

**TENDER FOR PURCHASE OF 50 SEATER BUS  
AT INDIAN MARITIME UNIVERSITY- NAVI MUMBAI CAMPUS**

**T.S. CHANAKYA**



**TENDER No: IMU-NMC/2020/0008**

**Issue Date: 23.1.2020**

Issued To,

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<b>Issue of Tender Document</b>	1330 Hrs on <u>23.1.2020</u>
<b>Last Date and Time of submission of the Tender</b>	1430 hrs on <u>10.2.2020</u>
<b>Tentative Date and Time of opening of the Technical and Financial bids.</b>	1500 Hrs on <u>10.2.2020</u> IMU Navi Mumbai Campus

Bidders are requested to visit Indian Maritime University, Navi Mumbai Campus

website: [www.imunavimumbai.ac.in](http://www.imunavimumbai.ac.in)

## **TENDER ENQUIRY**

**Subject: Tender Enquiry for purchase of 50 SEATER BUS.**

Issue Date and Time of Tender : 23.01.2020 at 1330 hrs  
Last Date for Submission of Tender : 10.02.2020 upto 1430 hrs

Duly sealed tenders are invited on behalf of Deputy Registrar (Admin.), Indian Maritime University, T.S. Chanakya, Navi Mumbai Campus ,Karave, Nerul, Navi Mumbai- 400706, for purchase of below-mentioned 50 Seater Bus vehicle strictly as per below specifications.

<b>Specifications</b>	
Vehicle Type	50 + Seater Bus
Fire Extinguishers	1 to be fitted on forward and one in rear
Should have Overhead Luggage Rack & ladder on rear side.	
Power Steering	
Fuel Tank Capacity	Minimum 60 ltrs.
Seating Capacity	Minimum 50 persons (excluding driver)
Fuel Type	Diesel
Engine Emission	Bharat IV Compliant. Turbo charged
Engine Power	Minimum 125 HP
AC/Non-AC	Non-AC
Colour	White
Gear shift	Manual – should be fitted with Bus speed limiter
Should have IMU Logo and name on two sides and rear (as appended at para 18)	
Length not less than 10 meter & width about 2300 mm	
Registration – To be done by the dealer prior to delivery	
Warranty – Complete vehicle 2 years, Dealer may offer extended warranty as optional clearly quoting the cost for extended warranty.	

Only reputed OEM/Authorized Dealers are requested to quote their minimum rates (on road price) **strictly** as per tender specifications/or exceeding it (No price advantage would be given for higher specification) in attached Price Bid Format as *Annexure 'A'*. Third Party/reseller bids shall not be accepted. The Authorized dealer must have Captive Service station in Mumbai/Navi Mumbai area.

### **TERMS AND CONDITIONS :**

#### **1. SUBMISSION OF BID :**

The offer in a duly sealed envelope should be sent by courier/Regd. Post or in person duly super subscribed as "*Tender Enquiry for 50 SEATER BUS*" on top of the envelope so as to reach the office of IMU–Navi Mumbai Campus on or before stipulated due date and time. Offers sent through Fax/E-mail will not be accepted. Bidders are advised to submit the tender by hand so that it is submitted within given time. IMU – Navi Mumbai Campus will not be responsible for delayed/late submission/received late by Post/Courier.

#### **2. Tender Document :**

Tender document can be down loaded from IMU – Navi Mumbai Campus website [www.imunavimumbai.ac.in](http://www.imunavimumbai.ac.in). Bidders must read the document carefully and should

submit a copy of full tender document duly stamped and signed on each page by authorized signatory as a token of having read and understood the tender terms.

3. The Bidders must submit the following with their Bid :
  - (i) Valid authorization certificate of respective OEM,
  - (ii) Brochure containing complete specifications and features of the vehicle offered,
  - (iii) List of authorized service center of Navi Mumbai and
  - (iv) Copy of tender document stamped and signed on each page.
4. Offer must be on letterhead of agency and strictly as per price bid format attached herewith as annexure 'A'
5. Authorisation certificate from OEM and brochure containing detailed specifications of vehicle must be submitted with offer.
6. Discounts/ corporate discount, Delivery period, Guarantee/Warranty period/Extended Warranty, Taxes, or any other financial term must be clearly mentioned in the offer. If taxes are not mentioned then rates will be considered as inclusive of all.
7. List of standard accessories, which comes with new vehicle, must be clearly mentioned with quantity.
8. NOTE :  
Interested Bidders must ensure about availability of sufficient authorised service and maintenance network located in Navi Mumbai for providing prompt service support as and when required. Kindly enclose address and contact numbers of such authorised workshops.
9. A bidder having more than one option which meets the basic specifications may submit quote for each option separately in same bid.
10. Tender Opening :  
Tenders shall be opened on as per schedule date and time at IMU – Navi Mumbai Campus in the presence of the bidders or their authorized representatives who choose to attend the same. Camera/mobile phones etc. are strictly prohibited during the process of tender opening.
11. Award of Tender :  
Tender shall be considered for awarding to an eligible agency that quoted lowest rates (on road price including all) subject to matching quality and tender specifications. However, IMU – Navi Mumbai Campus Committee reserves the right to choose, accept or reject any or all offers, in full or parts, at any stage, cancel the tender without assigning any reason thereof. Kindly note that Bids shall be evaluated as per tender specifications i.e. vehicle seating capacity 50 and more shall be treated equally; hence bidders are advised to offer their vehicle model and quote accordingly. No submission shall be entertained after bid opening.
12. Validity of the Tender :  
Bids shall be valid for a period of 60 days from the date of opening of the tender.
13. Delivery Period :  
The goods/items are required to be delivered within 30 days from the date of supply order during working days except all Saturday, Sunday & Gazetted Holidays.



