	<b>Government eProcurement System</b>	<b>eProcurement System Government of India</b>
	<b>Tender Details</b>	Date : 25-Aug-2022 05:59 PM

 Print
**Basic Details**

<b>Organisation Chain</b>	Indian Maritime University  IMU Headquarters - Chennai		
<b>Tender Reference Number</b>	IMU-HQ/R/70/49/1/2022-PUR		
<b>Tender ID</b>	2022_IMU_708147_1		
<b>Tender Type</b>	Open Tender	<b>Form of contract</b>	Supply
<b>Tender Category</b>	Goods	<b>No. of Covers</b>	2
<b>General Technical Evaluation Allowed</b>	No	<b>ItemWise Technical Evaluation Allowed</b>	Yes
<b>Payment Mode</b>	Offline	<b>Is Multi Currency Allowed For BOQ</b>	No
<b>Is Multi Currency Allowed For Fee</b>	No	<b>Allow Two Stage Bidding</b>	No

**Payment Instruments**

<b>Offline</b>	<b>S.No</b>	<b>Instrument Type</b>
	1	Demand Draft
	2	NEFT

**Cover Details, No. Of Covers - 2**

Cover No	Cover	Document Type	Description
1	Fee/PreQual/Technical	.pdf	Eligibility Criteria / Technical Evaluation documents
		.pdf	EMD details
2	Finance	.xls	Price Bid

**Tender Fee Details, [Total Fee in ₹ \* - 0.00]**

<b>Tender Fee in ₹</b>	0.00	<b>Fee Payable To</b>	Nil	<b>Fee Payable At</b>	Nil
<b>Tender Fee Exemption Allowed</b>	No				

**EMD Fee Details**

<b>EMD Amount in ₹</b>	75,000	<b>EMD through BG/ST or EMD Exemption Allowed</b>	Yes
<b>EMD Fee Type</b>	fixed	<b>EMD Percentage</b>	NA
<b>EMD Payable To</b>	Indian Maritime University, Headquarters	<b>EMD Payable At</b>	Chennai

[Click to view modification history](#)
**Work /Item(s)**

<b>Title</b>	Supply, Installation, Testing and Commissioning of Permanent Video Conference Setup with 3 years warranty and 2 years AMC				
<b>Work Description</b>	Supply, Installation, Testing and Commissioning of Permanent Video Conference Setup with 3 years warranty and 2 years AMC at IMU-HQ				
<b>Pre Qualification Details</b>	Please refer Tender documents.				
<b>Independent External Monitor/Remarks</b>	NA				
<b>Show Tender Value in Public Domain</b>	Yes				
<b>Tender Value in ₹</b>	15,00,000	<b>Product Category</b>	Electronics Equipment	<b>Sub category</b>	Video Conference setup
<b>Contract Type</b>	Tender	<b>Bid Validity(Days)</b>	75	<b>Period Of Work (Days)</b>	60

<b>Location</b>	Indian Maritime University Headquarters, Chennai	<b>Pincode</b>	600119	<b>Pre Bid Meeting Place</b>	NA
<b>Pre Bid Meeting Address</b>	NA	<b>Pre Bid Meeting Date</b>	NA	<b>Bid Opening Place</b>	Indian Maritime University Headquarters, Chennai
<b>Should Allow NDA Tender</b>	No	<b>Allow Preferential Bidder</b>	No		

**Critical Dates**

<b>Publish Date</b>	25-Aug-2022 06:00 PM	<b>Bid Opening Date</b>	16-Sep-2022 11:00 AM
<b>Document Download / Sale Start Date</b>	25-Aug-2022 06:00 PM	<b>Document Download / Sale End Date</b>	15-Sep-2022 11:00 AM
<b>Clarification Start Date</b>	25-Aug-2022 06:00 PM	<b>Clarification End Date</b>	31-Aug-2022 06:00 PM
<b>Bid Submission Start Date</b>	25-Aug-2022 06:00 PM	<b>Bid Submission End Date</b>	15-Sep-2022 11:00 AM

**Tender Documents**

<b>NIT Document</b>	<b>S.No</b>	<b>Document Name</b>	<b>Description</b>	<b>Document Size (in KB)</b>
	1	Tendernotice_1.pdf	Tender for Supply, Installation, Testing and Commissioning of Permanent Video Conference setup with 3 years warranty and 2 years AMC at IMU-HQ	1819.67

<b>Work Item Documents</b>	<b>S.No</b>	<b>Document Type</b>	<b>Document Name</b>	<b>Description</b>	<b>Document Size (in KB)</b>
	1	BOQ	BOQ_745551.xls	BOQ Price Bid	248.50

**Auto Extension Corrigendum Properties for Tender**

<b>Iteration</b>	<b>No. of bids required for bid opening a tender</b>	<b>Tender gets extended to No. of days</b>
1.	3	7

**Bid Openers List**

<b>S.No</b>	<b>Bid Opener Login Id</b>	<b>Bid Opener Name</b>	<b>Certificate Name</b>
1.	ksaravanan@imu.ac.in	Saravanan Kondappan	KONDAPPAN SARAVANAN
2.	tkparthasarathy@imu.ac.in	Parthasarathy T K	T K PARTHASARATHY
3.	smanchala@imu.ac.in	Sini Manchala	SINI MANCHALA

**GeMARPTS Details**

<b>GeMARPTS ID</b>	F14QMR7BTDAT
<b>Description</b>	Video Conference Setup
<b>Report Initiated On</b>	25-Aug-2022
<b>Valid Until</b>	24-Sep-2022

**Tender Properties**

<b>Auto Tendering Process allowed</b>	No	<b>Show Technical bid status</b>	Yes
<b>Show Finance bid status</b>	Yes	<b>Show Bids Details</b>	Yes
<b>BoQ Comparative Chart model</b>	Normal	<b>BoQ Comparative chart decimal places</b>	2
<b>BoQ Comparative Chart Rank Type</b>	L	<b>Form Based BoQ</b>	No

**Tender Inviting Authority**

<b>Name</b>	The Registrar
<b>Address</b>	Indian Maritime University Headquarters, Chennai
<b>Tender Creator Details</b>	
<b>Created By</b>	Sini Manchala
<b>Designation</b>	Deputy Registrar
<b>Created Date</b>	25-Aug-2022 05:14 PM



# भारतीय समुद्री विश्वविद्यालय INDIAN MARITIME UNIVERSITY

(Central University, Govt. of India)

HEADQUARTERS



**Indian Maritime University**  
**(A Central University Govt. of India)**  
**East Coast Road, Semmencherry, Chennai 600 119.**  
**Tel: (044) 2453 9020, Fax: 2453 9026**

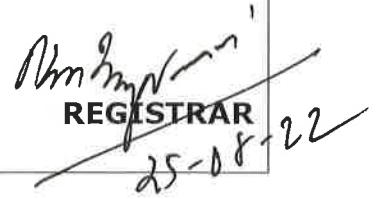
**Tender No.IMU-HQ/R/70/49/1/2022-PUR**

**25-08-2022**

## **TENDER NOTIFICATION**

Indian Maritime University invites Online Bids through CPP portal under Two Bid System from reputed and established Authorized Suppliers or Dealers / OEM for **"Supply, Installation, Testing and Commissioning of Permanent Video Conference Setup with 3 years warranty and 2 years AMC at Indian Maritime University, Headquarters, Chennai"**.

The Tender Document can be downloaded from the University website [www.imu.edu.in](http://www.imu.edu.in) or from <http://eprocure.gov.in/eprocure/app> from 25.08.2022 onwards. The last date for receiving tender is **11:00 AM on 15-09-2022.**

  
**REGISTRAR**  
25-08-22

### Tender Abstract

1.	Notice Inviting Tender No.	:	Tender No.IMU HQ /R /70 /49/1/2022-PUR dated 25-08-2022
2.	Tender document download date	:	25-08-2022
3.	Last date for submission of queries	:	31-08-2022
4.	Last date and time for receipt of bids	:	11:00 AM on 15-09-2022
5.	Date and time for opening of Technical bid	:	11:00 AM on 16-09-2022
6.	Date and time for opening of Financial bid (Tentative)	:	To be intimated later
7.	Service to be provided	:	Supply, Installation, Testing and Commissioning of Permanent Video Conference Setup with 3 years warranty and 2 years AMC
8.	Warranty Period (Post successful installation, testing and commissioning)	:	3 Years
9.	AMC Period (Post 3years warranty period)	:	2 Years
10.	Validity of tender offers	:	75 days from date of opening of Technical bid
11.	Estimated cost of the Tender	:	<b>Rs.15,00,000/- (Approximately)</b>
12.	EMD Amount	:	5% of the estimated value i.e. Rs. 75,000/- to be submitted in the form of Demand Draft from Nationalised/Scheduled Commercial Bank payable in the favour of Indian Maritime University, Headquarters payable at Chennai.
13.	Performance Security Deposit (for finalized bidder only )	:	3% of the contract value in the form of Online/ NEFT/ RTGS with necessary supporting document for the transfer effected and Transaction number.
14.	Mode of Submission of Tender	:	Only Online Through CPPP eProcurement portal - <a href="http://eprocure.gov.in/eprocure/app">http://eprocure.gov.in/eprocure/app</a>

## Introduction

Indian Maritime University invites Online Bids through CPP portal under Two Bid System from reputed and established Authorized Suppliers or Dealers / OEM for **"Supply, Installation, Testing and Commissioning of Permanent Video Conference Setup with 3 years warranty and 2 years AMC at Indian Maritime University, Headquarters, Chennai"**.

1. **Manual Bids shall not be accepted.**
2. The Tender Document can be downloaded from the University website [www.imu.edu.in](http://www.imu.edu.in) or from <http://eprocure.gov.in/eprocure/app> from 25.08.2022 onwards. Bidders shall ensure that their Bids, complete in all respects, **should be uploaded online in the CPP Portal** before the closing date and time.
3. Bids shall be submitted online only at CPPP <http://eprocure.gov.in/eprocure/app>. Tenderers/ Bidders are advised to follow the general instructions for the e-submission of the Bids online through the CPPP.
4. Bidders may submit only the documents that have been asked for. Submission of documents other than that may lead to rejection of Bids.
5. Intending Tenderers are advised to keep visiting IMU's Website for any Corrigendum / Addendum/ Amendment etc., issued if any.
6. **Site Visit is mandatory for participating in this bid.** The Site visit would be allowed between 11:00 AM and 5:00 PM during working days from 25-08-2022 to 31-08-2022. A Certificate of Site Visit will be issued by IMU-HQ, which should be uploaded while submitting the bid failing which the bid is liable to be rejected.
7. For any queries with regard to terms and conditions of this tender, please write to [dr.purchase@imu.ac.in](mailto:dr.purchase@imu.ac.in) and [purchase.hq@imu.ac.in](mailto:purchase.hq@imu.ac.in) (with a cc to [registrar@imu.ac.in](mailto:registrar@imu.ac.in)) or can be contacted at 044-24539020 (IVR Ext: 221) / 9840981612 during working hours before 31-08-2022. No queries will be entertained after this date.

### Requirement & Scope of Work:

8. Indian Maritime University, Head Quarters (IMU-HQ) has a requirement for installing a permanent Video Conference Setup in VC's Chamber and the Conference Hall. In this regard, online bids are invited from the authorised dealers

/ suppliers / OEM.

Description of Requirement	Quantity (in Nos)
<b><u>Supply, Installation, Commissioning and Testing of Video Conference setup at IMU-HQ with 3 years warranty and 2 years AMC</u></b> Detailed specification of preferred model can be seen at <b>Annexure-B</b>	<b>Two (2)</b>

9. The Dimensions of Both Rooms is provided at Annexure C.
10. The Items supplied should be compatible with the existing Projector Unit in both rooms and the Speakers available in one room.
11. The Supply should include a **Computer/ Control Unit** for controlling the entire setup **Please see Annexure B for the Specifications.**
12. The Civil Works involved for the installation will be carried out by the Bidder at his cost under supervision of the Engineering Department of IMU-HQ.
13. The items proposed to be supplied should be the latest off the shelf product and should not be an End of Life product.

