



INDIAN MARITIME UNIVERSITY
MUMBAI PORT CAMPUS

(A Central University) Ministry of Shipping, Govt. of India

**HAY BUNDER ROAD,
MUMBAI - 400 033**

TENDER FOR

“SUPPLY OF STITCHED UNIFORM AND UNIFORM ACCESSORIES” TO

THE CADETS OF IMU MUMBAI PORT CAMPUS”

TENDER NO: IMU-MPC/PUR/UNI/2019/1408

VOLUME - I

TECHNICAL BID

Cost of Tender Form : Rs.1000.00 per set (Non refundable)

Last Date for Submission : 11:00 HRS on 21.02.2019

NOTICE INVITING TENDER

Tender No: IMU-MPC/PUR/UNI/2019/1408

Indian Maritime University-Mumbai Port Campus, invites, sealed tenders, from the qualified suppliers for Rate contract for one year for the **Supply of Stitched Uniform and Uniform Accessories to the Cadets of IMU-MPC** under **Two-cover system**.

Name of the Work	:	Supply of Stitched Uniform and Uniform Accessories to the Cadets of IMU-MPC.
Estimated Cost	:	Rs.<u>30,00,000/-</u>
EMD	:	Rs.<u>60,000/-</u>
Sale Period	:	From 01.02.2019 to 21.02.2019
Last date for submission	:	21.02.2019 till 11:00 HRS
Cost of Tender Document	:	Rs.1000.00
Opening of technical bid	:	21.02.2019 at 11:30 HRS

Detailed Tender document can be obtained from office of the Deputy Registrar (Admin), Indian Maritime University Mumbai Port Campus, Hay Bunder Road, Mumbai – 400 033 on payment of Tender document fee by way of demand draft drawn in favour of “Indian Maritime University-Mumbai Port Campus” payable at Mumbai during working hours before 21.02.2019 (last date). Tender documents can also be downloaded from the website of IMU – www.imumumbaiport.ac.in or www.imu.edu.in & fee for the same can be enclosed with the bid.

INDIAN MARITIME UNIVERSITY

(A Central University, Govt. of India)

MUMBAI PORT CAMPUS

TENDER ABSTRACT

- 1. NAME OF WORK** : **Supply of Stitched Uniform and Uniform Accessories to the Cadets of IMU-MPC**
- 2. PERIOD OF SALE** : **From 01/02/2019 to 21/02/2019
(During working days)**
- 3. LAST DATE & TIME OF SUBMISSION** : **21.02.2019 till 11:00 HRS**
- 4. DATE & TIME OF OPENING TECHNICAL BID** : **21.02.2019 at 11:30 HRS**
- 5. COST OF TENDER DOCUMENT FORM** : **Rs.1000.00 (Non refundable)**

Tender should be submitted in two covers, Cover - I (Technical Bid) and Cover - II (Financial Bid). Envelopes of Technical Bid and Financial Bid should be individually sealed and then placed in a common outer cover which shall also be sealed and super scribed with the tender reference No. and due date of submission.

Section-I General rules and Directions for the Guidance of the Tenderers

1. Introduction

The Indian Maritime University, Mumbai Port Campus, Mumbai – 400 033 a body established by an Act of Parliament (Indian Maritime University Act – 22 of 2008) invites tender for “**Supply of Stitched Uniform and Uniform Accessories to the Cadets of IMU-Mumbai Port Campus**”.

SALE OF DOCUMENT

The Tender Document can be purchased on payment of **Rs.1000/-** (Non refundable) by DD drawn in favor of Indian Maritime University, Mumbai Port Campus on any Nationalized Bank encashable at Mumbai, on all working days upto **21.02.2019** till **11:00 HRS** at the IMU Mumbai Campus Office Hay Bunder Road, Mumbai 400033. The tender documents are not transferable.

The Tender document can also be downloaded from the IMU website www.imumumbaiport.ac.in & www.imu.edu.in and to be submitted along with the document fee of **Rs.1000/-** (Non refundable) through D.D. drawn in favor of Indian Maritime University - Mumbai Port Campus, Mumbai 400033 on any Indian Nationalized Bank payable at Mumbai.

*** No request for exemption of Earnest Money Deposit (EMD) and tender document fee will be admissible under any circumstances.**

SUBMISSION

The Tender shall be submitted in the prescribed format by hand delivery / by Registered / Speed Post, so as to reach the Office of **THE DIRECTOR (I/C), INDIAN MARITIME UNIVERSITY, MUMBAI PORT CAMPUS, HAY BUNDER ROAD, MUMBAI-400 033 up to 11:00 HRS on or before 21.02.2019**.

