

# INVITING QUOTATION FOR PROVIDING HAIR CUT SERVICE TO INDIAN MARITIME UNIVERSITY -NAVI MUMBAI CAMPUS



**QUOTATION INVITATION No: IMU/NMC/HAIRCUT/2025-26/0048**

**Issue Date: 03/11 /2025**

## INVITING QUOTATION FOR PROVIDING HAIR CUT SERVICE

|                                              |                                                                                                                                                                                 |
|----------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Title                                        | INVITING QUOTATION FOR PROVIDING HAIR CUT SERVICE TO INDIAN MARITIME UNIVERSITY-NAVI MUMBAI CAMPUS                                                                              |
| Notice Inviting Quotation No.                | IMU/NMC/Haircut/2025-26/0048                                                                                                                                                    |
| Quotation can be Downloaded from IMU website | From 03/11/2025                                                                                                                                                                 |
| Estimated Cost                               | Rs. 6,00,000 (Approx.)                                                                                                                                                          |
| Cost of Quotation Form                       | Free of Cost                                                                                                                                                                    |
| Last Date of Submission of Quotation         | 13/11/2025– 1400 hrs                                                                                                                                                            |
| Quotation Opening Date and Time              | 13/11/2025-1500 hrs                                                                                                                                                             |
| Address for Submission of Quotation          | Deputy Registrar (Admin),<br>Indian Maritime University,<br>Navi Mumbai Campus,<br>Palm Beach Block (T.S. Chanakya),<br>Karave Nerul, Navi Mumbai.<br>Maharashtra, India 400706 |
| Web site link to download the quotation      | <a href="http://imunavimumbai.ac.in/">http://imunavimumbai.ac.in/</a><br><a href="https://www.imu.edu.in/">https://www.imu.edu.in/</a>                                          |

### 1. Invitation for Bids:

The Indian Maritime University is a Central University established by an Act of Parliament and its headquarters at Chennai. The Navi Mumbai Campus of the Indian Maritime University (hereinafter referred to as IMU NMC by the buyer) invites sealed price quotations for providing hair cut service under single quotation system. The duly filled in price inquiry to be sent to the address stated to the Deputy Registrar (Admin), Indian Maritime University, Navi Mumbai Campus, Palm Beach Block (T.S. Chanakya), Karave Nerul, Navi Mumbai: 400706. On or before 13/11/2025 by 1400 hrs.

### 2. Quotation – General Conditions:

- Sealed Price Quotations are invited for providing hair cut service under single quotation system at IMU-NMC. As per the scope of work given in below.

- ii. Validity: The rates quoted by the vendor must be valid for 120 days from the date of opening of quotation and for at least one year from the date of empanelment within this period.
- iii. No change in terms and conditions stipulated in the quotations would be accepted while evaluating the bids.

**3. Pre qualification criteria:-** The bidder should attached an evidence regarding either of the following two

- (a) Providing similar services in an educational institute or Govt. Organization, or
- (b) Running a barber shop/salon for at least one year in any of the last three years (i.e. 01.01.2022 - 31.12.2024)

**4. Earnest Money Deposit: NIL**

**5. Scope Of Work:**

- a. General Overview of the service: IMU Navi Mumbai Campus is offering various courses in Merchant Navy. This is a fully residential Campus with 600 cadets.
- b. Hair Cutting to the cadets section wise or Ship number wise as allotted by wardens need to be done twice in a month.
- c. The timing will be intimated to the barber by wardens.
- d. The institute set standard cutting style is to be used for all the cadets without exemption.
- e. The approximate strength for hair cutting is 500
- f. The Contractor will make all necessary arrangements for accommodating and transporting all manpower deployed by him so as to ensure timely hair cutting service to be done.
- g. The details of all manpower must be provided in advance.
- h. The Contractor should ensure absolute hygiene and cleanliness of the salon area which is allotted to him by the institute. With proper waste disposal in harmony with institute systems.
- i. The contractor will pay Rs.500/- towards water and electricity charges every month. Wastage of water and electricity must be avoided.
- j. The contract will have an option to extend the contract with the same rate, terms & conditions of the present contract for a period of Two years based on the performance and satisfactory service.
- k. Cleaning of allotted place and its surroundings will be the sole responsibility of the Contractor. The highest possible standards of hygiene are expected. Violations attract financial penalty as laid out vide this document.
- l. IMU NMC is a total tobacco, alcohol free campus, therefore none of the staff deployed at the campus should be possessing or consuming tobacco products such as bidi, cigarette, chewing tobacco in any form, gutkha, masala, pan & any type alcohol products etc. Violation will attract penalty.
- m. Clean & fresh aprons, towels should be used for each cadets, All the Comb/ Scissors/ Trimmer/ Straight razor (Ustara) etc are to be cleaned through with Dettol / Savlon between two cadets. Standard and reputed companies' products should be used. These products should not cause adverse reactions of any type.
- n. The Straight razor (Ustara) would use disposable half blade. New blade is to be used for each cadets.

- o. All the equipment used in service of cadets will be kept neat and clean without any stain etc. Care should be taken to avoid injury to customers via sharp objects during salon / processes. Disinfectant and first aid measures should be available for emergencies.
- p. The barber would be responsible for disposal of hair cut outside the campus complying with all the civic body rules.
- q. The Barber service provider must stay in Navi Mumbai area.

#### **6. Payment Terms :**

The payment for the service provided will be made against submission of bill along with the total number of hair cutting done for cadets in the month duly certified by the Warden or authorised officer of IMU NMC. 100% payment shall be released within 30 days by online transfer.

**Annexure-I**

**INVITING QUOTATION FOR PROVIDING HAIR CUT SERVICE  
TO INDIAN MARITIME UNIVERSITY- NAVI MUMBAI CAMPUS**



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**PRICE BID**

| <b>Sr. No.</b> | <b>Name of Service</b> | <b>Rate for one time Hair cut per person</b> |
|----------------|------------------------|----------------------------------------------|
| 1              | Hair Cut               |                                              |

Strike out the box where the firm has not quoted

Note:- The bidder is to acquaint himself with the scope of work before quoting the rates. The lowest rate for hair cut per person will be given the contract.

Signature \_\_\_\_\_

Name \_\_\_\_\_

Place:

Date: