

QUOTATION NOTICE

Sub: Quotation for the purchase of Uniform Accessories for School of Nautical Science for the academic year 2020-21-Package B and Sports Uniforms (Package D).

The Indian Maritime University Kochi Campus proposes to purchase Uniform Accessories (Package B) and Sports Uniforms (Package D) for Students of B Sc. (Nautical Science). Bidders are invited to submit the quotation for the same. List of required items and specifications is attached as Annexure - I. Price Schedule is attached as Annexure - II.

Terms and conditions for the quotation to be followed:

A) General

- 1) The rate for the uniform items is to be kept in a confidential manner and has to be sent in a sealed envelope.
- 2) The Bidder can submit bid either for Package B (Uniform Accessories) in full or Package D (Sports Uniforms) in full or both.
- 3) L1 will be decided for Package B and Package D separately.
- 4) It is mandatory to quote for whole the items in a Package.
- 5) The quotation received through e-mail or open envelop will not be considered.
- 6) The supplier should quote the rate as per the format. The quote given other than this format will be rejected.
- 7) The Supplier should adhere to the schedule of Measurement taking as per the IMU instructions.

- 8) The supply should be made within the stipulated time; otherwise action will be taken for alternative arrangement for supplying uniform at the risk and cost of the contractor.
- 9) After the supply is completed, any alterations thereof should also be executed by the contractor.
- 10) Only after the completed execution and certification from the end user department payment will be processed.
- 11) Delay in supply will attract penalty at the rate of 0.5% value for every week of the delayed period subject to maximum of 10%.
- 12) All the materials should match with the IMU selected quality. The supplied stock will be rejected if the quality does not meet as per the specification and the sample supplied.
- 13) **Delivery:** The materials should be delivered at Indian Maritime University, Kochi Campus.
- 14) **Price:** Inclusive of all charges including delivery at IMU Kochi Campus excluding GST. GST will be paid extra as applicable.
- 15) **Delivery period:** All the items ordered should be delivered within 30 days from the date of taking the measurement, of the available cadets at the Indian Maritime University Kochi. The commencement of date is within 5 days from the date of work order issued.
- 16) **Packing:** All the uniform accessories should be packed in cardboard boxes set wise separately with name and Reg no. in respect of each student. A person of the firm should be present along with the IMU staff during distribution of uniform to the students.
- 17) Invoices should be numbered serially in the sequence as given in the purchase order to ensure clarity and accountability.
- 18) The quantity mentioned in the price bid is only approximate for the evaluation. They are liable to change and must be considered as advance information only to assist the Bidder. The quantity variation provided in the price

bid are likely to vary 25% (+) or (-) for which there will not be any revision of rate whatsoever manner.

19) If any dispute arises between the Bidder and the IMU which cannot be resolved amicably through mutual negotiations, the same shall first be resolved through Arbitration, failing which in a Court of competent jurisdiction based in Kochi irrespective of the locus of the dispute.

20) The quotation should be signed in all the pages only by the duly authorized signatory (ies) of the entity.

21) IMU reserves the right to cancel or withdraw the quotation at any time. IMU also reserves the right to reject part /full of any or all quotations received without assigning any reasons thereof.

22) **B) SAMPLES OF ITEMS**

Samples of each item should be submitted along with quotation. In case you fail to submit the samples of the quoted items along with offer, your offer is liable for rejection without any further correspondence as decided by the competent authority. Samples must be labeled with the contractor's name, address and according to Sl. No. of the item and brand should be specifically mentioned. The samples will be examined and accepted by the authorized person of IMU, Kochi.

The sealed quotation should reach the below address on or before 20th August, 2020 at 17:00 hrs. Quotation received after this date will be summarily rejected.

The quotation shall be sent in a sealed envelope superscribing "**Quotation for Uniform Accessories for IMU Kochi Campus**" addressed to The Director, Indian Maritime University, Kochi Campus, South End Reclamation Area, NH-966B, Near Alexander Parambithara Bridge, Matsyapuri P O, W Island, Kochi-682029.

