1	Amount of Security Deposit	10% of the contract price Rounded of to the next higher multiple of Rs.10,000/-
2	Date of commencement of work	IMU is likely to instruct to commence the Work from 1 st October 2019.
3	Period of contract	12 (Twelve) Months.

SIGNATURE

FOR AND ON BEHALF OF

.....

DATE

INDIAN MARITIME UNIVERSITY

Price bid details for providing security services to IMU Chennai Campus:-

S. No.	Description of Work	Rate Quoted per month (Rs. both in words & figures)	Total Months	Total Amount per Annum quoted (Rs. both in words & figures)
1	Price quoted for <u>providing Security Guard</u> (wages to be quoted as applicable for Zone 'A' specified by Central Ministry of Labour & Employment, Govt. of India taking into account minimum wages, EPF, ESI & all other statutory requirements)	#	12	
2	Price quoted for <u>providing Assistant Security Officer</u> (wages to be quoted as applicable for Zone 'A' specified by Central Ministry of Labour & Employment, Govt. of India taking into account minimum wages, EPF, ESI & all other statutory requirements)	#	12	
3	Price quoted for <u>providing Security Officer</u> (wages to be quoted as applicable for Zone 'A' specified by Central Ministry of Labour & Employment, Govt. of India taking into account minimum wages, EPF, ESI & all other statutory requirements)	#	12	
4	Contractor's Service charges (lump sum monthly amount to be quoted for providing the Security services as specified in above rows)		12	
5	GRAND TOTAL FOR PROVIDING SECURITY SERVICES TO IMU-CC	^	12	

The bidder is requested to acquaint himself with the scope of work, all terms and conditions & penalty details etc. of the complete tender document before quoting the rates.

The Bidder is required to enclose a separate working sheet for the price quoted in the rows 1 to 3 (above) to provide Security manpower to IMU Chennai Campus. The working sheet must clearly indicate the minimum wages (including VDA), ESI, EPF & any other statutory requirement under the prevalent rules applicable for Zone "A" prescribed by Central Ministry of Labour and Employment, Govt. of India. **Please note Bonus not to be included in the price bid – Bonus has to be paid by the contractor as per the Prevailing Bonus Act which will be reimbursed upon submission of proof of payment. However the reimbursement will be as per the minimum bonus amount prescribed in the Bonus Act.**

^ The Grand total amount is exclusive of GST rates. The bidder must note that GST shall be applicable extra as prevalent under the rules during the month of rendering housekeeping services to IMU Chennai Campus.

Providing round the clock security services by deploying Security Guards in 08-hours shifts as per the schedule mentioned in Section III of Volume I of the tender document and complying with all the conditions stipulated including fulfilling all requirements. The rate should be inclusive of Reliever charges and all taxes ******(except GST), levies, duties and service charges etc.

Note:

- (1) ****** The wages (per month) quoted by the bidder should not be less than Minimum Wages ([Basic + VDA] per day x 26 days) for Zone 'A' for Watch and Ward without Arms as prescribed by as per the Orders of Office of Chief Labour commissioner (C), Ministry of Labour and Employment, Govt. Of India, as applicable as on the last date of submission of Tender.
- (2) **##** ESI, PF should not be less than the statutory provisions / Act by the Central Government. If the amount/rates quoted are less than the prescribed minimum as stated above, then the bid will be disqualified and

rejected. Bidders may restrict the contribution to the statutory minimum which may have to be clearly stated in the price bid above.

- (3) If there is revision in the Minimum Wages prescribed by Central Government under Minimum Wages Act. During the tenure of the contract, then:
 - (i) If the revised minimum wages rates are less than the quoted rates, then rates quoted by the bidder will not be enhanced.
 - (ii) If the revised minimum wages rates are more than the rates quoted by the bidder, then revised minimum wages rates will be considered for reimbursement.
- (4) The initial contract period is for one year and may be extended further by IMU for a period of two more years on yearly basis, at the option of IMU, subject to the satisfactory performance of the contractor at the same rate and terms and conditions of the contract.
- (5) In case there is a variation in number of security guards required by IMU to be posted in future (the numbers may increase or decrease), then they would be posted with the existing quoted rates and terms and conditions of the contract. Accordingly, the payment will be made as per the actual strength posted in any particular month.

Yours faithfully,

Date:

Place:

Signature with Seal of Authorized Signatory:

File No.1/8(6)/2019-LS-II
Government of India
Ministry of Labour & Employment
Office of the Chief Labour Commissioner(C)
New Delhi

Dated:27/3/2019

ORDER

In exercise of the powers conferred by the Central Government Vide Notification No.S.O.191(E) dated 19th January, 2017 of the Ministry of Labour & Employment, the undersigned hereby revise the rates of Variable Dearness Allowance on the basis average consumer price index number for the preceding period of six month ending on 31.12.2018 reaching 301.33 from 288.33 (Base 2001 – 100) and thereby resulting in an increase of 13 points for **Industrial workers** and direct that this order shall come into force w.e.f. 01.04.2019.

AREA	RATES OF V.D.A. PER DAY (in Rs.)
A	73
B	66
C	57

Therefore, the minimum rates of wages showing the basic rates and Variable Dearness Allowance payable w.e.f 01.04.2019 to employees employed in **WATCH AND WARD (without arms)** shall be as under:-

AREA	RATES OF WAGES PLUS V.D.A PER DAY			
	Basic Wages (Rs.)		V.D.A (Rs.)	Total (Rs.)
A	637	+	73	= 710
B	579	+	66	= 645
C	494	+	57	= 551

II. RATES OF V.D.A.FOR EMPLOYEES EMPLOYED IN **WATCH AND WARD (with arms)** shall be as under:-

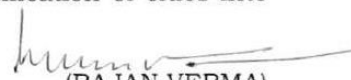
AREA	RATES OF V.D.A. PER DAY (in Rs.)
A	79
B	73
C	66

Therefore, the minimum rates of wages showing the basic rates and Variable Dearness Allowance payable w.e.f. 01.04.2019 to employees employed in **WATCH AND WARD (with arms)** shall be as under:-

AREA	RATES OF WAGES PLUS V.D.A PER DAY			
	Basic Wages (Rs.)		V.D.A (Rs.)	Total (Rs.)
A	693	+	79	= 772
B	637	+	73	= 710
C	579	+	66	= 645

The VDA has been rounded off to the next higher rupee as per the decision of the Minimum Wages Central Advisory Board.

The classification of workers under different categories will be same as in Part-I of the notification, whereas classification of cities will be same as in the Part-II of the notification dated 19th January, 2017. The present classification of cities into areas A, B & C is enclosed at Annexure I for ready reference.


(RAJAN VERMA)
CHIEF LABOUR COMMISSIONER(C)

As per list attached.