**Eligibility Criteria:**

14. The bidder should have mandatory qualification as per the following table. The proposal of the bidders who are fulfilling the mandatory qualification criteria shall be considered for further evaluation. The offer will be rejected if the Bidder does not fulfil any one of the following mandatory qualification criteria:

Sl. No.	Eligibility Criteria	Mode of Proof (Duly signed Scanned proofs to be enclosed)
1.	The Bidder Should have an Active Office in Chennai	Self-attested Copy of GST Certificate showing address of Chennai <b>(or)</b> Copies of internet connection/ telephone Bills not older than 6 months from the last date of submission of Bids

		showing the address of Chennai office <b>(or)</b> Certificate of Incorporation showing address of Chennai.
2.	The Bidder should be an OEM or an Authorized dealer/ Supplier	Bidders should submit an OEM Authorization Certificate specific to this Bid as per Annexure A/1 [Statement-I].
3.	Specification of Solution offered	The Bidder should submit the proposed model sheet as per Annexure A/2 [Statement-II]
4.	The Bidder should be in this business for at least 3 years i.e. Since 2019	Self-attested Copy of Certificate of Incorporation.
5.	The average Annual Turnover of the Bidder shall be at least Rs.7.5 Lakhs (Seven Lakhs Fifty Thousand only) during the last Three years.	Certified and Audited profit & loss account and Balance sheet for last Three years ending 31st March, 2021 by the authorized Chartered Accountant.
6.	The Bidder should have made similar supplies for <b>at least any three</b> of the following: Central Government/ State Governments/ Union Territories/ Central or State Public Sector Undertakings/ Port Trusts/ Central or State Universities, IITs, NITs, IIMs, Research Institutes or equivalent Autonomous Organizations/ Public Sector Banks/ Public Limited Companies during the last 3 years i.e. 2019-20 and 2020-21, 2021-22.	Self-attested Copy of Purchase Order/ Contract / Certificate of completion of work for proving that the bidder has made similar supplies for at least three of the organizations specified as per Annexure A/3 [Statement-III].



	7. The bidder should not have been debarred from any Authority as mentioned in point 5 of Eligibility Criteria for the past Three years up to the closing date of submission of bids for similar works.	Self-attested certificate to that effect as per Annexure A/4.
	8. Site Visit Certificate	The certificate issued by IMU to be attached.

15. With regard to the various proof/ supporting documents produced by the bidders for establishing that they meet the various eligibility conditions, it shall be IMU's prerogative to decide whether the document produced is valid evidence or not and to call for additional proof, if required.
16. All the Mode of Proof Documents for meeting eligibility criteria enclosed with the tender are to be duly signed by the authorized signatory. If required, IMU may insist on notarized copy or ask to produce originals to ascertain the veracity of the documents. IMU also reserves the right to ask for more proof to corroborate the eligibility declarations.

**Technical Bid** : Consists of

17. All relevant documents for Eligibility Criteria as per para 14.
18. **Statement-I**: Declaration for Authorisation of Dealership or Supplier / OEM specific to this Bid along with supporting documents as per Annexure A/1 for the equipment proposed for supply as per Annexure A/2.
19. **Statement-II**: Bidder should mention the specifications in the prescribed format placed in following pages for the product being offered for supply for which he is submitting a price bid as per Annexure A/2.
20. **Statement-III**: Bidder should submit completion certificates of similar supplies (i.e. Only Video conference setup) with earlier orders from any Government or PSUs as per format prescribed for Statement III as per Annexure A/3 in the following pages. Copies of PO/invoices should be submitted along with statement no-III.

21. **Statement-IV:** Bidder should provide a self-attested copy of declaration for percentage of Local Content for the supplying items as per Annexure A/5.
22. **Price Bid: As provided in CPPP Web Portal. The Price should be** quoted **inclusive of GST** and all other taxes and charges including delivery and installation, testing and commissioning charges **i.e. Total cost of the fixtures, Civil Works and Annual Maintenance Charges (AMC) for 2 years post completion of the 3 years of warranty of the products offered as per BOQ.**
23. It is IMU-HQ's prerogative for extension of the bid submission time.
24. The Offered rates should be valid for 75 days from the end date for submission of quotation.
25. Bidders, who are willing to participate in submission of Bid should be an OEM or an Authorized Dealer/Seller of models of brands being offered and has to submit the supporting document from OEM specific to this Bid.
26. **Evaluation of Bids:**
  - a. IMU-HQ may award the order to the Vendor whose price is **L-1** based on total cost that includes supply, installation and AMC cost for 2 years post completion of 3 years warranty period which is inclusive of GST and whose technical specification meet with IMU's minimum requirement.
  - b. The warranty period for all items supplied should be minimum 3 (Three) years.
  - c. Bids will be evaluated after giving due preference as per guideline issued under Aatmanirbhar Bharat and all other relevant guidelines issued by Govt of India for procurement of goods and services. Preference shall be given to Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. Certificate for Local Content as per **Annexure A/5** has to be attached. Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises.
  - d. **Non Submission of Statements:** Statements as requested (I, II, III and IV) should be properly filled and submitted by all the Bidders in the prescribed format. Non submission of any of the statements in the prescribed format may result in rejection of Bids. IMU-HQ's decision in this regard is final no

further correspondence will be entertained.

- e. In case of Tie in rates among two or more bidders IMU-HQ will award the order to the Vendor in the following order: **1)** Bidders who has shorter delivery and installation period (Lead time) as declared by the Vendor in Statement No-II, **2)** who has more number of Work Orders for supply of Video Conference setup to Government Bodies, other PSUs or Local bodies as per statement no-III, copies of PO/invoices should be submitted along with statement no-III, **3)** Annual Turnover. IMU's decision in this regard is final and binding on the parties. No further correspondence shall be entertained in this regard.
- f. IMU-HQ will issue a purchase order to successful L-1 Bidder after getting approval of Competent Authority for the quantity mentioned in the bid which is subject variation of 25% increase / decrease.