Sd/-

Assistant Registrar

ANNEXURE I-SPECIFICATION OF MATERIALS AND WORKS

1. The materials to be supplied by the contractor shall be of the quality or sort specified and in every respect equal to the pattern or samples submitted by him for the approval of the Director or his representative.

2. All materials used shall be new and no material shall be used on the work without the prior approval of the Director or his representative. The decision of the Director or his representative regarding the quality of any materials used on the work will be final and binding on the contractor. He shall remove any material rejected as unfit for use on the work at his own cost as soon as he is ordered to do so, failing which The Director or his representative shall remove such materials and shall deduct the cost incurred by such removal by the IMU from any money due to the contractor.

3. All the work shall be carried out as per relevant specifications and to the satisfaction of Director or his representative.

The specification of all materials shall be given below.

Package B-Uniform Accessories

Sl. No	Specifications for Accessories
1.	<u>White uniform peak cap with zari badge</u> White rexin on top Zari badge as per sample Black cap band of high quality equivalent to supplies to Indian Navy
2.	<u>Berret Cap (Navy Blue) with zari badge</u> Colour-Navy Blue Material: 100% Woolen (good wool) With Zari badge (small size) as per sample Beret edge to have seam with tightening lace black colour. Plastic interior, durable, moisture absorption, should not get effected by weather change.

3.	<p><u>White Nylon Belt with buckle</u> White colour belt Stainless steel/chromium plated buckle with monogram (as per sample) MaterialNylon Durable Length x Breadth x Thickness: 1250 mm x 34 mm x more than 2 mm (approx)</p>
4.	<p><u>Black Nylon Belt with buckle</u> Black colour belt Stainless steel/chromium plated buckle with monogram (as per sample) MaterialNylon Durable Length x Breadth x Thickness: 1250 mm x 34 mm x more than 2 mm (approx)</p>
5.	<p><u>Black Nylon socks in pairs</u> Material 100% Nylon Thickness of material & Mass: as per ISI standard Colour-Black. Length-Regular</p>
6.	<p><u>White Nylon socks in pairs</u> Material 100% Nylon Thickness of material & Mass: as per ISI standard. Colour- White. Length-Regular</p>
7.	<p><u>White Nylon stocking in pairs</u> Material -100% Nylon Thickness of material & Mass: as per ISI standard Colour-White</p>
8.	<p><u>Epaulettes with full strip for cadets (lace type)</u> Colour- Black Material- Inside-PVC, Outside-lining Cotton Underlining white cotton With laces Brass button with brass ring Brass Stars as per requirement (one star or two stars or three stars) Brass anchor (as per sample)</p>
9.	<p><u>Name Plate</u> Material- Fibre. Colour- white Black letters engraved with brass safety pin attached to pass through two loopes provided on uniform shirt Size: length 3 “ (pocket width), Width 20mm, Thickness 2 mm.</p>

10.	<u>Black terry cotton Tie with monogram</u> Material Polyester / Cotton IMU Monogram stitched / printed in front
11.	<u>Navy Blue terry cotton Tie with monogram</u> Material Polyester / Cotton IMU Monogram stitched / printed in front
12.	<u>Garter for Stockings</u> as per size, elastic, 15 mm minimum width; Durable,high quality.

Package D-Sports Uniforms

Sl. No	Sports Uniform Specification
1.	<u>Gym rig / Sports rig Red T shirt</u> Material Blend 52% cotton & 48% polyester Type of knit-pique Mass (g/m²): 200 (+5%, -2.5%) Collar - Ribbed collar Sleeves - Ribbed & Half sleeves IMU logo as per sample on the left of shirt in front and at the back. Logo to be printed, durable printing, no fading of log
2.	<u>Gymrig / Sportsrig Sky blue T-shirt</u> Material Blend 52% cotton & 48% polyester Type of knit-pique Mass (g/m²): 200 (+5%, -2.5%) Collar - Ribbed collar Sleeves - Ribbed & Half sleeves IMU logo as per sample on the left of shirt in front and at the back. Logo to be printed, durable printing, no fading of logo
3.	<u>Gymrig / Sportsrig Blue Half Shorts</u> Approximate count on Yarn : a. Warp-20tex X 2(30s X2) b. Weft-20tex X 2(30s X2) (ii) Thread per inch : a. Warp - 66 (+5%,-2%) b. Weft - 48(+5%,-2%) (iii) Blend compositionpercent (approx): a. Polyester -67%±3Unit

