



भारतीय समुद्री विश्वविद्यालय
INDIAN MARITIME UNIVERSITY
(पत्तन, पोत परिवहन और जलमार्ग मंत्रालय के अधीन एक केंद्रीय विश्वविद्यालय)
(A Central University under the Union Ministry of Ports, Shipping and Waterways)
कोच्चि परिसर/ KOCHI CAMPUS

IMU/KoC/Es/P/GEM/09/2021

19.05.2022

Tender for Security Manpower Services at IMU Kochi Campus

Pre-Bid meeting on 18.05.2022 at 3:00 PM

The Pre-Bid meeting for tender for Security Manpower Services at IMU Kochi Campus (Bid no. GEM/2022/B/2106959 dated 06.05.2022) was held on 18.05.2022 at 3:00 PM, via video conferencing.

No. of Bidders attended the meeting - 5

The Deputy Registrar explained to the present bidders, the salient points of the tender document and advised to comply with all the requisite conditions of the bid process, as mentioned in the ATC document.

The queries raised by the bidders during the Pre-Bid meeting, and their responses are given below:

Sl. No.	Queries & Suggestions	Response
1.	What are the documents to be uploaded by the Bidder as proof of experience?	As proof of experience, the Bidder should upload only those relevant documents pertaining to 'Providing Security Services' and not any other services. (Refer clause 2(i) & 2(ii) of Section I of ATC)
2.	What format to be used for uploading the relevant declarations and associated documents?	The relevant declarations and associated documents to be duly filled and uploaded by the bidder, i.e., Technical Bid Cover, Bid Security Declaration, Declaration regarding Blacklisting, etc., are to be done in the format provided in the ATC, wherever such formats are provided.
3.	Whether the bidder need to submit any Ernest Money Deposit (EMD) or Performance Bank Guarantee (PBG/e-PBG)?	NO. The bidder need not submit any EMD or PBG while submitting the online Bids. A Performance Security Deposit need to be submitted only by the L1 Bidder, after award of contract. (Refer clause 12 of Section I of ATC)

4.	What is the acceptable mode of payment for submission of Performance Security Deposit?	The L1 bidder need to submit a Performance Security Deposit at the rate of 3% of the Total Contract Value in the form of an A/C Payee Demand Draft, only after award of contract. No other form of payment will be accepted. (Refer clause 12 of Section I of ATC)
5.	Whether the Billing for the service, be processed manually or through GeM?	The GeM online tendering process is only for arriving at the L1 bidder, as per tendering terms and conditions set by GeM. The Billing process will be done MANUALLY on a monthly basis, on physical submission of relevant bills by the Contractor.
6.	How many days are required for payment on submission of invoice?	Payment will be made to the contractor on a monthly basis within 10 working days on submission of invoice provided all the other documents are clear. (Refer sub clause 29 of clause 2.1 of the Section II of ATC)
7.	When should the Bank Solvency certificate be issued?	The Bidder should ensure that the Bank Solvency certificate should be issued on or after September 2021 , from any Nationalized or Scheduled Bank in India (Refer clause 2(ix) of Section I of ATC)

Sd/-
Deputy Registrar
IMU Kochi Campus