



INDIAN MARITIME UNIVERSITY

(A Central University, Govt of India)

East Coast Road, Uthandi, CHENNAI-600 119.



CITIZEN/CLIENT CHARTER

(Updated on 30 May 2025)

Preface

Indian Maritime University (IMU), a teaching-cum-affiliating university under the Ministry of Shipping, Government of India, came into being on 14th November 2008 through an Act of the Parliament. It has All-India jurisdiction and is the only university in the country dedicated exclusively to the Maritime sector. IMU is committed to providing quality maritime education, training and research that are responsive to Industry needs.

Objectives

The following are the objectives of the University as per Section 4 of the IMU Act, 2008:

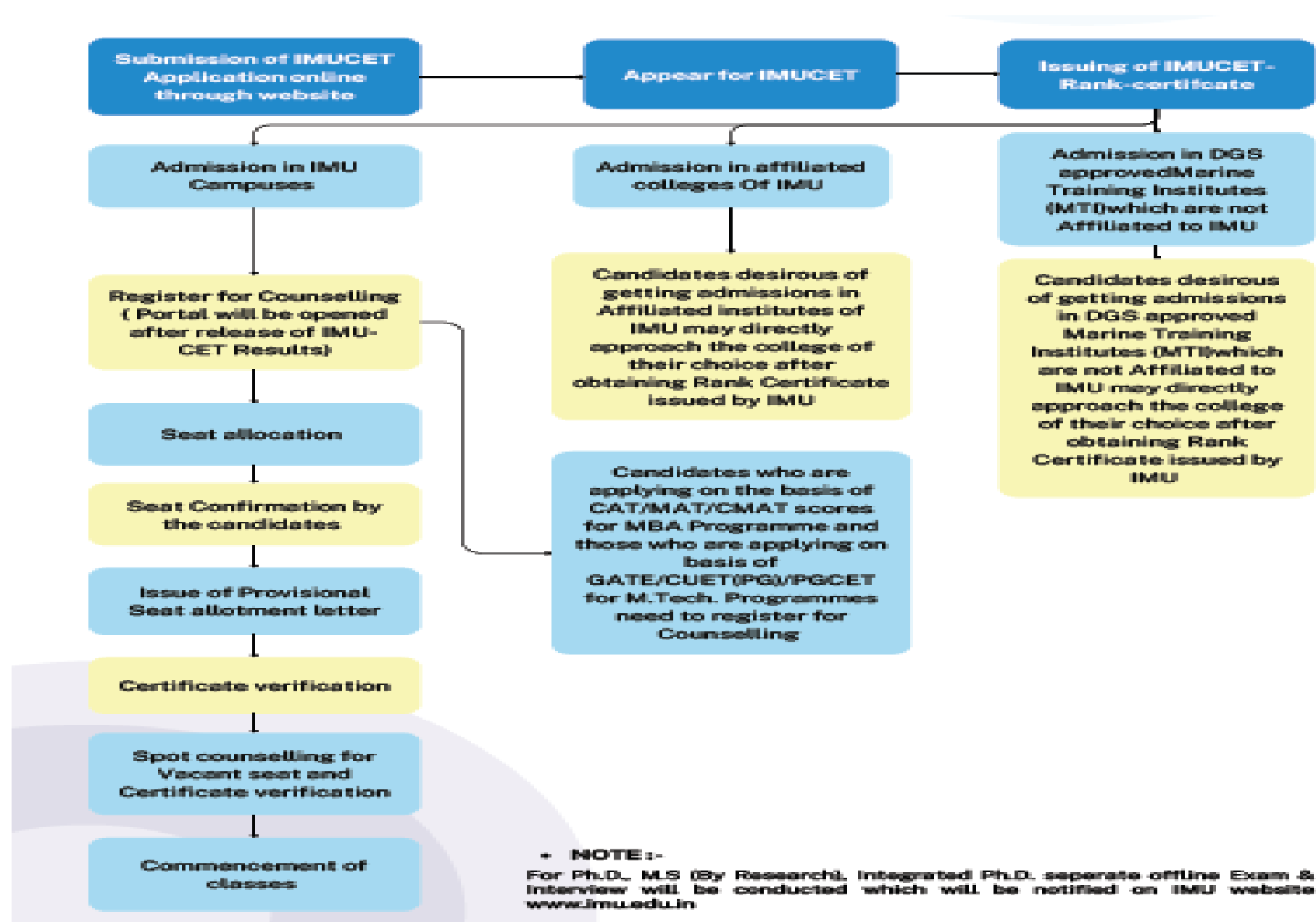
- (i) to facilitate and promote maritime studies, training, research and extension work with focus on emerging areas of studies like oceanography, maritime history, maritime laws, maritime security, search and rescue, transportation of dangerous cargo, environmental studies and other related fields, and also to achieve excellence in these and connected fields and other matters connected therewith or incidental thereto.
- (ii) to promote advanced knowledge by providing institutional and research facilities in such branches of learning as it may deem fit and to make provisions for integrated courses in Science and other key and frontier areas of Technology and allied disciplines in the educational programmes of the University;