OPENING DATE

The Tender will be opened in the presence of authorized committee members of the bidding firms who choose to attend at **11:30 HRS on 21.02.2019** in the IMU Mumbai Port Campus Office Hay Bunder Road, Mumbai 400033.

SCOPE OF TENDER

a) The required stitched uniform and uniform accessories are of different measurements. Successful tenderer should make arrangements to take measurement of different sizes of stitched uniform and uniform accessories of male and female cadets within working hours (9.30 am to 5.30 pm) at their own cost with prior permission and to deliver the stitched uniform and uniform accessories within the time frame stipulated in the tender.

- b) Measurements for stitching of stitched uniform and uniform accessories should be completed within 10 days on intimation from university.
- c) The tenderer shall supply the stitched uniform and uniform accessories of different sizes strictly as per the cloth and stitching specifications.
- d) The stitched uniform and uniform accessories are to be supplied at Indian Maritime University, Mumbai Port Campus, Mumbai – 400033.
- e) The tenderer shall arrange themselves all tools & tackles, machines, labour, transportation and the consumables required for stitching the stitched uniform and uniform accessories.
- f) All the stitched uniform and uniform accessories shall have the tag of cadet's number and be neatly packed in transparent polythene bag. The contents of the tag should be visible outside so that without opening the polythene bag, the contents can be verified. (read /seen).
- g) Stitching requirements:
 - a) The thread, button, canvas & lining used for stitching uniforms should be of very good quality.
 - b) The quality of stitching should be neat and have fine finishing and the stitching should last longer atleast for a minimum period of one year.
 - c) Good quality of zip for the trousers shall be used and such zips should last longer atleast for a period of one year. If it fails within a period of one year, it shall be replaced and stitched free of cost by the tenderer. The Tenderer shall also provide good quality of gripper.
 - d) Wrong measurement or exchange of measurements of cadets resulting in the uniforms becoming unfit to wear, shall attract replacement of new stitched uniform from the contractor at his/her own cost.
 - e) 2 extra buttons for the shirt, to the button strip of the shirt from inside shall be attached.

Eligibility Criteria

1. The tenderer shall have minimum three years of experience in supplying of office stitched uniforms / Navy or Army cadets Uniforms in bulk to the Departments/Ministries of the Government of India/ PSUs /Corporate Sectors / Educational Institutions / any other reputed organisations.

(Mode of Proof: Copy of Purchase Order / Contract showing that the Bidder had experience in the similar business for the last three years)

2. The tenderer during past 3 years should have executed for each Package:
- a) Three similar jobs each costing not less than the amount equal to 20% of the estimated cost.

Or

- b) Two similar jobs each costing not less than the amount equal to 30% of the estimated cost.

Or

- c) One similar job costing not less than the amount equal to 60% of the estimated cost.

(Mode of Proof: Attested copy of Purchase order / Contract showing that the bidder had executed similar jobs for the last 3 years)

“Similar Job” means Supply of stitched uniforms to State/Central Government, State/Central Government undertakings or Educational Institutions etc” as referred above in this clause.

3. The tenderer shall not have been blacklisted during the last 3 years by the departments/ministries of the Government of India/PSUs/Corporate Sectors/Educational Institutions/any other reputed organisations.

Documentary proof for meeting eligibility criteria shall be enclosed with the tender and shall include certificates on timely completion. Kindly note that if any of the eligibility criteria is not fulfilled by the tenderer, the same may lead to rejection of bids on technical grounds and price bid for that firm shall not be considered.

Earnest Deposit Money:

The bidder shall have to pay the **Earnest Money Deposit of Rs.60,000/- (Rupees Sixty Thousand only) in the form of Demand Draft drawn in favour of ‘Indian Maritime University - Mumbai Port Campus’, from any Indian Nationalized Bank payable at Mumbai and enclose the same along with the Technical Bid (Volume - I).** Tenders not accompanied by EMD shall be rejected and no other form of payment will be accepted.

The EMD of the tenderers who are not qualified under Cover-I will be returned within one month from the date of return of their unopened Cover-II.

The EMD will be refunded to all tenderers other than the three lowest technically qualified tenderers within one month from the date of opening of price bid (Cover - II). The EMD of the two tenderers other than the tenderer whose offer is accepted will be refunded within a period of one month after finalization of the award of contract.

The EMD of the successful tenderer will be refunded only after the remittance of security deposit in any manner as aforesaid.

