

**TENDER FOR THE DISPOSAL THROUGH AUCTION OF WOOD FROM
FALLEN TREES/LOGS STOCKED AT INDIAN MARITIME UNIVERSITY-
NAVI MUMBAI CAMPUS**



TENDER No: IMU-NMC/Wood/2020/0012

Issue Date: 17.11.2020

Issued To,

Issue of Tender Document	17.11..2020
EMD Amount	Rs.2,000/- should be drawn in the form of Demand Draft / Pay Order in favour of "IMU, Navi Mumbai Campus" payable at Mumbai.
Last Date & Time of Submission of the Tender	07.12..2020 upto 1500 hrs
Date and Time of Opening of the Bids	07.12.2020 at 1530 hrs

All bidders are requested to visit IMU Mumbai Campus website:
www.imunavimumbai.ac.in for regular updates.

NO. IMU-NMC/Wood/2020/0012

Dated: 17.11.2020

Sub.: Tender for “Disposal through auction of Wood from fallen trees/Logs” stocked in the Indian Maritime University, Navi Mumbai Campus.

1. Sealed tenders are invited, on behalf of the Director, Indian Maritime University, Navi Mumbai Campus, for disposal through auction of “Wood from Fallen Trees/LOGS” stocked in the Indian Maritime University, Navi Mumbai Campus from interested parties. These trees were uprooted during the cyclonic weather.
2. Tender document can be down loaded from IMU – Navi Mumbai Campus website www.imunavimumbai.ac.in or www.imu.edu.in. Bidders must read the document carefully and should submit a copy of full tender document duly stamped and signed on each page by authorized signatory as a token of having read and understood the tender terms.
3. The bids in the prescribed Tender Document duly filled in all respect by the bidders must be submitted latest by 07.12.2020 up to 15:00 hrs. in the office of Deputy Registrar (Admin), Indian Maritime University, Navi Mumbai Campus.
4. The bids will be opened on the same date, i.e., 07.12.2020 at 1530 hrs in Audio Visual Classroom, Scholastic Block, in the presence of the committee members and bidders or their authorized representatives, if any.
5. The Institute reserves its right to reject incomplete application without assigning any reasons, whatsoever.

Deputy Registrar (Admin)
Indian Maritime University
Navi Mumbai Campus

**TERMS & CONDITIONS FOR BIDDING OF DISPOSAL THROUGH
AUCTION OF WOOD FROM FALLEN TREES/LOGS STOCKED IN THE
INDIAN MARITIME UNIVERSITY, NAVI MUMBAI CAMPUS**

1. The tenders must be submitted in a sealed cover duly superscripted “BID FOR DRIED WOODS/LOGS STOCKED IN INDIAN MARITIME UNIVERSITY, NAVI MUMBAI Campus” in the Office of Deputy Registrar (Admin), Indian Maritime University, Navi Mumbai Campus latest by 07.12.2020 till 1500 hrs. The bids shall be opened at 1530 hrs on the same day in Audio Visual Classroom, Scholastic Block, in the presence of Committee members and bidders or their representatives, if any.
2. The tenders shall be accompanied with an Earnest Money of Rs. 2000/- in the form of Demand Draft in the favour of “Indian Maritime University, Navi Mumbai Campus” payable at Navi Mumbai. The bids of the bidder, who fail to submit E.M.D, shall be summarily rejected. No exemption from payment of EMD is available to any bidder for any other reason whatsoever.
3. The wood from fallen trees/logs stocked in Indian Maritime University, Navi Mumbai Campus” can be inspected on working days (Monday to Friday) from 23.11.2020 to 04.12.2020, between 1500 hrs to 1700 hrs.
4. The estimated quantity of wood is about 11 Tons. The wood is from assorted trees mostly non furniture variety. Some of the photographs are appended at Annexure for better appreciation.
5. The vendor has to bid for per ton rate i.e. Rs---- /Ton.
6. Initial payment from the successful bidder would be equal to Rate quoted x 11 Tons. If the quantity workout to be more additional payment would have to be made before removing additional wood. In case the quantity is less then excess amount worked out, the difference would be refunded within two working days of completion of removal of wood.
7. The Wood on removal from campus will have to be weighed at the nearest certified weighing bridge in presence of representatives nominated by the campus. The Weight report of weight taken in presence of Campus representatives will only be considered. The Empty truck weight is also to be taken in presence of campus representatives.
8. The successful bidder will have to lift entire wood available and shall not have the option of any segregation.