(iii) to take appropriate measures for promoting innovations in teaching-learning process, inter- disciplinary studies and research; and to pay special attention to the promotion of educational and economic interests and welfare of the people of India;

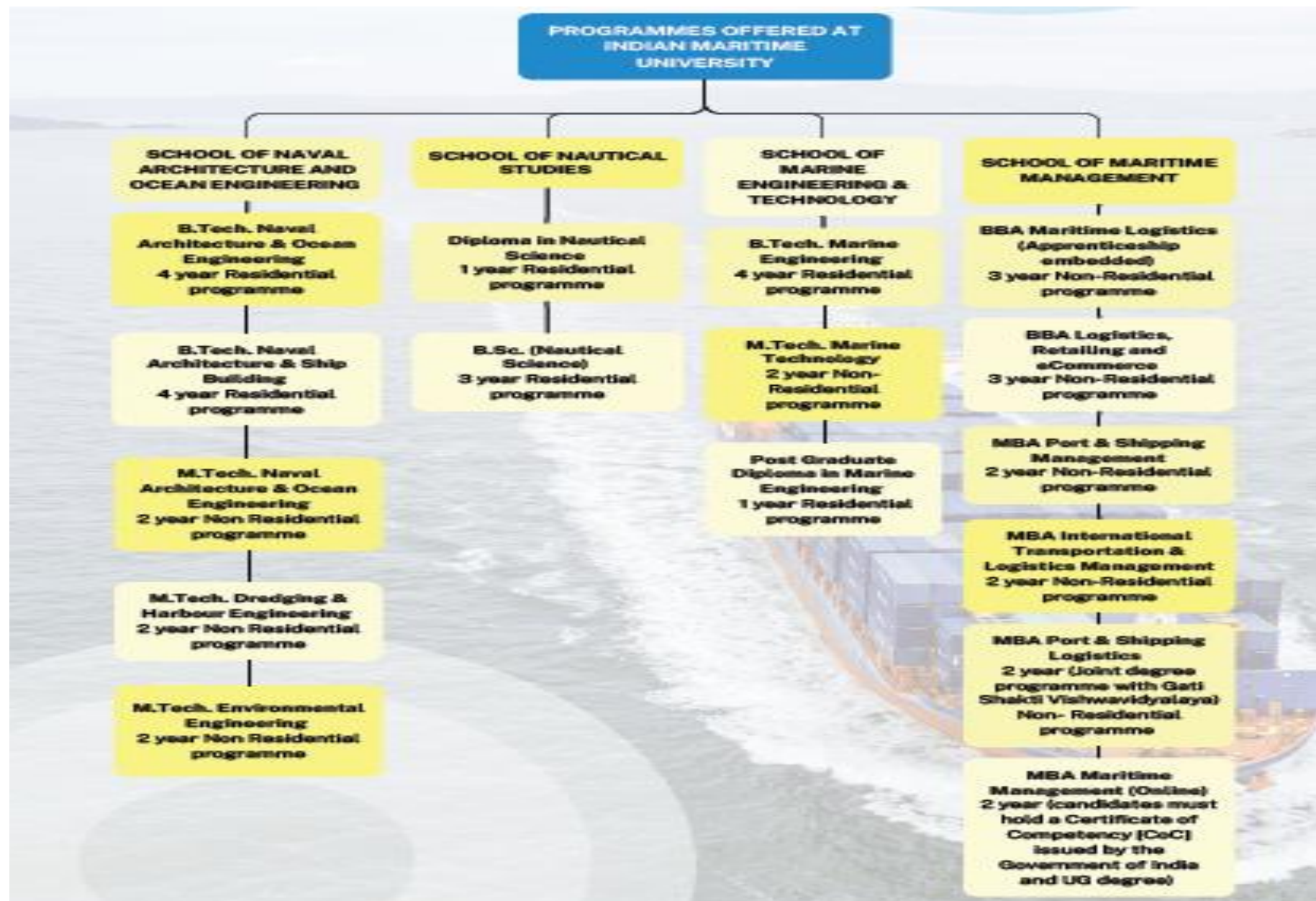
(iv) to promote freedom, secularism, equality and social justice as enshrined in the Constitution of India and to act as catalyst in socio-economic transformation by promoting basic attitudes and values of essence to national development; and

(v) to extend the benefits of knowledge and skills for development of individuals and society by associating the University closely with local, regional and national issues of development.