The EMD will be forfeited in the following cases:

- a) If the tenderer withdraws the tender after opening; or
- b) If the successful tenderer fails to submit the Security deposit within 15 days from the date of issue of Work order.

The Security Deposit:

The successful bidder should pay an amount of 10% of the contract value in the form of demand draft from any nationalized bank drawn in favour of “Indian Maritime University – Mumbai Port Campus” payable at Mumbai. IMU reserves the right to deduct any amount due for recovery from the contractor out of the Security Deposit amount.

The security deposit and EMD will not bear any interest thereof.

DELIVERY PERIOD

The delivery period for supply of uniforms and accessories shall be within 21 days from the date of measurement taken in all respects or within 30 days of issue of Work Order, whichever is earlier.

PAYMENT TERMS

- (a) 90% payment will be made on successful supply of complete uniforms and accessories after certified by authorized committee members.
- (b) 10% of the value of work done less the EMD submitted shall be kept as security deposit for one year from the date of successful supply of uniforms and accessories.

DURATION OF THE CONTRACT PERIOD

The Contract will be awarded to the successful bidder and its validity period is 1 (one) year from the date of work order issued initially. It may be extended by the Director, IMU-MPC for two more years (on year to year basis upon mutual consent) based on the performance of the bidder if satisfactory. Director, IMU – MPC will have the sole discretionary power for the extension of Contract.

VALIDITY

The tender shall be valid for a period of **90 Days** from the last date for submission of the tender.

CORRIGENDUM

Any corrigendum if required in the tender document will be displayed in the website as well as notified to those who have purchased the document.

Section II. INSTRUCTIONS TO TENDERERS

Tender should be submitted in sealed tamper proof cover superscribed with the name of the work. All pages of tender documents, conditions, corrigendum if any and drawings etc. shall bear the signature of the tenderer at the lower right hand corner. The tender should bear the full signature of the tenderer or if the tenderer is partnership firm, then tender should bear the full signature of all the partners or the signature of the person holding power of attorney on behalf of such tenderer and in case the tenderer is a Pvt. Ltd. or Public Ltd., Co. by any competent / authorized person duly authorized by an official not below the rank of Director or Chief Executive or the Board. Any corrigendum or addendum will also form the part of the tender document and will have to be submitted by the tenderer along with the tender.

The Tenderer must bid all the items in a group. The tenderer shall quote his rate for each item mentioned in the price bid both in figures and in words and also fill up the amount column without any omission. In case, the tenderer has not filled any column in the price bid then price bid shall not be considered. The quoted price should be inclusive of all taxes and duties and delivery charges etc. No escalation what so ever will be allowed during the contract period.

In case any clarification/information is required, the tenderer may obtain it in writing, well in advance, from the Deputy Registrar (Admin). In any case the tenderer will be responsible to bind himself to the terms & conditions

corrigendum if any, and specifications of the tender once submitted by him.

The Tenderers are required to submit two separate Bids i.e. - Technical and Financial, as per prescribed proforma. The two Bids should be submitted in two separately sealed envelopes superscribed "Technical Bid for Supply of Stitched uniform and uniform accessories to the cadets of IMU-Mumbai Port Campus" and "Financial Bid for Supply of Stitched uniform and uniform accessories to the cadets of IMU-Mumbai Port Campus". Both the above said sealed envelopes should be put in a third envelope sealed and superscribed "Tender for Supply of Stitched uniform and uniform accessories to the cadets of IMU-Mumbai Port Campus".

COVER-1- Technical bid shall include the following:-

- a) Photo copy of PAN No.
- b) Photocopy of Registration with appropriate Sales Taxes authorities/TIN.
- c) TNGST No. or similar number issued by other state govts.
- d) Duly filled in Tender-Document including all relevant details and certificates. (Except price schedule)
- e) Turnover for last three years duly certified by a Chartered Accountant.
- f) Experience certificate of supplier covering execution to various PSUs, Govt or other Organizations as per the eligibility criteria.
- g) Samples of each items mentioned in price bid.
- h) EMD fee and tender document fee.

COVER-2 – Price bid

The Tenderer must bid all the items in a group. The tenderer shall quote his rate for each item mentioned in the price bid both in figures and in words and also fill up the

amount column without any omission. In case, the tenderer has not filled any coloum in the price bid then price bid shall not be considered.