**Annexure 'A'**

Price Bid Format

(Offer must be on agency's letter head and strictly as per below format only)

Sl. No	Specifications	Head	Amount
1.	01(one) no. 50 + Seater Bus Fire Extinguishers – 1 to be fitted on forward and one in rear, Should have Overhead Luggage Rack & ladder on rear side, Fuel tank- 60 ltrs. or more, Power Steering, Fuel type – Diesel, Engine Emission- Bharat IV Compliant. Turbo charged, Engine Power – Minimum 125 HP, Non-AC, Colour of the Bus – White, Gear Shift – Manual, Should be fitted with Bus speed Limiter Should have IMU logo and name on two sides and rear, (as shown in tender document). Length not less than 10 mtr. & width 2300 mm., Registration – to be done by the dealer prior to delivery, Warranty – complete vehicle 2 years.	Basic Price	
		GST	
		Comprehensive Insurance for 1 <sup>st</sup> year	
		Road Tax	
		Registration	
		Other Tax, if any	
		Total	
2.	Discount		
3.	Price after discount – on Road		
4.	Warranty (in years)		
5.	No. of free services		
6.	Free Accessories (Separate list)		

Date:

Signature with Seal of the agency

DECLARATION BY THE BIDDER

(Must be on letter head of agency duly stamped and signed)

I/We \_\_\_\_\_ hereby state that we have gone through and understood the Tender Document of tender enquiry floated by IMU – Navi Mumbai Campus for supply of 50 Seater Bus. Our Bid has been prepared accordingly in compliance with the requirement stipulated in the said document.

We are submitting a copy of Tender Document marked “Original” as part of our Bid, duly signed and stamped on each page in token of our acceptance of all terms and conditions.

I/we further state that content of tender document including all technical specifications, scope of work, terms and conditions of tender have been carefully read and understood by me/us.

I/We state that there are sufficient authorized service and maintenance network with sufficient infrastructure and skilled workforce in Navi Mumbai area for providing best and prompt service support as and when required. Address and contact numbers of such authorized workshops has been enclosed.

I/We .....declare on solemn affirmation that whatever information submitted in this tender is true and correct to the best of my/ our knowledge and belief. I/we hereby certify that my / our firm has never been disqualified/ blacklisted by any office /Department / undertaking of the state / central Govt. of India at any time for unsatisfactory supply of stores/ services of any description.

Place: (Signature of Bidder with seal of the firm)

Date:

### CHECK LIST

Name of Dealer with Address:

Sl. No.	Documents to be checked	Yes/ No/ NA	Page No. of submitted tender	Remarks, if any
1.	Offered Vehicle Model meets all tender specifications			
2.	Tender document Duly filled, serially numbered, stamped and signed on each page			
3.	Authorisation certificate from OEM			
4.	Details of OEM authorized Servicing Workshops in Navi Mumbai			
5.	Copy of GST Registration certificate and PAN Card of agency/ proprietor			
6	Complete details of Dealer's bank account of agency for online transfer of payment in the prescribed MANDATE FORM.			

Date:

Bidder's Signature with seal

GENERAL INFORMATION ABOUT THE BIDDER

Sl. No.	Description	Details
1.	Name of the Agency	
2.	Postal Address	
3.	Telephone Number (Landline/Mobile)	
4.	E-mail address & URL	
5.	Name and designation of the representative of the Bidder to whom all reference shall be made to expedite technical co-ordination	
6.	Has the company/firm to pay arrear of income tax? if yes, up to what amount	
7.	Has any Govt. Dept./Undertaking ever debarred the company/firm from supplying stores or services of any description?	
8.	Any other Information	
9.	Address and Contact Numbers of authorized Service Stations in Navi Mumbai.	
10.	Details of Bank Account of Agency (for online transfer of payment) in the prescribed MANDATE FORM.	

Date:

Tenderer's Signature with seal