ADMISSION PROCESS



PROGRAMMES OFFERED AT IMU



PROGRAMMES OFFERED AT AFFILIATED INSTITUTES OF IMU

SL No	Name of Affiliated Institute	Programme	Approved Intake
1.	Anglo Eastern Maritime Academy,Mumbai	DNS – Diploma in Nautical Science	160(Aug batch)
			120 (Feb Batch)
2.	Coimbatore Marine College,Coimbatore	B.Tech. (Marine Engineering)	80 (Aug batch)
3.	College of Ship Technology,Palakkad	BBA (Maritime Logistics) (Apprenticeship embedded)	30 (Aug batch)
4.	Dr.Ambedkar Inst. of Technology, Andaman & Nicobar Islands	DNS – Diploma in Nautical Science	30 (Aug Batch)
5.	Euro Tech, Cochin	B.Tech. (Marine Engineering)	80 (Aug batch)
		DNS – Diploma in Nautical Science	40 (Aug batch)
		B.Sc., (Nautical Science)	40 (Aug batch)
		BBA (Maritime Logistics)	40 (Aug batch)
		MBA (International Transportation and Logistics Management)	40 (Aug batch)
6.	The Great Eastern Institute of Maritime Studies, Pune	DNS - Diploma in Nautical Science	80 (Aug Batch)
			80 (Feb Batch)
7.	Hindustan Institute of Maritime Training,Chennai	B.Sc. (Nautical Science)	80(Aug Batch)
		B.Tech. (Marine Engineering)	80(Aug Batch)
		DNS – Diploma in Nautical Science	120(Aug Batch)
			40(Feb Batch)
		MBA(Port and Shipping Management)	30(Aug Batch)
		MBA (International Transportation and Logistics Management)	30(Aug Batch)
		BBA (Logistics, Retailing & Ecommerce)	30(Aug Batch)

PROGRAMMES OFFERED AT AFFILIATED INSTITUTES OF IMU

8.	International Maritime Institute, New Delhi	B.Tech.(Marine Engineering)	80(Aug Batch)
		DNS-Diploma in Nautical Science	160(Aug Batch)
			40 (Feb Batch)
9.	Jeyanthinather Academy of Marine Studies , Tuticorin	B.Sc. (Nautical Science)	40(Aug Batch)
10.	Maritime Training Institute (SCI), Mumbai	DNS – Diploma in Nautical Science	120(Aug Batch)
			40 (Feb Batch)
11.	Samundra Institute of Maritime Studies, Mumbai	B.Tech. (Marine Engineering)	40(Aug Batch)
		DNS-- Diploma in Nautical Science	120(Aug Batch)
			40 (Feb Batch)
12.	Southern Academy of Maritime Studies, Chennai	DNS – Diploma in Nautical Science	40(Aug Batch)
13.	Seven Islands Maritime Foundation	DNS – Diploma in Nautical Science	80(Aug Batch)
			80 (Feb Batch)
14.	Training Ship Rahman, Mumbai	DNS – Diploma in Nautical Science	120(Aug Batch)
			40 (Feb Batch)
16.	Tolani Maritime Institute, Mumbai	DNS – Diploma in Nautical Science	120(Aug Batch)
			40 (Feb Batch)
		B.Sc., (Nautical Science)	120(Aug Batch)
		B.Tech (Marine Engineering)	240(Aug Batch)
17.	Yak Education Trust, Navi Mumbai	DNS – Diploma in Nautical Science	120(Aug Batch)

ELIGIBILITY : SCHOOL OF NAUTICAL STUDIES

3-Year B.Sc. (Nautical Science) – Residential		
(i)	Eligibility Criteria	<p>(I) 10+2/equivalent (PCM Average-Minimum 60%) and minimum of 50% marks in English subject in 10th OR 12th Examination.</p> <p>(ii) Marital status – Unmarried.</p> <p>(iii) Valid IMU CET rank</p>
(ii)	Age Criteria	<p>Maximum age: For Male: General-25 years, OBC(NCL)-28 years, SC/ST-30 years For Female: General-27 years, OBC(NCL)-30 years SC/ST-32 years.</p> <p>The reference date for calculation of the age will be from the date of commencement of the Academic Session (01.08.2025) .</p>
(iii)	Relaxation	<p>For SC/ST candidates: There will be a 5% relaxation ineligibility marks of PCM; however, it will not apply to English Marks.</p> <p>Relaxation of 5% in English marks will be applicable to candidates who are native of the Lakshadweep and Andaman & Nicobar Islands and belong to recognized Scheduled Tribes of the islands and who & both of whose parents were born in these islands & belong to the Scheduled Tribes of those islands.</p>
(iv)	Medical Certificate requirement as per DGS guidelines (Refer: https://www.dgshipping.gov.in/Content/MaritimeHealthBranch.aspx)	<p>Physical Fitness: Candidates seeking admission to this Nautical Science Programme must be medically fit including eye sight and hearing as prescribed in the Merchant Shipping (Medical Examination) Rules, 2000, as amended.</p> <p>Eye sight: There shall be no evidence of any morbid condition of either eye or of the lids of either eye which may be liable to risk of aggravation or recurrence. Candidates must possess good binocular vision (Fusion faculty and full field of vision in both eyes). Movement of the eyeballs must be full in all directions and the pupils should react normally to light and accommodation. Normal colour vision shall be tested by Ishihara Test Chart. Distance Vision unaided 1.0* (6/6) in better eye and 0.67*(6/9) in another eye.</p> <p>At the time of admission, candidates will be required to produce certificate of medical fitness issued by doctors approved by the Directorate General of Shipping, Mumbai.</p>