The two envelopes along with the covering letter, EMD, shall then be sealed in an outer envelope. The envelope shall contain the following:

Outer Envelope

- (a) Covering Letter;
- (b) Tender Document Fee;

- (c) Earnest Money Deposit;
- (d) Technical Bid Cover -1; and
- (e) Price Bid Cover - 2.

The sealed outer envelope of Tender-bids shall be addressed to:

**THE DIRECTOR,
INDIAN MARITIME
UNIVERSITY, MUMBAI PORT
CAMPUS.
HAY BUNDER ROAD,
MUMBAI – 400 033.**

All communication with regard to this tender is to be addressed to the above address only.

The completed tenders should be submitted before **11:00 HRS on 21.02.2019** at the above address.

The IMU, in exceptional circumstances, and in its sole discretion reserves the right to extend the tender due date by issuing a corrigendum.

The tenders will be opened in the presence of the authorized representatives of the tenderers who choose to attend the tender opening at **11:30 HRS on 21/02/2019 at the INDIAN MARITIME UNIVERSITY, MUMBAI PORT CAMPUS, HAY BUNDER ROAD, MUMBAI-400 033.**

The offer will remain valid for a period of 90 days from the last date for submission of tender.

IMU reserves the right to cancel or withdraw the tender any time. IMU also reserves the right to reject part /full of any or all tenders without assigning any reasons thereof.

The **“TECHNICAL BID”** (application to qualify) shall contain all relevant data and information as sought by the University to draw up a list of qualified agencies who can take part in the tender process and whose **“FINANCIAL BID (TENDER)”** can be opened.

All information called for in the enclosed forms should be furnished/filled against the respective columns in the forms. If information is furnished in

separate documents, reference to the same should be given against respective columns. Such separate documents shall be chronologically placed at the end of the prescribed application. If information is 'nil' it should also be mentioned as 'nil' or 'no such case'. If any particulars / query is not applicable in case of the Tenderer, it should be stated as 'not applicable'. However, the Tenderers are cautioned that not giving complete information called for in the Tender forms required, not giving it in clear terms or making change in the prescribed forms or deliberately suppressing the information may result in the Tenderer being summarily disqualified.

The Tenderer should sign in each page of the tender and number the pages serially.

Overwriting should be avoided. Correction, if any, shall be made by neatly crossing out, initialing, dating and rewriting.

References, information and certificates from the respective clients certifying suitability, technical knowhow or capacity of the Tenderer should be signed by an officer not below the rank of Class I officers or equivalent.

The Tenderer may furnish any additional information which he thinks is necessary to establish his capabilities to successfully complete the envisaged work. However the Tenderers are also advised not to attach superfluous / additional information beyond the requirements of the Bid. No information will be entertained after technical bid is submitted, unless it is called for by IMU.

Documents submitted in connection with the tender will be treated as confidential and will not be returned.

FINAL DECISION MAKING AUTHORITY

IMU-MPC reserves the right to accept or reject any application and to annul the qualification process / tender process and reject all applications at any time without assigning any reason or incurring any liability to the Tenderers.

PROVISIONAL QUANTITIES

The quantity provided against each item provided in the price bid is only probable. They are liable to change and must be considered as advance information only to assist the Bidder. The quantity variation provided in the price bid are likely to vary 25% (+) or (-) for which there will not be any

revision of rate in whatsoever manner. In case the quantity varies payment will be made for actual quantity ordered on pro- rata basis.

Samples of items

Tenderers are required to submit the samples of each items as inspected at IMU-MPC or of higher quality provided in price bid along with Technical bid. In case you fail to submit the samples of the quoted items along with offer, your offer is liable for rejection without any further correspondence. Samples must be labeled with the Tenderer's name address and according to Sl. No. of the item and brand should be specifically mentioned. The samples will be examined and accepted by the authorized person of IMU, Mumbai, before price-bid opening.

Settlement of Disputes:

Should any dispute arise between the Bidder and the IMU which cannot be resolved amicably through mutual negotiations, the same shall first be resolved through Arbitration, failing which in a Court of competent jurisdiction based in Mumbai irrespective of the locus of the dispute.

Conditional tender will be rejected without assigning any reason.

The contractor shall be primarily liable to all applicable statutory payments to be made under, and for the observance of the regulations without prejudice to the University's right to be indemnified from its contractor.

