

Sub: Inviting quotation for purchase of Text Books for School of Nautical Science – 2019-20.

The Indian Maritime University Kochi Campus proposes to purchase Text Books for Students of B Sc. (Nautical Science). Hence you are requested to send your quotation for the same. List of Text books is attached as Annexure – I.

Terms and condition for the quotation to be followed:

A) General

- 1) Latest editions of books, unless mentioned otherwise.
- 2) Paperback editions of books, unless specified otherwise.
- 3) Indian editions of books, unless mentioned otherwise.
- 4) Minimum 10% discount should be given.
- 5) The rate for the Books is to be kept in a confidential manner and has to be sent in a sealed envelope.
- 6) The quotation received through e-mail or open envelop will be rejected.
- 7) The supplier should quote the rate as per the format. The quote given other than this format will be rejected.
- 8) In the case of short/no discount titles (such as Central and State/ Government publications/Society Publications) attach the proof for the same with quotation.
- 9) The proposed number of titles of books is tentative and the actual quantity is subject to change. In particular, the quantity for supply may vary up to 25% more or less.
- 10) The validity of Quotation received is 90 days from the date of opening of price bid.

11) The rate should be quoted in a detailed manner with Currency, Price, Unit Rate (INR), Discount %, Unit Price after Discount (INR) and Total Amount in (INR).

B. Terms of Delivery

1) The firms furnishing the quotation should be able to supply the stated quantity within 30 days for Indian edition books and 45 days for foreign edition books.

2) "Ordered books" shall be supplied along with authentic price proof, only of Publisher's Catalogue in case of foreign books, and in case of Indian books where the price is not printed on the book, submit an authentic document/s in support of price verification.

3) Damaged books with missing pages, pages partly damaged, pages not readable, etc. shall have to be accepted back by the supplier, even though they have been stamped and vendor will bear the cost of return of the books, otherwise the cost of the book will be deducted from the rest of the order value.

4) The suppliers have to make the supplies of ordered books in totality. Keeping in view the issues like out of print/non availability etc. the supplier should be able to supply at least 90% of the ordered books.

5) The delivery shall be through registered/Book Post/Parcel/Courier/in person on the risk & responsibility of the firm on Door delivery basis. No freight/transportation charges, loading and unloading charges, postage, Insurance or any other charges whatsoever shall be paid extra.

C) Price Schedule and Payment Terms:

1) Booksellers shall submit their pre-receipted bill/bills on revenue stamp in Triplicate, duly supported by the necessary documents after satisfactory completion of the order.

2) No advance payment shall be made, payment shall be released after the receipt of supplies only.

3) The original currency should be mentioned in the bill in case of foreign publication.

4) The bill is to be raised by the supplier at the **RBI conversion rate** prevailing on the date when the books are finally invoiced against order or procured from abroad for foreign currency denominated books.

5) The payment will be released only after the entire supply ordered has been received to the satisfaction of the authorities of IMU-Kochi Campus.

6) The bill should bear the certificate from the supplier that books supplied are latest editions and that the prices have been charged correctly and in accordance with the latest publishers catalogue/invoice or importer/distributors invoice.

7) The successful bidder shall have to certify on the body of the bill that rates charged are lowest offered by the publishers/distributors on these books.

8) Delay in delivery of books will attract penalty at the rate of 0.5% per week subject to a maximum of 10% and the defaulter supplier may be Black Listed.

The sealed quotation should reach the above address on or before 26th July, 2019 at 17:00 hrs. Quotation received after this date will be summarily rejected.

The quotation shall be sent in a sealed envelope superscribing "**Quotation for Text Books for IMU Kochi Campus**" addressed to The Director, Indian Maritime University, Kochi Campus, South End Reclamation Area, NH-47A, Near Alexander Parambithara Bridge, Matsyapuri P O, W Island, Kochi-682029.

Thanking you,

Sd/-

Assistant Registrar

Annexure - I

List of Books for B.Sc (Nautical Science) 1st Year

| Sl. No. | Title | Author | Publisher | Copy Required | Currency | Price | RBI Conversion Rate | Unit Price (Rs) | Discount (%) | Unit Price After Discount (Rs) |
|---------|-----------------------------------|--------------|-----------------------|---------------|----------|-------|---------------------|-----------------|--------------|--------------------------------|
| 1 | Effective Technical Communication | Ashraf Rizvi | McGraw Hill Education | 20 | | | | | | |
| 2 | Seamanship Technique | D.J House | Routledge | 20 | | | | | | |

List of Books for B.Sc (Nautical Science) 2nd Year

| Sl. No. | Title | Author | Publisher | Copy Required | Currency | Price | RBI Conversion Rate | Unit Price (Rs) | Discount (%) | Unit Price After Discount (Rs) |
|---------|--|--------------------------------------|-------------------------|---------------|----------|-------|---------------------|-----------------|--------------|--------------------------------|
| 3 | Ship Stability at the operational Level | Capt. H. Subramanian | Vijaya Publications | 13 | | | | | | |
| 4 | Ship Stability at the Management Level | Capt. H. Subramanian | Vijaya Publications | 13 | | | | | | |
| 5 | Stability, Trim and Cargo Calculations on M.V 'Hindship' and Oil Tankers | Capt. T.K Joseph, Capt. S.S.S Rewari | ARI Pvt. Ltd | 13 | | | | | | |
| 6 | Trim and Stability Particulars of M.V Hindship (Stability Tables) | Bhandarkar Publications | Bhandarkar Publications | 13 | | | | | | |
| 7 | Cargo Work - for Ship's Officers | Capt. Errol Fernandes | Marinez Enterprises | 13 | | | | | | |
| 8 | Marine Metrology | Capt. H. Subramanian | Vijaya Publications | 13 | | | | | | |
| 9 | Ship Whether code | Capt. H. Subramanian | Vijaya Publications | 10 | | | | | | |
| 10 | Bridge Equipments Charts & Publications | Capt. H. Subramanian | Vijaya Publications | 13 | | | | | | |
| 11 | Ship's Magnetic Compass | Capt. T.K Joseph, Capt. S.S.S Rewari | Applied Research | 13 | | | | | | |
| 12 | Cargo Work for Maritime Operations | D.J House | Routledge | 13 | | | | | | |
| 13 | Modern Electronics Navigation Aids | Bhatia and Sinha | Gopilata Education Hub | 13 | | | | | | |

List of Books for B.Sc (Nautical Science) 3rd Year

| Sl. No. | Title | Author | Publisher | Copy Required | Currency | Price | RBI Conversion Rate | Unit Price (Rs) | Discount (%) | Unit Price After Discount (Rs) |
|----------------|---|--------------------------|--------------------------|----------------------|-----------------|--------------|----------------------------|------------------------|---------------------|---------------------------------------|
| 14 | Selected pages from Admiralty Tide Tables volume 1, 2 & 3 -1992 | Hydrographer of the Navy | Hydrographer of the Navy | 27 | | | | | | |
| 15 | Ship Borne Radar & ARPA | Capt. H. Subramanian | Vijaya Publications | 27 | | | | | | |
| 16 | The rules and practice of ship construction | Capt. Errol Fernandes | Marinez Enterprises | 27 | | | | | | |