**Additional Terms & Conditions:**

27. The Bidder should be a well-established & reputed Authorised supplier or Dealer / OEM of the Equipment to be supplied. **Certificate to be obtained from the OEM authorising the Bidder (Agent/Distributor) to participate in this Bid and should be uploaded online by the prospective bidders.** The Bidder should enclose a statement regarding the same along with relevant supporting Documents. **The authorization certificate should contain the Bid number and date.** IMU-HQ on its own discretion may verify the authenticity of documents submitted by the Bidders.
28. The Bidder should have an **Active Office in Chennai** and should submit the relevant documents for confirming the Geographical location.
29. **Service Centre:** OEM of the Offered Product should mandatorily have **an active service centre in Chennai.**

**Delivery Terms:**

30. **Delivery Schedule:**
  - a. Supply- Within 30 days from submission of Security Deposit.
  - b. Installation, Commissioning and testing- 30 days from supply of items.
31. The Offered Items for mentioned quantity need to be delivered as per the delivery schedule.

32. Installation, Commissioning and testing should be done under the supervision of the Engineering and IT department.
33. **Quantity to be delivered:** The above quantity is tentative and IMU has the right to increase / decrease the quantity by 25% of above mentioned quantity without assigning any reason during the Bid validity period. The Bidder shall be deemed to abide by the same.
34. Spare parts should be readily available during the warranty and AMC period.
35. IMU-HQ may issue subsequent supplementary purchase orders within 12 months from the date of issue of First Purchase Order for a consolidated quantity of not more than 25% of First Purchase Order quantity with same rates, terms and conditions subject to mutual agreement. The Service Provider needs to submit Invoice for the subsequent purchase order, if any.

**Payment Terms:**

36. No advance or part payment will be done.
37. Payment will be done through NEFT within 15 working days from the date of receipt of hard copy of Invoice at Purchase Section of IMU-HQ subject to certification of successful delivery of the materials and inspection of Job at IMU-HQ by the IT section.
38. The AMC Charges will be paid half-yearly subject to certification by the IT Section.
39. Scanned Copy of Invoice can be mailed to dr.purchase@imu.ac.in & purchase.hq@imu.ac.in.
40. The vendor will be required to submit a Bank guarantee for **10% of the Contract Value** while submitting the final invoice. This will be released after 60 days from completion of Three years warranty and 2 years AMC period of the product without any interest/ late fees subject to successful and satisfactory completion of services during the warranty period.
41. **Taxes and Duties:** The Tax Invoice raised by the supplier must be in compliance with relevant GST acts, rules & notifications made thereunder and should bear the IMU-HQ's GST Registration no. **33AAAI2610K2Z3**. The rate and amount of CGST, SGST, IGST and GST (Compensation to state) CESS, related to supply of goods, shall be shown separately in tax invoice for each item of supply. In case the bidder has opted for composition levy, the Bill of supply shall be raised by him

in compliance of relevant GST Acts, rules & notifications made there-under.

42. **Earnest Money Deposit:**

- a. Tender should be accompanied by an Earnest Money Deposit (EMD) for the value of Rs.75,000 /- (Rupees Seventy Five Thousand only) in the form of Demand draft from any Nationalized Bank / Scheduled Bank drawn in favour of "Indian Maritime University- Headquarters", Payable at Chennai. No other form/ mode of deposit towards Earnest Money shall be accepted. Tenders not accompanied by the Earnest Money Deposit in the manner prescribed by the IMU will be summarily rejected. However, exemption from EMD may be considered by IMU only upon written request enclosed with the technical bid duly enclosing the relevant and valid exemption certificates from MSME/NSIC, etc. No exemption from payment of EMD is available to any bidder for any other reason whatsoever.
- b. The EMD of all unsuccessful bidders would be refunded by IMU within 60 days on selection of successful bidder. No interest will be allowed on the Earnest Money. The EMD of the successful bidder will be refunded only after the remittance of Security Deposit. Alternatively, the successful bidder shall, when his tender is accepted, furnish Security Deposit as specified in the clause elsewhere after adjusting the amount deposited by him towards earnest money. The earnest money shall retain its character as earnest money deposit, till the successful bidder furnishes the Security Deposit in full with or without adjustment of EMD.
- c. Where a person whose tender has been received by IMU intimates that he is withdrawing their tender before the validity period or makes any modification in the terms and conditions of the tender which are not acceptable to the IMU (or) fails to furnish the Security Deposit within the prescribed time, the IMU shall without prejudice to IMU's any other right or remedy, be at liberty to forfeit the Earnest Money deposited by such person absolutely. In case a successful bidder fails to enter into a contract/agreement within 30 days or the time specified by IMU from the date of receipt of Work Order, EMD amount shall be forfeited.

43. **Security Deposit:** - The Successful Bidder has to deposit an amount of **3%** of the Purchase Order value to IMU-HQ within 7 days from the date of Purchase Order

failing which the Work Order will be cancelled. The Security Deposit will be refunded to Vendor after 60 days from completion of Three years Warranty period of the product without any interest / late fees subject to successful and satisfactory completion of services during the warranty period.

44. **Tender Validity:**

- a. Tenders shall remain valid for 75 days from the last date for submission of tender. A proposal valid for a shorter period may be rejected by IMU as being non-responsive. During the period of validity of Proposals, the terms and conditions mentioned shall not change and any such request may lead to denial of the award.
- b. In exceptional circumstances, prior to the expiry of the original tender validity period, the IMU may request the bidder to extend the period of validity for a specified additional period. The request and the response thereof shall be made in writing through E-mail or Post.
- c. Bidders agreeing to the request are not permitted to modify his tender, but will be required to extend the validity of his tender for the period of extension. In case a bidder is not agreeing to the request of the IMU for extension of validity of the tender, then his tender will not be processed further and the portions of his tender which have not been opened will be returned to them unopened as the case may be.

45. **Anti-Profiteering Rules of GST:** The bidder should strictly adhere with the Anti-Profiteering Rules of GST.

46. **Confidentiality:** The Bidder and their personnel shall not, either during implementation or after completion of the project, disclose any proprietary or confidential information or data relating to IMU without the prior consent of the IMU. IMU reciprocally agrees to do likewise regarding any proprietary or confidential information or data relating to the Bidder which may come into the possession or custody of IMU in the course of the project.