Termination of Contract:

The competent authority of IMU accepting the tender may without prejudice to the right against the contractor in any delay or inferior workmanship or otherwise or to any claims for damage in respect of any breaches of contract and without prejudice to any rights or remedies under the provision of this contract or otherwise and whether the date of completion has or has not elapsed by notice in writing, absolutely determines whether the contract can be terminated in any of the following cases :

- a) If the contractor has been given by Director or his representative a 7 days' notice to rectify, or replace any defective work and in the opinion of Director or his representative that the contractor will be unable to complete the work and secure completion of the work by the date of completion.

- b) If the contractor, being a company pass a resolution or the court shall make order that company shall be wound up or any instructions are received from Income Tax department or any Government Organization.
- c) If the contractor commits breach of any of the terms and conditions of the contract then decision of the Director, IMU Mumbai Port Campus is final.
- d) If the contractor becomes insolvent, when the contractor has made himself liable for action under any of the cases aforesaid. The Director on behalf of IMU shall take action as under:
 - i) To terminate or annul the contract and upon such termination or rescission, security deposit of the contractor shall be liable to be forfeited and shall be at disposal of the IMU.
 - ii) To carry out the balance work through another agency and recover the balance amount arising out of difference between the later rate and former rate from the original selected tenderer, from any amount payable to him including Earnest Money, any bills payable, Security Deposit or any amount payable to him for any other work.
 - iii) To take possession, of any tools, plants, materials and stores in or upon the work or site thereof belonging to the contractor and procured by the contractor and intended to be used for execution of work and given due credit while setting account or given requisite notice to remove all such materials failing which action shall be taken to either remove them from the site of work at the contractor's expense or sell them by auction on account of contractor at his risk and cost.

If the contractor violates rules and regulations of the University or damages the University property, a penalty of 0.5% of the work order amount will be recovered from their dues.

IMU reserves its rights to divide the work among different agencies or not to execute any items in the schedule of work or to call any agency for negotiation without assigning any reason and without giving any reference to anybody and also to divide the work among two, three agencies.

No work will be sub-letted to other agency, if found the said agency will be black listed by intimating to the other organization

No mobilization advance will be given to the contractor.

Section-III

Specification of materials and works

1. The contractor submitting the tenders are requested to visit the campus to inspect the samples of cloth for stitched uniform and uniform accessories. They are informed to submit /supply a sample of stitched uniform and uniform accessories of the cloth sample inspected at IMU-MPC or of higher quality.
2. All materials used shall be new and no material shall be used on the work without the prior approval of the Director or his representative. The decision of the Director or his representative regarding the quality of any materials used on the work will be final and binding on the contractor. He shall remove any material rejected as unfit for use on the work at his own cost as soon as he is ordered to do so, failing which the Director or his representative shall remove such materials and shall deduct the cost incurred by such removal by the IMU from any moneys due to the contractor.
3. All the work shall be carried out as per relevant specifications and to the satisfaction of Director(I/C) or his representative.
4. The specification of all materials is as follows.

The following items listed in Package A:-

Sr. No.	Description	Specification for cloth IS-15853 or latest
1	Stitched white terry cotton shirt (Half sleeves)	As per sample (The samples can be checked at IMU Mumbai Port Campus on any working day)
2	Stitched white terry cotton shirt (Full sleeves)	
3	Stitched white terry cotton Half pant	
4	Stitched white terry cotton Trousers	
5	Stitched black terry cotton Trousers	
6	Stitched Boiler suit	
7	Stitched white Terry cotton Tunic and Trouser	
8	Black, double-breasted reefer jacket with gold plated buttons.	
All the above mentioned items are White Terry Cotton Clothes.		
Recommended brands (Siyarams, Vimal, S Kumar, Raymond)		

The following items listed in Package B:-

Sr. No.	Description	Specification for cloth IS-15853 or latest
1	White uniform peak cap with zari badge	As per sample (The samples can be checked at IMU Mumbai Port Campus on any working day)
2	Berret Cap (Navy Blue) with zari badge	
3	White Nylon Belt with Buckle	Material 100% Nylon As per sample (The samples can be checked at IMU Mumbai Port Campus on any working day)
4	Black Nylon Belt with Buckle	
5	Black Nylon socks in pairs	
6	White Nylon socks in pairs	
7	White Nylon stocking in pairs	
8	Epaulettes with full strip for cadets, as per sample	As per sample (The samples can be checked at IMU Mumbai Port Campus on any working day)
9	White Turban for Sikh Cadets Only	
10	Navy Blue Turban for Sikh Cadets Only	
11	Name Plate	
12	Safety helmet	
13	Black terry cotton Tie with monogram	
14	Navy Blue terry cotton Tie with monogram	
15	Garter	

