



**INDIAN MARITIME UNIVERSITY**  
**(A Central University under the Ministry of Shipping, GOI)**  
**KOCHI CAMPUS**  
**SERA, NH-966B**  
**KOCHI-682 029**

**TENDER FOR**

**“PROVIDING HOUSE KEEPING SERVICES AT IMU KOCHI CAMPUS”**

**TENDER NO: IMU/ KOC/T- 002 / HOUSE KEEPING /2020**

**VOLUME - II**

**PRICE BID**

**Last Date for Submission : 11:00 AM on 21.09.2020**

**INDIAN MARITIME UNIVERSITY, Kochi Campus**

**PRICE BID**

Price bid details for providing Housekeeping services to IMU Kochi Campus

**Table 1 (Monthly details for providing Housekeeping staff)**

Sl no.	Description	Housekeeping staff (9nos)	
		Amount in figures (Rs.)	Amount in words
1.	Wages (Basic+VDA) Per head-per month-26 days		
2.	P.F. @13% of serial number 1- per Month per head		
3.	E.S.I @3.25% of serial number 1- per Month per head		
4.	Any other Statutory allowances per month-Details to be given		
5.	Total cost per head per month(serial no. 1+ serial no. 2+ serial no.3+ Serial no. 4)		
6.	Service charges per Head per month		
7.	Total monthly cost per head(5+6)		
8.	Number of Housekeeping staff	9	Nine
9.	Total monthly cost (7*8)		

- The rate quoted should be exclusive of GST

Date

**NAME &SIGNATURE OF THE BIDDER WITH SEAL**

**Table 2 (Monthly details for providing Housekeeping Supervisor)**

Sl no.	Description	Housekeeping Supervisor (1 no)	
		Amount in figures (Rs.)	Amount in words
1.	Wages (Basic+VDA) Per head-per month-26 days		
2.	P.F. @13% of serial number 1- per headper month		
3.	E.S.I @3.25% of serial number 1- per Head per month		
4.	Any other Statutory allowances per month-Details to be given		
5.	Total cost per head (serial no.1+serial no.2+ serial no. 3+serial no.4)		
6.	Service charges per Head per month		
7.	Total monthly cost per head(5+6)		

Date

**NAME &SIGNATURE OF THE BIDDER WITH SEAL**

**Table 3(Monthly details for providing Housekeeping services)**

Serial No.	Price Bid Table	Monthly Amount Quoted (Rs)
1	Table-1 (9 Housekeeping staff)	
2	Table -2 (1 Housekeeping supervisor)	
3	Material Cost (The list of materials are given in Clause 26 of Section II)	
4	Total cost per month(Aggregate of 1+2+3)	

- The rate quoted should be exclusive of GST.

It must be noted that the criteria to arrive at the L-1 ,shall be based on the grand total of monthly price quoted in the Table-3 of the Price Bid (volume-II) provided above subject to fulfilling the minimum statutory requirements. The vendors are requested to go through the tender document thoroughly before quoting the prices. The price must be quoted strictly as per the format provided in Table-1 to Table-3 of the Price Bid (volume-II).

**Bonus is not to be included in the price bid. Bonus should be paid by the contractor as per the prevailing Bonus Act and will be reimbursed upon submission of proof of payment. However reimbursement will be as per the minimum bonus amount prescribed in the Bonus Act.**

Date:

Place: **NAME &SIGNATURE OF THE BIDDER WITH SEAL**

Notes:

1) The wages (per month) quoted by the bidder should not be less than minimum wages ([Basic + VDA] per day x 26 days) for Zone“B” for employment of sweeping and cleaning as prescribed by as per the Orders of Office of Chief labour Commissioner, Ministry of Labour and Employment, Govt. of India, as applicable as on the last date of submission of tender.

2) ESI and PF should not be less than the statutory provisions/ Act by the Central Government. If the amount/rates quoted are less than the prescribed minimum, as stated above, then the bid will be disqualified and rejected.

3) The Contractor shall ensure to pay the wages not less than the minimum wages for Zone B as prescribed by Ministry of Labour and Employment, Government of India during the period of this contract including extension if any. If there is any variation in the Minimum Wages/any wage component during the periodicity of the contract, the Contractor is liable to pay the wages as per the revised rates without any additional financial implication to IMU.

4) Service charges will be as per the quoted rate in price bid. Service charges so agreed shall cover all liabilities and obligations as per the terms and conditions of the contract and administrative expenditure required for manpower services and all other liabilities of the service provider including profit margin of the service provider. Service charge will be changed on a pro rata basis if and only if there is a change in the number of staff deployed. There will be no change in the service charges with increase of minimum wages or VDA. Bids without quoting service charges will not be considered.

Date:

Place:

**NAME &SIGNATURE OF THE BIDDER WITH SEAL**