47. **Penalty Clause:**

- a. The Bidder should strictly adhere to the delivery period, installation, testing and commissioning period mentioned from the date of Purchase Order. Non-adherence of delivery terms, installation, testing and commissioning period may lead to cancellation of order / imposing penalty of Rs.100 per day for the

delay period but subject to a maximum of 10% of Contract Value. IMU's decision in this regard is final. No further correspondence shall be entertained in this regard.

- b. During warranty or AMC, if the Vendor fails to provide spare parts or services, it may lead to imposing a penalty of Rs.100 per day for the delay period but subject to a maximum of 10% of Contract Value and the e-PBG amount will be forfeited.

48. **Termination Clause:**

- a. In the event of any delay beyond 10 days of stipulated delivery period, IMU can cancel the Work order and the Security Deposit will be forfeited.
- b. In the event of the breach of any of the provisions of contract by the Agency, IMU shall have the right to terminate the tender summarily, at any stage and forfeit the Bank Guarantee. In the event of IMU terminating the contract for breach by the Service Provider of any of the provisions thereof, the Service Provider shall be liable for any loss suffered by IMU up to the time of the termination of the contract.
- c. In the event of the insolvency / bankruptcy of the Service Provider IMU shall have the right to terminate the contract summarily and to purchase in the open market any Goods / Services covered by the contract. In this case, the Service Provider shall be liable for any excess in the price paid, for any such purchases over the tender price.

49. **Force Majeure:**

- a. The Vendor shall not be liable for forfeiture of its performance security, liquidated damages or termination for default, if and to the extent that, it's delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.
- b. For purposes of this Clause, "Force Majeure" means an event beyond the control of the Vendor and not involving the Vendor's fault or negligence and not foreseeable. Such events may include, but are not limited to, acts of the Purchaser either in its sovereign or contractual capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes. COVID-19 is an on-going situation and will not be considered under this clause.
- c. If a Force Majeure situation arises, the Vendor shall promptly notify the IMU

in writing of such conditions and the cause thereof. Unless otherwise directed by the IMU in writing, the Vendor shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

50. **Indemnity:** The selected bidder shall indemnify IMU from and against any costs, loss, damages, expense, claims including those from third parties or liabilities of any kind how-so-ever suffered including patent, copyright, trademark and trade secret, arising or incurred inter-alia during and after the Contract period out of:
- a. Negligence or wrongful act or omission by the Selected Bidder or its team or any Agency/ Third Party in connection with or incidental to this Contract; or
  - b. Any breach of any of the terms the Selected Bidder's Proposal as agreed, the Tender and this contract by the Selected Bidder, its Team or any Agency/ Third Party.
  - c. Bidder (the "Indemnifying Party") undertakes to indemnify the client (the "Indemnified Party") from and against all losses, claims for damages including losses, claims for damages on account of bodily injury, death or damage to tangible.
  - d. The indemnity shall be to the extent of 100% of project cost in favour of the IMU.
51. **Arbitration & Jurisdiction:** In the event of disputes, differences, claims and questions arising between the parties hereto arising out of this Agreement or anyway relating hereto or any term, condition or provision herein mentioned or the construction or interpretation thereof or otherwise in relation hereto, the parties shall first endeavour to resolve such differences, disputes, claims or questions by mutual discussion and failing such settlement, the same shall be referred for arbitration by a sole Arbitrator appointed by IMU HQ. Such arbitration shall be held in accordance with the provisions of the Arbitration and Conciliation Act 1996 or re-enactment thereof for the time being in force and shall be held in Chennai. In case the Arbitration award is not acceptable to either of the parties, they may approach courts having jurisdiction at Chennai only.
52. **Change of Terms & Conditions:** The terms & conditions of this work order and subsequent work orders during the contract period or any extended contract



period can be modified or added upon mutual agreement of both parties in written through amendment or addendum and shall be forming part of Contract from such date.

53. **Applicable Law:** The Contract shall be interpreted in accordance with the laws of the Union of India and all disputes shall be subject to the place of jurisdiction of Chennai Courts only.

54. **IMU's Right to accept and to reject any or all proposals:**

Notwithstanding anything else contained to contrary in this Tender Document, IMU reserves the right to accept or reject any Bid or to annul the bidding process fully or partially or modifying the same and to reject all Proposals at any time prior to the award of work, without incurring any liabilities in this regard.

Please read all the terms & conditions carefully before submitting the Bid.

This issues with the approval of Competent Authority.

-sd-

**Registrar**

**(Refers to Tender No IMU-HQ/R/70/49/1/2022-PUR dated 23-08-2022)**

**Cover Letter Format (In Letter Head)  
(To be filled & duly signed)**

Tenderers particulars for **Tender No IMU-HQ/R/70/49/1/2022-PUR dated 23-08-2022**

To  
The Registrar  
Indian Maritime University, Headquarters,  
East Coast Road, Semmencherry, Sholinganallur PO,  
Chennai-600 119.

Sir,

We are a -----  
-----  
-----.

[Introduce your company and its activities with particular reference to your experience with relevance to the subject Tender. Also furnish particulars of your registration with various statutory Tax Authorities. *Not more than 200 words*].

- 2) We hereby submit our Bid for advertisements towards Supply, installation, testing and Commissioning of Permanent Video Conference setup at VC's Chamber and Conference Hall with 3years warranty and 2 years AMC.
- 3) We have enclosed the Certificate in-lieu of Earnest Money Deposit (EMD) as per Tender Document along with other documents as per checklist given below:

<b>Y/N</b>	<b>Documents Submitted</b>
	Proof for active office in Chennai
	OEM Authorization certificate as per Annexure A/1
	Proposed model sheet as per Annexure A/2
	Copy of Certificate of Incorporation
	Audited Profit & Loss account and Balance Sheet
	Proof of similar supplies as per Annexure A/3

	Certificate of Non-Debarment as per Annexure A/4
	Certificate of Local Content as per Annexure A/5
	Certificate of Site Visit

- 4) We have read and understood and hereby agree to all the terms and conditions stipulated by IMU in this tender the tender evaluation method, the Deliverables under the Project, the Time Line for delivery, Payment Terms, etc.
- 5) We certify that all the particulars furnished in our Bid are true and correct and based on documentary evidence and as per prescribed format. We understand that if any of the particulars is found to be false or misleading, IMU has the right to summarily reject our bid at any stage.
- 6) We, hereby state and understand that if we withdraw/modify our bid during the period of validity of the tender, the IMU administration would suspend the Bidder from participation in any future tenders of IMU for a period of 6 months
- 7) In the event of our Firm being awarded the work, and understanding the urgency involved, we undertake to remit the Security Deposit and execute the Contract with IMU within 7 (three) days from the date of issue of the Purchase Order failing which the Purchase Order may be cancelled.
- 8) Our Price Bid is submitted as per the prescribed format and the price quoted shall be firm till the execution of the entire contract.
- 9) We shall work closely with IMU and keep IMU posted at every stage about the progress made, and handover the entire data to IMU on conclusion of the project at every stage.