The following items listed in Package C:-

Sr. No.	Description	Specification for cloth IS-15853 or latest
1	Black leather shoes with laces in pairs: (Uniform Shoes should have high quality breathing leather high strength, durability and aesthetic look, high Moisture absorption, quick drying, good perspiration absorption, Extra comfort.)	As per sample (The samples can be checked at IMU Mumbai Port Campus on any working day)
2	Safety shoes with laces in pairs	
3	Sport shoes with laces in pairs	
4	Shoes PU Coated Split Leather (White) in pairs	

The following items listed in Package D:-

Sr. No.	Description	Specification for cloth IS-15853 or latest
1	Gymrig / Sportsrig Red t + Orange T shirt	IMU Logo as per sample on the left of Shirt in the front and at the back. Logo to be printed, durable printing, no fading of. Logo cadet's name embedded. As per sample (The samples can be checked at IMU Mumbai Port Campus on any working day)
2	Gymrig / Sportsrig Sky Blue + Red T shirt	
3	Gymrig / Sportsrig Blue Half Shorts	
4	Track suit Maroon with cream strip for lady cadets only	
5	Gymrig / Sportsrig Shorts Olive green	
6	Sports stockings (light blue / dark blue band) in pairs	
7	Sports Stockings yellow with green band in pairs	

Stitching: Specifications for stitching are as follows:

1. For Half Sleeve Shirts:

Pocket on both side without flaps. Suitable openings to be provided for Epaulettes. On shoulder on either side for Epaulettes eyelets to be stitched on machine or with hand for them to last long for regular putting in and putting off Epaulettes. Two number holes / loops, one inch above the centre of the upper edge of the right pocket for name plate.

Holes/loops to be stitched with hand to make them last long since name plates will be put in/ off regularly.

2. For Trousers:

Trousers with 38 mm loops, 8 in numbers, for belt, snug fittings on hips and thighs with 46 cm. flair Zip of ISI mark and 1 year warranty

3. For Half Pants:

2 front buckles (as per sample), no hip pockets

4. For Full Sleeve Shirt (white):

Single left hand side pocket with no flap

5. For Boiler Suit Orange colour, Full Sleeve:

Boiler suit to have IMU monogram on left pocket. A strip of white cloth of 1"x6"" (or breadth of pocket) to be stitched half inch clear from upper edge of the right pocket to write name of the cadet. Name to be printed by the supplier.

6. For Tunic:

With Brass / Chrome plated 5 buttons as per sample.

Section-IV

General Terms and Conditions

1. The Supplier should adhere to the schedule of Measurement taking as per the IMU instructions.
2. The supply should be made within the stipulated time, otherwise action will be taken for alternative arrangement for supplying uniform at the risk and cost of the tenderer.
3. After the supply is completed, any alterations thereof should also be executed by the tenderer.
4. The payment will be processed only after the complete execution and certification from the Purchase committee.
5. Delay in supply will attract penalty at the rate of 0.5% value for every week of the delayed period subject to maximum of 10%. In case of delayed supply of items beyond the stipulated time, the university also reserves the right to blacklist the firm.
6. All the materials should match with the IMU selected quality. The supplied stock will be rejected if the quality does not meet as per the specification and the sample supplied.
7. Delivery: The materials should be delivered at Indian Maritime University Mumbai Port Campus, Hay Bunder Road, Mumbai – 400 033.
8. Price: Inclusive of all taxes and charges including delivery at IMU Mumbai Port Campus.
9. Delivery period: All the stitched uniforms should be delivered within 21 days from the date of taking the measurement of the available cadets at the Indian Maritime University Mumbai. The commencement of date is within 5 days from the date of work order issued to the successful bidder.
10. The successful bidder should complete all the supplies in all respects within 21 days from the date of measurement taken of cadets of the IMU Mumbai Port Campus or within 30 days of issue of work order whichever is earlier.
11. Packing: All the dress materials should be in neatly ironed condition and packed in cardboard boxes set wise separately with name and Reg no. in respect of each student. A person of the firm should be present along with the IMU staff, stores and warden during distribution of uniform to the students.
12. Invoices should be numbered serially in the sequence as given in the purchase order to ensure clarity and accountability.
13. Your supply should be complete in all respects. i.e. quantity & quality, for each cadet and for the whole order.
14. Billing dates needs to be the active date of supply of material and goods in IMU Mumbai Port Campus premises. The stamp affixed by stores on receipt of item shall be reference date for all purpose.