1-Year DNS course leading to B.Sc. (Applied Nautical Science) – Residential.		
(i)	Eligibility Criteria	<p>i) 10+2/equivalent (PCM Average-Minimum 60%) with minimum of 50% marks in English subject in 10th/12th Examination.</p> <p>OR</p> <p>B.Sc. in Physics, Mathematics, Chemistry or Electronics with Physics as individual subject in one of the years, with an average of not less than 55% of the marks in the final year.</p> <p>OR</p> <p>B.E./B.Tech. Degree from IIT or from a college recognised by AICTE with an average of not less than 50% of the marks in the final year.</p> <p>ii) Marital status: Unmarried.</p> <p>Note: The candidate should have a minimum of 50% marks in English subject in 10th/12th/Degree Examinations.</p>
(ii)	Age Criteria	<p>Maximum age: For Male: General-25 years, OBC(NCL)-28 years, SC/ST-30 years .</p> <p>For Female: General-27 years, OBC(NCL)-30 years, SC/ST-32 years.</p> <p>The reference date for calculation of the age will be from the date of commencement of the Academic Session (01.08.2025).</p>
(iii)	Relaxation	<p>For SC/ST candidates: There will be a 5% relaxation in eligibility marks of PCM; however, it will not apply to English Marks.</p> <p>Relaxation of 5% in English marks will be applicable to candidates who are native of the Lakshadweep and Andaman & Nicobar Islands and belong to recognized Scheduled Tribes of the islands and who & both of whose parents were born in these islands & belong to the Scheduled Tribes of those islands.</p>
(iv)	Medical Certificate requirement as per DGS guidelines (Refer: https://www.dgshipping.gov.in/Content/MaritimeHealthBranch.aspx)	<p>Physical Fitness: Candidates seeking admission to this DNS Programme must be medically fit including eye sight and hearing as prescribed in the Merchant Shipping (Medical Examination) Rules, 2000, as amended.</p> <p>Eye sight: There shall be no evidence of any morbid condition of either eye or of the lids of either eye which may be liable to risk of aggravation or recurrence. Candidates must possess good binocular vision (Fusion faculty and full field of vision in both eyes). Movement of the eyeballs must be full in all directions and the pupils should react normally to light and accommodation. Normal colour vision shall be tested by Ishihara Test Chart. Distance-Vision unaided 1.0* (6/6) in better eye and 0.67*(6/9) in another eye. At the time of admission, candidates will be required to produce certificate of medical fitness issued by doctors approved by the Directorate General of Shipping, Mumbai.</p>

Note : Only unmarried candidates are eligible to apply for these programmes. It is strongly recommended that candidates seeking admission to the Marine Programmes have a Passport. Please ensure that the name on the passport is the same as that given on

the 10th Std. Certificate.

3-Year B.Sc. (Nautical Science) – Residential		
(i)	Eligibility Criteria	(i) 10+2/equivalent (PCM-Average: Minimum 60%) and minimum of 50% marks in English subject in 10th OR 12th Examination. (ii) Marital status – Unmarried. (iii) Valid IMU CET rank
(ii)	Age Criteria	Maximum age: For Male: General-25 years, OBC (NCL) - 28 years, SC/ST-30 years. For Female: General-27 years, OBC (NCL) - 30 years, SC/ST-32 years. The reference date for calculation of the age will be from the date of commencement of the Academic Session (01.08.2025).
(iii)	Relaxation	For SC/ST candidates: There will be a 5% relaxation in eligibility marks of PCM; however, it will not apply to English Marks. Relaxation of 5% in English marks will be applicable to candidates who are native of the Lakshadweep and Andaman & Nicobar Islands and belong to recognized Scheduled Tribes of the islands and who & both of whose parents were born in these islands & belong to the Scheduled Tribes of those islands.
(iv)	Medical Certificate requirement as per DGS guidelines (Refer: https://www.dgshipping.gov.in/Content/MaritimeHealthBranch.aspx)	Physical Fitness: Candidates seeking admission to this Marine Engineering Programme must be medically fit including eye sight and hearing as prescribed in the Merchant Shipping (Medical Examination) Rules, 2000, as amended. Eye sight: There shall be no evidence of any morbid condition of either eye or of the lids of either eye which may be liable to risk of aggravation or recurrence. Candidates must possess good binocular vision (Fusion faculty and full field of vision in both eyes). Movement of the eyeballs must be full in all directions and the pupils should react normally to light and accommodation. Normal colour vision shall be tested by Ishihara Test Chart. Distance Vision unaided 0.5* (6/12) in each eye or 0.67*(6/9) in better eye and 0.33* (6/18) in another eye. At the time of admission, candidates will be required to produce certificate of medical fitness issued by doctors approved by the Directorate General of Shipping.
(v)	Eligibility - Lateral Entry for admission in 2nd Year	3-years Engineering Diploma in Marine/ Mechanical / Electrical / Electrical & Electronics, from the colleges approved by AICTE or State Board of Technical Education with minimum 55% of aggregate marks in the last year of Diploma Course. OR 4 years Diploma in Shipbuilding Engineering from the colleges approved by AICTE or State Board of Technical Education with minimum 55% aggregate marks in the last year of diploma course. OR 1st year training from the Alternate Training Scheme, approved by D.G.Shipping (This will not be applicable to MERI).