We shall render all assistance to IMU to make the projects a success including provision of consulting, training and manpower support to the Registrar, IMU or any other designated officer in IMU.

Yours Sincerely

Signature of Authorised Signatory with Company Seal

**Technical Bid**

**Statement No-I**

(Should be printed on letterhead and duly signed by the Vendor)

To  
The Registrar  
INDIAN MARITIME UNIVERSITY-HQ  
ECR Road, Semmencherry,  
Shollinganallur Post,  
Chennai-600119

Sub: Declaration for Authorisation of Dealership or Supplier / OEM for supply of  
Video conference setup -Reg

Ref: Bid No: \_\_\_\_\_ dated \_\_\_\_\_

\*\*\*\*\*

**Statement of Declaration**

I/We hereby declare that we have read and agreed for terms & conditions in the referred Bid Documents (including all documents like annexure(s), schedule(s), ATC etc.) and The corrigendum(s) issued from time to time by your department/ organisation too have also been taken into consideration which form part of the contract agreement. I / we shall abide hereby by the terms / conditions / clauses contained therein and also acknowledge that the materials offered by me will be delivered within the specified time as per our id on receipt of Purchase Order.

I/We, hereby state and understand that if I/we withdraw/modify our bid during the period of validity of the tender or if I/We are awarded the contract and I/ fail to sign the contract or to submit a performance security before the deadline defined in the tender documents, the administration would suspend the Bidder from participation in any future tenders of IMU for a period of 6 months

We have filled & submitted statements as requested in ATC with supporting copies of POs/Invoices.

I / We are authorised dealer / reseller / OEM of ..... and enclosed copy of ..... in support of the same along with this quotation.

The Certificate was issued by following Regional Office of OEM (Contact Person, Address, mail-id, Contact No): \_\_\_\_\_

**Signature with Seal**

**Designation:**

**Name & Contact No:**

**Technical Bid**  
**Statement No-II**

(Should be printed on letterhead and duly signed by the Vendor)

To  
The Registrar  
INDIAN MARITIME UNIVERSITY-HQ  
ECR Road, Semmencherry, Shollinganallur Post,  
Chennai-600119

Sub: Proposed model for supply and installation of Video Conference Setup at IMU-HQ -Reg

Ref: Bid No: \_\_\_\_\_ dated \_\_\_\_\_

\*\*\*\*

I/We hereby declare that we have quoted our price bid for supply of following material and in case of awarding of the order, I / We are supplying the below offered material within delivery time.

Sl. No.	Name of the Item	Quantity	Minimum Required Specification	Additional Remarks	Bidder's Proposed Specifications #
<b><u>Vice Chancellor's Chamber</u></b>					
1.	Television	1	75 inches	4K / Full HD, Smart TV, interactive	
2.	Computer	1			
	Processor		Intel Core i7 (10th Gen or higher)		
	Graphics		2 GB		
	Operating System		Windows 10 Pro / 11 Pro		

	Memory		16GB DDR4 RAM @ 2666Mhz		
	Storage		256GB SSD + 1TB HDD		
	Optical Drive		Yes		
	Internal Speaker		Yes		
	Audio-in		Yes		
	Audio-out		Yes		
	Headphone out		Yes		
	Microphone-in		Yes		
	Wireless Connectivity		802.11 ac	In-Built.No external adapter	
	Ethernet Ports		10/100/1000 on board Integrated Gigabit Port		
	Bluetooth Connectivity		5.0 or higher	In-Built.No external adapter	
	Number of USB Version 2 Point 0 Ports		4		
	Number of USB Version 3 point 0 / 3 point 1, Gen 1 Ports		1		
	Number of USB Version 3 point 1, Gen 2 Ports		4		
	Number of USB Type C Ports		1		
	Number of HDMI Ports		1		
	Mouse		Wireless Optical Scroll		
	Keyboard		Wireless Standard with Rupee Symbol		
	CPU Type		SFF / Micro Tower		
	On Site OEM Warranty (Year)		5		
3.	Speaker	2	Wall mounted		
4.	Mic	2	Wireless		

5.	Camera (PTZ)	1	FHD, Minimum (1920 X 1080), Min. 10x zoom, with Autofocus feature		
6.	Connectivity		HDMI, USB and RJ-45		
7.	Codec	1			
	Video Standards		H.263 / H.264		
	Video Frame Rate		1920 X 1080 @ 60 Fps		
8.	<b>Warranty Period in Number of Years</b>		Three (03)		
9.	<b>AMC Period in Number of years</b>		Two(02)		
10.	<b>Address of Service Centre in Chennai</b>				
11.	<b>Delivery and Installation Period (Lead Time)</b>			<b>[Days]</b>	
<b>NOTE:</b> The VC Chamber has a seating capacity of 15 nos.					
<b>Conference Hall</b>					<b>Bidder's Proposed Specifications #</b>
1.	Computer	1			
	Processor		Intel Core i7 (10th Gen or higher)		
	Graphics		2 GB		
	Operating System		Windows 10 Pro / 11 Pro		
	Memory		16GB DDR4 RAM @ 2666Mhz		
	Storage		256GB SSD + 1TB HDD		
	Optical Drive		Yes		
	Internal Speaker		Yes		
	Audio-in		Yes		
	Audio-out		Yes		
	Headphone out		Yes		
	Microphone-in		Yes		