Section-V

FORMS

1. FORM OF TENDER

**To
THE DIRECTOR (I/C)
INDIAN MARITIME UNIVERSITY,
MUMBAI PORT CAMPUS,
HAY BUNDER ROAD,
MUMBAI - 400 033**

Sir,

1. Having perused the Scope of tender for **Supply of Stitched Uniform and Uniform Accessories to the cadets of IMU - Mumbai Port Campus for the year 2019-2020**, we, the undersigned submit our offer to IMU and hereby specifically undertake to do the following should our tender-bid be accepted.
2. We hereby undertake to furnish an Initial security deposit in the manner set-forth in the "Instruction to Tenderers" and to commence the work at site within 5 days from the date of issue of the work order.
3. We undertake to enter into and execute an agreement with IMU in the prescribed format in accordance with the conditions of Contract within 15 days from the date of issue of the work order.
4. Unless and until a formal agreement is prepared and executed, our tender-bid together with IMU's written acceptance thereof, shall constitute a binding Contract between us.
5. We shall and hereby undertake to abide by the terms and conditions of this tender for a period of 90 days from the day of opening of the Tender-Bids. We shall if so required, extend the validity of the offer for such period as may be mutually agreed upon.
6. We further agree that in the event of our withdrawing our tender-bid prior to the receipt of the final decision from IMU or in the event of our failing to furnish the Performance Security, in such form as prescribed in this Tender or in the event of our tender-bid being accepted and we fail to execute an agreement in the prescribed format within 15 days from the date of issue of work order to commence work, then the EMD

submitted along with our tender-bid shall stand forfeited without requiring the performance of any further act whatsoever by IMU.

7. We are aware and acknowledge that IMU is not bound to accept the lowest or any tender that IMU may have received.
8. Should our tender-bid be accepted, we find ourselves to be wholly and solely responsible for the due performance of the Contract.
9. Should our tender-bid be accepted, we undertake to perform the work of tender for **Supply of Uniforms to the cadets of IMU – Mumbai Port Campus for the year 2019-2020** at the price quoted in the Tender-bid during the stipulated Contractual period from the date of the execution of the Contract and strictly abide by the conditions of the Tender.

Dated at Mumbai thisday of 2019.

Signature in the capacity of duly authorized to sign the tender-bid for and on behalf of

.....

(INBLOCK CAPITALS)

Address

2 FORM OF POWER OF ATTORNEY

Dated:

POWER OF ATTORNEY
To whom so ever it may concern

Mr..... (Name of the person along with father/husband's name, residing at..... (address), acting as (Designation and name of the Firm/Company), and whose specimen signature is attested below, is hereby authorized on behalf of (Name of the Firm/Company) to provide information and respond to enquiries, etc. for **Supply of Stitched Uniform and Uniform Accessories to the cadets of IMU – Mumbai Port Campus for the year 2019- 2020**. The said Mr/Ms.....is hereby further authorized to sign and submit relevant documents on behalf of the Firm/Company in respect of the above.

(Attested signature of Mr.....)

For(Name of the Firm/Company)

Attested by Notary Public

Section - VI TECHNICAL BID

(First sheet shall be on the letter head and all pages have to be authenticated at the bottom)

- (1) Address proof for having office / firm / shop in any part of Indian Territory

Yes/No.

- (2) Whether having the minimum three years of experience in tailoring / stitching work and supplying of office uniforms / Cadets uniforms / Navy or Army cadets Uniforms in bulk to the Departments/Ministries of the Government of India/ PSUs /Corporate Sectors / Educational Institutions / any other reputed organisations.

Yes/No.

Available at which page number of Bid Document:

.....

- (3) Whether the bidder has carried out and completed similar works to Ministries of the Government of India/ PSUs /Corporate Sectors / Educational Institutions / any other reputed organisations during last 3 years.

Sl. No.	Description of the work	Name of the client	Name, Address & Contact No. of the Client for whom the work was carried out	value of the work	Period of the work	Mode of Proof	Available at which page of the document
1							
2							
3.							

- (4) Annual turnover for the last 3 years i.e. 2015-16, 2016-17 and 2017-18.

(Rs. In Lakhs) Financial Year	Turnover in Rupees	Page number of document
2015-16		
2016-17		
2017-18		

- (5) Whether the Bidder has been debarred or black listed by any Government Department / agency in the past 3 (three) years on account of fraudulent or corrupt practices or inefficient/ineffective performance?

Yes / No

Declaration

I/We certify that all the particulars furnished above are true and correct and based on documentary evidence, and that I/we understand that if any of the above particulars is found to be false or misleading, our bid is liable to be summarily rejected at any stage and my/our company is liable to be blacklisted/debarred by IMU for at least 3 years.