ELIGIBILITY : SCHOOL OF MARINE ENGINEERING & TECHNOLOGY

Note : Only unmarried candidates are eligible to apply for these programmes. It is strongly recommended that candidates seeking admission to the Marine Programmes have a Passport. Please ensure that the name on the passport is the same as that given on the 10th Std. Certificate.

2-Year M.Tech. (Marine Technology) -Non Residential.

(i)	Eligibility Criteria	<p>(i) BE/B.Tech. in Marine Engineering/Mechanical Engineering/Naval Architecture with at least 55% in aggregate marks from a recognized University.</p> <p>OR</p> <p>Associate Member of Institution of Engineers Part A and B in Mechanical Engineering with at least 55% marks (by examination).</p> <p>OR</p> <p>MEO Class I Certificate of Competency Issued by Govt. of India.</p> <p>Note: Candidates with GATE Scores in Marine Engineering/ Mechanical Engineering/ Naval Architecture are exempted from IMU's CET, however, preference will be given to candidates with IMU-CET ranks.</p> <p>(ii) Valid IMU CET rank</p>
(ii)	Age Criteria	There is no age restriction
(iii)	Relaxation SC/ Candidates (if any)	There will be a 5% relaxation in eligibility marks
(iv)	Medical Certificate requirement	All Candidates who qualify for this course will have to submit a Physical Fitness Certificate from Registered Medical Practitioner.

Post Graduate Diploma in Marine Engineering (PGDME)-Residential

(i)	Eligibility Criteria	<p>BE / B.Tech. in Mechanical Engineering/ Naval Architecture with at least 50% marks in final year from a recognized University / AICTE approved Institute / IIT with minimum 50% marks in English language at 10th or 12th or in Degree Exam.</p> <p>OR</p> <p>B.E / B. Tech in Marine Engineering (Non-DGS approved) with minimum marks of 50% in final year with minimum 50% marks in English language at 10th or 12th or in Degree exam.</p> <p>OR</p> <p>Full time BE / B.Tech. (with at least 50% marks in final year) in Mechanical Engineering Streams E.g. Mechanical and Automation, Mechanical and Electronics, Mechanical and Automobile etc. However, the word "Mechanical" should be first indicating that Mechanical Engineering is the core and the second subject is the elective with minimum 50% marks in English language at 10th or 12th or in Degree Exam.</p> <p>OR</p> <p>Candidates who have degree (with at least 50% marks in final year) in all Naval Architecture streams, e.g. Naval Architecture and Ocean Engineering, Naval Architecture, and Ship Building, etc. However, the word "Naval Architecture" should be first indicating that Naval Architecture is the core and the second subject is the elective with minimum 50% marks in English language at 10th/ 12th/ Degree Exam.</p>
(ii)	Age Criteria	<p>Male: Maximum age (in years): General-28; OBC (NCL)-31; SC/ST-33</p> <p>Female: For General-30 years OBC (NCL)-33 years SC/ST-35 years</p> <p>The reference date for calculation of the age will be from the date of commencement of the Academic Session (01.08.2025).</p>

(iii)	Relaxation	Relaxation of 5% in English marks will be applicable to candidates who are born in and are native of the Lakshadweep and Andaman & Nicobar Islands and belong to their Scheduled Tribes; and whose both parents were born in those Islands & belong to the Scheduled Tribes of those island. For SC/ST candidates: There will be a 5% relaxation in eligibility marks; however, it will not apply to English Marks.
(iv)	Medical Certificate requirement as per DGS guidelines (Refer: https://www.dgshipping.gov.in/Content/MaritimeHealthBranch.aspx)	<p>Physical Fitness: - Candidates seeking admission to the these Marine Programmes must be medically fit including eye sight and hearing as prescribed in the Merchant shipping (Medical Examination) Rules 2000, as amended</p> <p>Eye sight: There shall be no evidence of any morbid condition of either eye or of the lids of either eye which may be liable to risk of aggravation or recurrence. Candidates must possess good binocular vision (Fusion faculty and full field of vision in both eyes). Movement of the eyeballs must be full in all directions and the pupils should react normally to light and accommodation. Normal colour vision shall be tested by Ishihara Test Chart. Distance Vision unaided 0.5* (6/12) in each eye or 0.67*(6/9) in better eye and 0.33* (6/18) in another eye. At the time of admission, candidates will be required to produce certificate of medical fitness issued by doctor approved by the Directorate General of Shipping, Mumbai</p>
(v)	Mode of Admission	Admission will be based on merit of UG Marks. Candidates have to apply in response to separate notification by IMU Mumbai port campus.

ELIGIBILITY : SCHOOL OF NAVAL ARCHITECTURE AND OCEAN ENGINEERING

4-Year B.Tech. (Naval Architecture and Ship Building) – Residential. & 4-Year B.Tech. (Naval Architecture and Ship Building) – Residential.		
(i)	Eligibility Criteria	i) 10+2/ equivalent in PCM with average minimum of 60% with minimum of 50% marks in English subject in 10th / 12th Examination. ii) Valid IMU CET rank
(ii)	Age Criteria	Maximum age: For Male: General-25 years OBC(NCL)-28 years, SC/ST-30 years. For Female/Transgender: General-27 years, OBC(NCL)-30 years, SC/ST-32 years. The reference date for calculation of the age will be from the date of commencement of the Academic Session (01.08.2025).
(iii)	Relaxation	For SC/ST candidates: There will be a 5% relaxation in eligibility marks of PCM; however, it will not apply to English Marks.
(iv)	Medical Certificate requirement	All Candidates who qualify for this course will have to submit a Physical Fitness Certificate from a Registered Medical Practitioner at the time of Certificate Verification.
(v)	Eligibility - Lateral Entry for admission in 2nd Year	Candidates with 60% marks in: 4-year Diploma in Shipbuilding Engineering from the Institute of Shipbuilding Technology, Goa. OR 3year Diploma in Naval Architecture and Offshore Engineering from the AMET University, Chennai. OR 3year Diploma in Mechanical Engineering/Civil Engineering from any Institute approved by AICTE. OR B.Sc.(Ship Building & Repair) and A minimum of 50% marks in English subject in 10th/12th Examination.

Note: - Transgender are eligible for the B.Tech. (Naval Architecture and Ocean Engineering) & B.Tech. (Naval Architecture and Ship Building)

2-Year M.Tech. (Dredging and Harbour Engineering)) – Non-Residential.

(i)	Eligibility Criteria	i) Engineering Graduate in Mechanical/ Civil/ Marine/Naval Architecture / B.Tech (Fisheries Engineering) OR equivalent with 55% in aggregate marks. ii) Valid IMU CET rank
(ii)	Age Criteria	There is no age restriction
(iii)	Relaxation	For SC/ST Candidates: There will be a 5% relaxation in eligibility marks.
(iv)	Medical Certificate requirement	All Candidates who qualify for this course will have to submit a Physical Fitness Certificate from a Registered Medical Practitioner.

2-Year M.Tech. (Naval Architecture and Ocean Engineering) – Non-Residential.

(i)	Eligibility Criteria	i) Engineering Graduate in Mechanical/ Civil/ Marine/Naval Architecture / B.Tech (Fisheries Engineering) OR equivalent with 55% in aggregate marks. ii) Valid IMU CET rank
(ii)	Age Criteria	There is no age restriction
(iii)	Relaxation	For SC/ST Candidates: There will be a 5% relaxation in eligibility marks
(iv)	Medical Certificate requirement	All Candidates who qualify for this course will have to submit a Physical Fitness Certificate from a Registered Medical Practitioner.

Note:- Candidates with GATE Scores in Marine Engineering/ Mechanical Engineering/ Naval Architecture / Civil are exempted from IMU's CET. However, preference will be given to candidates with IMU-CET rank.

2-Year M.Tech. (Environmental Engineering) – Non-Residential.

(i)	Eligibility Criteria	i) 4 years Bachelor's Degree in Engineering (any discipline) with 60% aggregate marks from recognized University. ii) Valid IMU CET rank
(ii)	Age Criteria	There is no age restriction
(iii)	Relaxation	For SC/ST Candidates: There will be a 5% relaxation in eligibility marks
(iv)	Medical Certificate requirement	All Candidates who qualify for this course will have to submit a Physical Fitness Certificate from a Registered Medical Practitioner.

Note: Monthly Stipend of Rs. 12,400/- will be provided to GATE qualified candidates as per IMU norms

ELIGIBILITY : SCHOOL OF MARITIME MANAGEMENT

3-Year BBA (Logistics, Retailing and E-Commerce) – Non-Residential.		
(i)	Eligibility Criteria	10+2/equivalent with minimum 50% of aggregated marks in any stream and minimum of 50% marks in English subject in 10th / 12th Examination. Note: Percentage of the Aggregate marks will be calculated by considering the marks scored in English subject plus the marks scored in Major Subjects (excluding other languages).
(ii)	Age Criteria	Maximum age: For Male: General-25 years, OBC(NCL)-28 years, SC/ST-30 years. For Female/Transgender: General-27 years, OBC(NCL)-30 years, SC/ST 32 years. The reference date for calculation of the age will be from the date of commencement of the Academic Session(01.08.2025) .
(iii)	Relaxation	For SC/ST candidates : There will be a 5% relaxation in eligibility marks; however, it will not apply to English Marks.
(iv)	Medical Certificate requirement	All Candidates who qualify for this course will have to submit a Physical Fitness Certificate from a Registered Medical Practitioner at the time of Certificate Verification.