	Wireless Connectivity	802.11 ac	In-Built. No external adapter	
	Ethernet Ports	10/100/1000 on board Integrated Gigabit Port		
	Bluetooth Connectivity	5.0 or higher	In-Built. No external adapter	
	Number of USB Version 2 Point 0 Ports	4		
	Number of USB Version 3 point 0 / 3 point 1, Gen 1 Ports	1		
	Number of USB Version 3 point 1, Gen 2 Ports	4		
	Number of USB Type C Ports	1		
	Number of HDMI Ports	1		
	Mouse	Wireless Optical Scroll		
	Keyboard	Wireless Standard with Rupee Symbol		
	CPU Type	SFF / Micro Tower		
	On Site OEM Warranty (Year)	5		
2.	Mic	4	Wireless	
3.	Camera	1	FHD, Minimum (1920 X 1080), Min. 10x zoom, with Autofocus feature	
4.	Connectivity		HDMI, USB and RJ-45	
5.	Codec	1		
	Video Standards		H.263 / H.264	
	Video Frame Rate		1920 X 1080 @ 60 Fps	
6.	<b>Warranty Period in Number of Years</b>		Three (03)	



7.	<b>AMC Period in Number of years</b>	Two (02)	
8.	<b>Address of Service Centre in Chennai</b>		
9.	<b>Delivery and Installation Period (Lead Time)</b>		<b>[Days]</b>
	<b>NOTE:</b> The Conference Hall has a seating capacity of 40 nos.		

**Note:** “#” marked fields should be filled by Bidder

**Declaration:**

I / We hereby declare that we will supply and install the Video Conference setup as per specifications mentioned by IMU in the Bid Document and Our Model meets as per required minimum specifications of IMU-HQ which are mentioned above.

Our quoted price is inclusive of all taxes and charges including transportation, installation charges and AMC charges for 2 years post completion of warranty. No additional charges / Escalation of rates will be done during delivery time and after awarding of contract.

**Signature with Seal**

**Designation:**

**Name & Contact No:**

**Technical Bid**  
**Statement No-III**

(Should be printed on letterhead and duly signed by the Vendor)

To  
The Registrar  
INDIAN MARITIME UNIVERSITY-HQ  
ECR Road, Semmencherry,  
Shollinganallur Post,  
Chennai-600119

Sub: Similar supplies (supply of Video Conference Setup) already completed -  
Reg

Ref: Bid No: \_\_\_\_\_ dated \_\_\_\_\_.  
\*\*\*\*

Following similar supplies were made during the last Three calendar years i.e. During and after the year 2019, for Government / PSUs or Local Bodies:

<b>S.N O</b>	<b>Organization Name</b>	<b>Date of Order</b>	<b>Amount Rs.</b>	<b>in</b>	<b>Office Use</b>

I/We hereby declare that we had completed above orders during the Last Three years and enclosed relevant completion certificates in this regard along with this statement.

**Signature with Seal**

**Designation:**

**Name & Contact No:**

**SELF – DECLARATION – NON - DEBARMENT**

**(On the Letter Head of the bidder)**

To  
The REGISTRAR,  
Indian Maritime University,  
(A Central University, Government of India), Head Quarters,  
East Coast Road, Semmencherry,  
Sholinganallur (P.O.) Chennai-600119

Dear Sir,

In response to the Tender No. IMU-HQ/R/70/49/1/2022-PUR dated 22-08-2022 for supply, installation, testing and commissioning of Video Conference setup, I/We hereby declare that presently our Firm is having unblemished record and is not declared ineligible for corrupt & fraudulent practices either indefinitely or for a particular period of time by any State / Central Government/ Autonomous Body/ Statutory Body/ Central Universities/ IIT / IIM/ CFTI.

We further declare that presently our firm..... is not Debarred/ blacklisted and not declared ineligible, for similar work, by any State / Central Government/ Autonomous Body/ Statutory Body/ Central Universities/ IIT/ IIM/ CFTI as on the date of Bid Submission.

Thanking you,  
Yours faithfully,

**Signature of Authorised Signatory with seal**

**Name:** \_\_\_\_\_

**Place:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Technical Bid**  
**Statement No-IV**

(Should be printed on letterhead and duly signed by the Vendor)

**Self-Certification under preference to Make in India order**

**Certificate**

In line with Government Public Procurement Order No. P-45021/2/2017-PP (BE-II) dated 04.06.2020 and its amendments, we hereby certify that we, M/s are local supplier meeting the requirement of minimum local content i.e., \_\_\_\_\_. % as defined in above orders for the material against IPR Enquiry/ Tender No. .... Dated .....

Details of location at which local value addition will be made as follows:

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We also understand, false declarations will be in breach of the code of integrity under rule 175(1)(i)(h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per Rule 151(iii) of the General Financial Rules along with such other actions as may be permissible under law.