Date:

Signature with Seal of Authorised Signatory

Place:



INDIAN MARITIME UNIVERSITY
(A Central University)
Ministry of Shipping, Govt. Of India
HAY BUNDER ROAD
MUMBAI - 400 033

TENDER FOR

“Tender for Supply of Stitched Uniform and Uniform Accessories to the cadets of

IMU Mumbai Port Campus”

TENDER NO: IMU-MPC/PUR/UNI/2019/1408

VOLUME - II

PRICE BID

Tender for Supply of Stitched Uniform and Uniform Accessories
Tender No: IMU-MPC/PUR/UNI/2019/1408

The Tenderer must bid all the items in a package. The tenderer shall quote his rate for each item mentioned in the price bid both in figures and in words and also fill up the amount column without any omission. In case, the tenderer has not filled any column in the price bid then price bid shall not be considered at any cause. The quoted price should be inclusive of all taxes, duties, and delivery charges etc. No escalation what so ever will be allowed during the contract period.

Bill of Quantities – Supply of Stitched Uniform and Uniform Accessories

The following items listed in Package A:-

Sr. No.	Description	Approx. requirement for Academic year 2019-20	Rate Per Item (Rs.)	Total Amount (Rs.)	Remarks
1	Stitched white terry cotton shirt (Half sleeves)	867			
2	Stitched white terry cotton shirt (Full sleeves)	449			
3	Stitched white terry cotton Half pant	80			
4	Stitched white terry cotton Trousers	618			
5	Stitched black terry cotton Trousers	369			
6	Stitched Boiler suit	289			
7	Stitched white Terry cotton Tunic and Trouser	93			
8	Black, double-breasted reefer jacket with gold plated buttons.	133			

The following items listed in Package B:-

Sr. No.	Description	Approx. requirement for Academic year 2019-20	Rate Per Item (Rs.)	Total Amount (Rs.)	Remarks
1	White uniform peak cap with zari badge	180			
2	Berret Cap (Navy Blue) with zari badge	288			
3	White Nylon Belt with Buckle	189			
4	Black Nylon Belt with Buckle	189			
5	Black Nylon socks in pairs	405			
6	White Nylon socks in pairs	405			
7	White Nylon stocking in pairs	498			
8	Epaulettes with full strip for cadets, as per sample	289			
9	White Turban for Sikh Cadets Only	3			
10	Navy Blue Turban for Sikh Cadets	3			

	Only				
11	Name Plate	209			
12	Safety helmet	180			
13	Black terry cotton Tie with monogram	160			
14	Navy Blue terry cotton Tie with monogram	40			
15	Garter	369			

The following items listed in Package C:-

Sr. No.	Description	Approx. requirement for Academic year 2019-20	Rate Per Item (Rs.)	Total Amount (Rs.)	Remarks
1	Black leather shoes with laces in pairs: (Uniform Shoes should have high quality breathing leather high strength, durability and aesthetic look, high Moisture absorption, quick drying, good perspiration absorption, Extra comfort.)	289			
2	Safety shoes with laces in pairs	289			
3	Sport shoes with laces in pairs	289			
4	Shoes PU Coated Split Leather (White) in pairs	93			

The following items listed in Package D:-

Sr. No.	Description	Approx. requirement for Academic year 2019-20	Rate Per Item (Rs.)	Total Amount (Rs.)	Remarks
1	Gymrig / Sportsrig Red t + Orange T shirt	369			
2	Gymrig / Sportsrig Sky Blue + Red T shirt	369			
3	Gymrig / Sportsrig Blue Half Shorts	286			
4	Track suit Maroon with cream strip for lady cadets only	3			
5	Gymrig / Sportsrig Shorts Olive green	289			
6	Sports stockings (light blue / dark blue band) in pairs	149			
7	Sports Stockings yellow with green band in pairs	149			

Undertaking:

1. I / we agree that the rates are all inclusive of cost of material, stitching charges, delivery, including all taxes, duties, service charge and levies etc
2. I / we agree that in case the items are not supplied within stipulated time, then the replacement cost incurred by IMU in procuring the items from the open market will be recovered from me/us.
3. I / we agree that all the items are subject to approval of the IMU.
4. I / we agree that the sample of all items shall be submitted along with the **Technical Bid**. No separate charge will be paid for the samples supplied.

Signature of the contractor with seal

Date :

Place :