3-Year Apprenticeship embedded BBA (Maritime Logistics) –Non-Residential.		
(i)	Eligibility Criteria	Eligibility 10+2/equivalent with minimum 50% of aggregated marks in any stream and minimum of 50% marks in English subject in 10th / 12th Examination Note: Percentage of the Aggregate marks will be calculated by considering the marks scored in English subject plus the marks scored in Major Subjects (excluding other languages).
(ii)	Age Criteria	Maximum age: For Male: General-25 years, OBC(NCL)-28 years, SC/ST-30 years. For Female/Transgender: General-27 years, OBC(NCL)-30 years, SC/ST-32 years. The reference date for calculation of the age will be from the date of commencement of the Academic Session ((01.08.2025).
(iii)	Relaxation	For SC/ST candidates : There will be a 5% relaxation in eligibility marks; however, it will not apply to English Marks
(iv)	Medical Certificate requirement	All Candidates who qualify for this course will have to submit a Physical Fitness Certificate from a Registered Medical Practitioner at the time of Certificate Verification.

Note:- Transgender are eligible for the BBA (Logistics, Retailing and E-Commerce) & BBA(Apprenticeship embedded Maritime Logistics) only in Chennai and Visakhapatnam Campuses respectively.

2-Year MBA (International Transportation and Logistics Management) – Non-Residential		
(i)	Eligibility Criteria	i) A Bachelor's Degree in any discipline with minimum of 50% in aggregate marks from recognized universities and minimum of 50% marks in English subject in 10th / 12th /UG Degree ii) Valid IMU CET rank
(ii)	Age Criteria	There is no age restriction
(iii)	Relaxation	For SC/ST candidates : There will be a 5% relaxation in eligibility marks; however, it will not apply to English Marks.
(iv)	Medical Certificate requirement	All Candidates who qualify for this course will have to submit a Physical Fitness Certificate from a Registered Medical Practitioner at the time of Certificate Verification.

2-Year MBA (Port & Shipping Management) – Non-Residential		
(i)	Eligibility Criteria	i) A Bachelor's Degree in any discipline with minimum of 50% in aggregate marks from recognized universities and minimum of 50% marks in English subject in 10th / 12th /UG Degree ii) Valid IMU CET rank
(ii)	Age Criteria	There is no age restriction
(iii)	Relaxation	For SC/ST candidates : There will be a 5% relaxation in eligibility marks; however, it will not apply to English Marks.
(iv)	Medical Certificate requirement	All Candidates who qualify for this course will have to submit a Physical Fitness Certificate from a Registered Medical Practitioner at the time of Certificate Verification.

2-Year MBA (Port & Shipping Logistics) – Non-Residential Joint Degree Programme with GSVand IMU		
(i)	Eligibility Criteria	(i) Bachelor's degree in any discipline with Mathematics OR Statistics as one of the subjects, with at least 60% marks or at least 6.5/10 Cumulative Performance Index (CPI) or Cumulative Grade Point Average (CGPA). (50% marks or at least 5.5/10 CGPA/CPI for the reserved category candidates). (ii) CUET-PG (2025)/CAT/MAT/XAT
(ii)	Age Criteria	There is no age restriction
(iii)	Relaxation	For SC/ST candidates : There will be a 5% relaxation ineligibility marks.
(iv)	Medical Certificate requirement	All Candidates who qualify for this course will have to submit a Physical Fitness Certificate from a Registered Medical Practitioner at the time of Certificate Verification.
(V)	Venue	The first year of the degree programme will be offered in GSV-Vadodara, while the second year will be offered in IMU Chennai Campus
(VI)	How to Apply?	Candidates have to apply in response to separate notification by GSV-Vadodara.

2-Year Online MBA (Maritime Management)		
(i)	Eligibility Criteria	Candidates holding Indian Certificate of Competency –Masters FG or Class I MEO (Chief Engineer) and having completed a degree recognized by UGC
(ii)	Age Criteria	There is no age restriction
(iii)	Medical Certificate requirement	All Candidates who qualify for this course will have to submit a Physical Fitness Certificate from a Registered Medical Practitioner at the time of Certificate Verification.
(iv)	How to Apply?	Candidates have to apply in response to separate notification by IMU Navi Mumbai Campus.

TIMELINE FOR ADMISSION / IMU CET

EVENT	TENTATIVE MONTH
Online Registration of Courses	March-April
Conduct of IMU-CET	May-June
Commencement of Courses	August