Thanking You

**Signature with date:**

**Name:**

**Designation:**

**Official Seal**

## Annexure-B

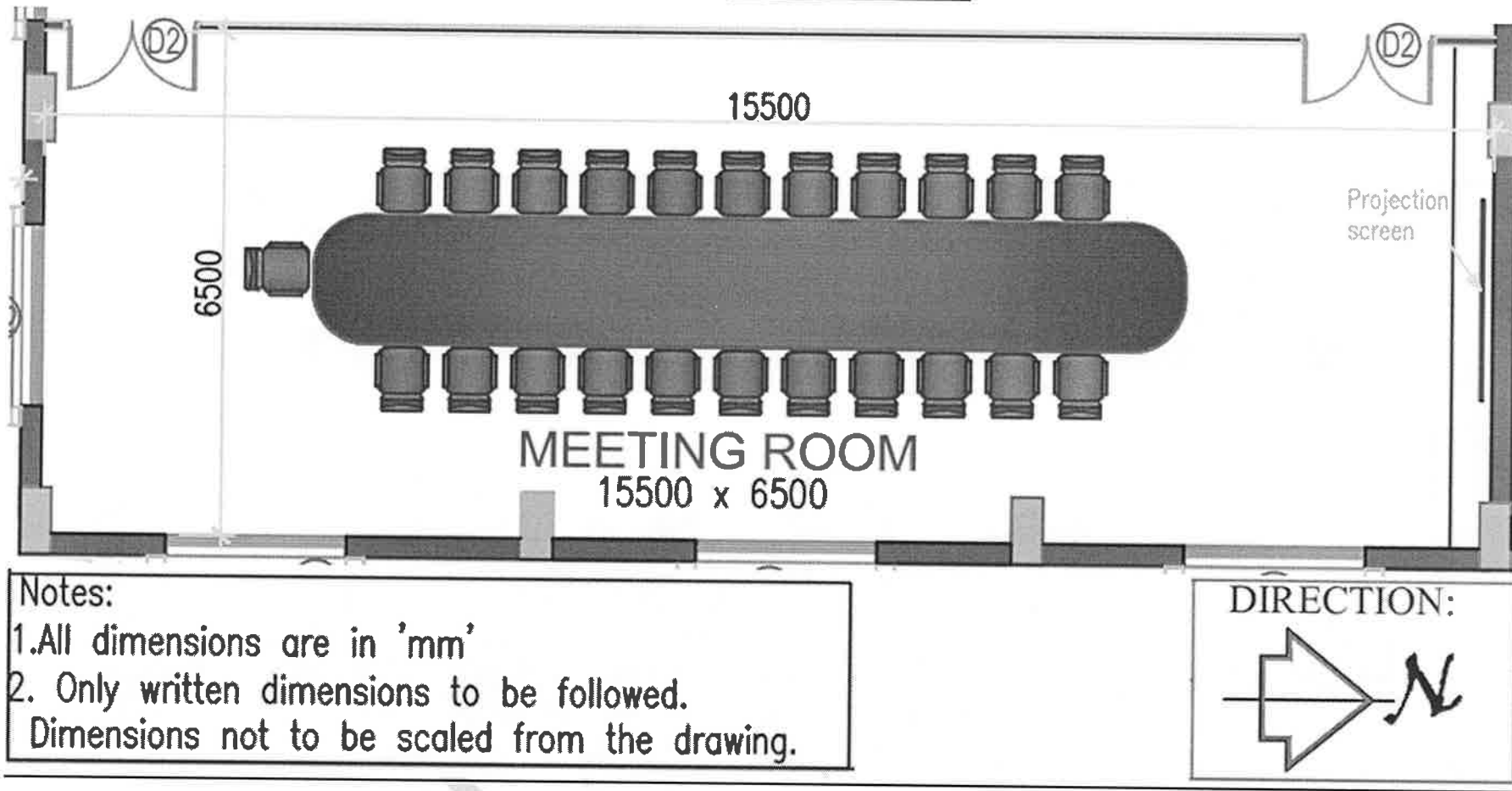
### Detailed Specification of Preferred Model

Sl. No.	Name of the Item	Quantity	Minimum Required Specification	Additional Remarks
<b><u>Vice Chancellor's Chamber</u></b>				
12.	Television	1	75 inches	4K / Full HD, Smart TV, interactive
13.	Computer	1		
	Processor		Intel Core i7 (10th Gen or higher)	
	Graphics		2 GB	
	Operating System		Windows 10 Pro / 11 Pro	
	Memory		16GB DDR4 RAM @ 2666Mhz	
	Storage		256GB SSD + 1TB HDD	
	Optical Drive		Yes	
	Internal Speaker		Yes	
	Audio-in		Yes	
	Audio-out		Yes	
	Headphone out		Yes	
	Microphone-in		Yes	
	Wireless Connectivity		802.11 ac	In-Built.No external adapter
	Ethernet Ports		10/100/1000 on board Integrated Gigabit Port	
	Bluetooth Connectivity		5.0 or higher	In-Built.No external adapter
	Number of USB Version 2 Point 0 Ports		4	
	Number of USB Version 3 point 0 / 3 point 1, Gen 1 Ports		1	
	Number of USB Version 3 point 1, Gen 2 Ports		4	
	Number of USB Type C Ports		1	
	Number of HDMI Ports		1	
Mouse		Wireless Optical Scroll		
Keyboard		Wireless Standard with Rupee Symbol		
CPU Type		SFF / Micro Tower		
On Site OEM Warranty (Year)		5		
14.	Speaker	2	Wall mounted	
15.	Mic	2	Wireless	
16.	Camera (PTZ)	1	FHD, Minimum (1920 X 1080), Min. 10x zoom, with Autofocus feature	
17.	Connectivity		HDMI, USB and RJ-45	
18.	Codec	1		
	Video Standards		H.263 / H.264	
	Video Frame Rate		1920 X 1080 @ 60 Fps	
	<b>NOTE:</b> The VC Chamber has a seating capacity of 15 nos.			

Conference Hall				
10.	Computer	1		
	Processor		Intel Core i7 (10th Gen or higher)	
	Graphics		2 GB	
	Operating System		Windows 10 Pro / 11 Pro	
	Memory		16GB DDR4 RAM @ 2666Mhz	
	Storage		256GB SSD + 1TB HDD	
	Optical Drive		Yes	
	Internal Speaker		Yes	
	Audio-in		Yes	
	Audio-out		Yes	
	Headphone out		Yes	
	Microphone-in		Yes	
	Wireless Connectivity		802.11 ac	In-Built. No external adapter
	Ethernet Ports		10/100/1000 on board Integrated Gigabit Port	
	Bluetooth Connectivity		5.0 or higher	In-Built. No external adapter
	Number of USB Version 2 Point 0 Ports		4	
	Number of USB Version 3 point 0 / 3 point 1, Gen 1 Ports		1	
	Number of USB Version 3 point 1, Gen 2 Ports		4	
	Number of USB Type C Ports		1	
	Number of HDMI Ports		1	
	Mouse		Wireless Optical Scroll	
	Keyboard		Wireless Standard with Rupee Symbol	
	CPU Type		SFF / Micro Tower	
	On Site OEM Warranty (Year)		5	
11.	Mic	4	Wireless	
12.	Camera	1	FHD, Minimum (1920 X 1080), Min. 10x zoom, with Autofocus feature	
13.	Connectivity		HDMI, USB and RJ-45	
14.	Codec	1		
	Video Standards		H.263 / H.264	
	Video Frame Rate		1920 X 1080 @ 60 Fps	
	<b>NOTE:</b> The Conference Hall has a seating capacity of 40 nos.			

**Annexure C - Dimension of the Rooms**

**A. CONFERENCE HALL**



B. VC's CHAMBER