9. The party, whose bid is finally accepted, shall have to deposit the amount referred at Para 6 & 7 (after adjustment of earnest money deposited) within 7 days from the date of issue of the bid acceptance letter. If the amount is not deposited within the aforesaid period, the acceptance of offer shall stand cancelled and the earnest money shall be forfeited.
10. It will be the responsibility of the tenderer to remove/shift the goods from the Institute campus at their own cost & responsibility including trip to weighting bridge and weighting of wood.
11. After deposit of the balance amount as aforesaid, the party shall be bound to lift the woods/logs within 15 days from the University Campus. If the wood is not removed from the campus within stipulated date a notice will be issued to remove the wood. If the woods are not removed within subsequent 15 days, the Institute in such case shall be absolutely free to dispose of the woods in the manner it may deem appropriate as risk purchase option, i.e., if lesser payment is received compared to original bid the difference will be deducted from the deposit made.
12. The University reserves the right to reject all the bids without assigning any reasons and go for fresh disposal option. The decision of the Director in this regard would be final. Any incomplete bid is liable to be rejected.
13. **The Price bid should be in a separate sealed envelope as per format given at Annexure III.**

Deputy Registrar (Admin)
Indian Maritime University
Navi Mumbai Campus

UNDERTAKING BY THE BIDDER

All the above mentioned terms & conditions are accepted by me.

Signatures of the Bidder/ party:		(Affix recent photo here)
Name of the Bidder/party:		
Full Address:		
Pin Code No.		
Mobile No.		
Other landline or mobile no.		
Email ID		

The tenderer must attach his permanent residential proof, failing which the tender may be rejected.

(Signature of Bidder with seal of the firm)

Date:

Place:

Annexure II

**APPLICATION FORM FOR DISPOSAL THROUGH AUCTION OF “WOOD
FROM FALLEN TREES/LOGS” STOCKED IN INDIAN MARITIME
UNIVERSITY, NAVI MUMBAI CAMPUS**

1	Name of the applicant (in CAPITAL LETTERS)		
2	Father's Name		
3	Complete Address with contact nos. and email ID		
4	Date of Birth		
5	Qualification		
6	PAN No.		
7	Details of Earnest Money Deposit	Amount	
		D.D. No.	
		Date	
		Bank/Branch	
9	Bid Amount offered	(In figures)	(In words)

The bidder must attach his permanent residential proof, failing which the tender may be rejected.

Date: _____

Full Name & Signature

Complete address with contact numbers & email ID (If a firm, then Name of the firm, designation with seal must also be given)

Annexure III

Price Bid

(To be in a separate sealed cover)

1. I quote Rs -----/- per ton for the wood.
2. The approximate total cost for 11 TonS is Rs -----/-
3. All the labour for lifting and transportation cost would be borne by me.

Signatures of the Bidder/ party:	
Name of the Bidder/party:	
Full Address:	
Pin Code No.	
Mobile No.	
Other landline or mobile no.	
Email ID	

MANDATE FORM**(Account/s Information form)****REAL TIME GROSS SETTLEMENT (RTGS)/ NATIONAL ELECTRONIC TRANSFER (NEFT) / INTRA BANK ACCOUNT TRANSFER FACILITY FOR RECEIVING PAYMENTS FROM IMU.****A. DETAILS OF ACCOUNT HOLDER:**

NAME OF ACCOUNT HOLDERER / FIRM

COMPLETE CONTACT ADDRESS

MOBILE NUMBER / PH NO

E.MAIL:

PAN :

B, BANK ACCOUNT DETAILS:**ACCOUNT NAME** (Name appearing in your Cheque Book)

BRANCH NAME WITH COMPLETE ADDRESS,

TELEPHONE NO

BRANCH CODE

Note: Please attach a Cancelled Cheque along with the account information form.**COMPLETE BANK ACCOUNT NUMBER** (Please note that the Bank Account must be in the name of the Firm as appeared in the bill. In case of other Beneficiaries (Non-vendor) the Account name must be in the name of Applicant)

IFSC CODE

TYPE OF ACCOUNT (SB/CURRENT/CASH CREDIT)

MICR CODE OF BANK

I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information I would not hold the IMU responsible.

(.....)

Signature of Beneficiary

Date:

Mandatory for Vendors/suppliers/Contractors etc., Payment:

Certified that the particulars furnished above are correct as per our records.

(Bank's Stamp with Date & Place)

(.....)

Signature of Bank Manager