Details of services provided by various Offices of the University

IMU Head Quarters

S. No.	Name of Office	Services Provided	Officer concerned
1	Exams and Academics	<ul style="list-style-type: none">• Admission of new students.• Conduct of semester exams.• Providing Marksheets.• Conduct of Convocation.• Scholarships Schemes.	Cmde. Kishore Dattatraya Joshi (IN) (Retd.) Controller of Examinations Phone: +91 (44) 2453 9039 E-mail: coe@imu.ac.in
2	Board of Affiliation and Recognition	<ul style="list-style-type: none">• Affiliation of Institutions.• Disaffiliation of Instituites.	Shri K. Saravanan Registrar Phone: +91 (44) 2453 9034 E-mail: registrar@imu.ac.in
3	Finance & Accounts	<ul style="list-style-type: none">• Capital and Revenue Budgeting.• Cash management including transfer of funds between Campuses and Headquarters.• All Accounts matters including student fee, salaries, loans, scholarships, remuneration, TA, LTC, Medical Reimbursement, and Pension etc.	Shri M. Saravanan Finance Officer (i/c) Phone: +91 (44) 2453 9042 E-mail: fo@imu.ac.in

4	Registrar's Office	<ul style="list-style-type: none"> • Conduct of meetings of the various statutory bodies like the Executive Council, Academic Council, Court, School Boards etc. • Sign documents and authenticate records on behalf of the University. 	<p>Shri K. Saravanan Registrar Phone: +91 (44) 2453 9034 E-mail: registrar@imu.ac.in</p>
5	Establishment/ Admin Section	<ul style="list-style-type: none"> • All service matters of the University Employees including recruitment. • Publication of Ordinances in Gazette. • Contractual Staff recruitment/ renewal. 	<p>Shri K. Saravanan Registrar Phone: +91 (44) 2453 9034 E-mail: registrar@imu.ac.in</p>

IMU Campuses

S. No.	Name of Office	Services Provided	Officer concerned
1	Director , IMU Mumbai Port	All matters related to IMU Mumbai Port Campus	Cmde. (Dr.) Vivek Chawla (IN) (Retd.) Director, IMU Mumbai Port Campus, MUMBAI Hay Bunder Road, Mumbai – 400 033. Tel. +91-22-23723577 / 23725987 / 23774261 E-mail: director.mumbaiport@imu.ac.in
2	Director , IMU Navi Mumbai	All matters related to IMU Navi Mumbai Campus	Capt. Mihir Chandra Director, IMU Navi Mumbai Campus Karave, Nerul, Navi Mumbai – 400 706. Tel. + 91-22- 27703876 / 27701935 E-mail: director.navimumbai@imu.ac.in
3	Director, IMU Kolkata	All matters related to IMU Kolkata Campus	R.Adm. Amit Bose (IN) (Retd.) Director, IMU Kolkata Campus P - 19, Taratala Road, Kolkata - 700 088. Tel. + 91-33-24014673/ 24014674/ 24014675/ 24014676/ 24014678/ 24013677 E-mail: director.kolkata@imu.ac.in
4	Director, IMU Chennai	All matters related to IMU Chennai Campus	R. Adm. Rangachari P. J. (IN) (Retd.) Director, IMU Chennai Campus East Coast Road, Uthandi, Chennai 600 119. Tel. + 91-44-24530343 / 24530345. E-mail: director.chennai@imu.ac.in

5	Director, IMU Visakhapatnam	All matters related to IMU Visakhapatnam Campus	Dr. Kesavadev V Karottu Director, IMU Visakhapatnam Campus Gandhigram, Visakhapatnam - 530 005. Tel. + 91-891-2578360 / 2578364. E-mail: director.vizag@imu.ac.in
6	Director, IMU Kochi	All matters related to IMU Kochi Campus	R. Adm. Satyanarayana Alamanda (IN) (Retd.) Director, IMU Kochi – Main Campus South End Reclamation Area (Located on NH47- A), Near Alexander Parambithara Bridge, Matsyapuri P.O., Willingdon Island, Kochi- 682029 Tel. + 91-484-2989402/2118542 E-mail: director.kochi@imu.ac.in

List of Stakeholders/Clients

S. No	Stakeholder/Client
1	Students of IMU Campuses and Affiliated Institutes
2	Affiliated Institutes
3	Ministry of Shipping
4	Indian Navy
5	Directorate General of Shipping
6	Major and Minor Ports
7	Maritime States and Union Territories
8	Other Govt. Departments/ PSU's under the Ministry of Shipping
9	Maritime Industries
10	External Members in the various University bodies

Redressal of Grievances

IMU has provided an Online Grievance Redressal System (accessed via www.imu.edu.in) for students of the University to register their complaints.

In case of any complaint regarding the services rendered by the University, the service recipients/stakeholders can contact:

The Vice Chancellor

Indian Maritime University

East Coast Road

Semmencherry P.O.

Chennai – 600119

Tel: +91-44-2453 9031/9032/9033

E-mail: vc@imu.ac.in

Indicative Expectations from Service Recipients

S. No	Expectations from Service Recipients
1	Students are requested to adhere to the University timelines and rules regarding the Common Entrance Test (CET), semester exams, fee payments etc.
2	No student of the University shall indulge in any Act of indiscipline which is in violation of the provisions of the University Regulations and Rules framed from time to time.
3	Affiliated Institutes are requested to adhere to the University timelines and rules regarding the affiliation, new admissions and examinations.
4	Affiliated Institutes are requested to follow/implement all the directions communicated by IMU to them via Circulars.