	<p>b. Cotton -Remainder)Width cm : 147 cm or as agreed ± 1 cm</p> <p>(v) Mass (g/m²): 190(+5%,-2.5%)</p>
4.	<p><u>Gymrig / Sportsrig Shorts olive green</u></p> <p>(i) Approximate count on Yarn : a. Warp-20tex X 2(30s X 2) b.Weft-20tex X 2(30s X 2)</p> <p>(iv) Thread per inch : a. Warp - 66 (+5%,-2%) b. Weft - 48(+5%,-2%)</p> <p>(v) Blend composition percent (approx): Polyester -67%±3Unit Cotton -Remainder</p> <p>(vi) Width cm :147 cm or as agreed ± 1 cm</p> <p>i) Mass (g/m²): 190(+5%,-2.5%)</p>
5.	<p><u>Sports stockings (light blue /dark blue band) in pairs</u></p> <p>Material 100% Nylon Thickness of material & Mass: as per ISI standard Colour Light blue / Dark blue with green band</p>
6.	<p><u>Sports Stockings yellow with green band in pairs</u></p> <p>Material 100% Nylon Thickness of material & Mass: as per ISI standard Colour Yellow with green band</p>
7.	<p><u>Track suit Maroon with cream strip</u></p> <p>Color Maroon with cream piping strips .Polyester100%</p>

ANNEXURE-II-PRICE SCHEDULE

	PACKAGE B-UNIFORM ACCESSORIES	Qty	Rate (excl. GST)(Rs.)	Total (Rs.)
1	White Uniform pea cap with Zari badge	66		
2	Barrette Cap (Navy Blue) with Zari Badge	78		
3	White Nylon Belt with Buckle	66		
4	Black Nylon Belt with Buckle	66		
5	Black Nylon Socks in pair	118		
6	White Nylon Socks in pair	118		
7	White Nylon Stockings in pair	156		
8	Epaulettes with full strips for Cadets as per sample	78		
9	Name Plate	66		
10	Black terry cot Tie with monogram	40		
11	Navy Blue Terry Cotton Tie with Monogram	40		
12	Garter	118		
	TOTAL			

GST will be paid extra as per Rules.

**NAME &SIGNATURE OF THE
CONTRACTOR WITH SEAL**

	PACKAGE D-SPORTS UNIFORMS	Qty	Rate (excl. GST)(Rs.)	Total (Rs.)
1	Gym rig/ Sports rig Red T Shirt	78		
2	Gym rig/ Sports rig Sky Blue T Shirt	78		
3	Gym rig/ Sports rig Blue Half Shorts	78		
4	Gym rig/ Sports rig Shorts olive green	78		
5	Sports stockings (light blue/ dark blue band) in pairs	66		
6	Sports Stockings yellow with green band in pairs	66		
7	Track Suit Maroon with cream strip	40		
	TOTAL			

GST will be paid extra as per Rules.

**NAME &SIGNATURE OF THE
CONTRACTOR WITH SEAL**

UNDERTAKING:

1. I / we agree that the rates should be inclusive of cost of material, stitching charges, delivery excluding GST.
2. I / we agree for the item not supplied will be recovered at the replacement cost by procuring the item in the openmarket.
3. I / we agree all the items are subject to approval of theIMU.
4. I / we agree that the sample of all items shall be submitted along with the **Quotation**. No separate charge will be paid for the samplessupplied.

Date :

**NAME &SIGNATURE OF THE
CONTRACTOR WITH SEAL**