



Notice Inviting Quotation

Notice inviting sealed quotation for providing Roller Blind for the windows of the class rooms of IMU Kochi Campus - reg


The Indian Maritime University, Kochi Campus located at South End Reclamation Area, NH-966B, Near Alexander Parambithara Bridge, Matsyapuri PO, Wellington Island, Kochi-682029 is inviting sealed quotation from reputed organisations to provide Roller Blind solutions for the windows of Academic class rooms. Interested parties need to submit the quotation in the format and description attached in **Annexure A.**

Terms & Conditions:

1. Rate should be quoted including delivery & installation charges.
2. GST will be paid extra as applicable.
3. The total quantity for **Type I is 9** no's and **Type II is 33** no's approximately. However the final quantity shall be decided by IMU based on actual requirement.
4. The selected vendor should provide at least **one year warranty** for the product & services.
5. **5%** of the awarded Contract value will be withheld as '**Performance Security**' for a period of 1 year without any interest and shall be paid back after successful completion of such period.
6. The vendor should be capable of supplying any particular design, color and quality of the Roller Blinds on request from the IMU side.
7. Sealed quotations should reach IMU Kochi Campus addressed to "Deputy Registrar(i/c), Indian Maritime University, South end Reclamation Area, NH-966B, near Alexander Parambithara Bridge, Matsyapuri PO, Wellington island, Kochi-682029" **on or before 18.10.2023 till 5.00 PM** with super

scribe on quotation cover as "Quotation for providing Roller Blind solution at IMU Kochi Campus".

8. Quotations should have a **validity of 90 days** from the date of submission of quotation.
9. Delivery and installation of the items should be completed within 2 weeks from the date of issue of Purchase order.
10. Payment shall be released only after satisfactory installation of the roller blinds as certified by the authorized person of IMU Kochi campus.
11. GST compliant invoice to be submitted. The GSTN of IMU Kochi Campus is 32AAI2610K1Z6. TDS as applicable will be deducted from the payment.
12. No advance payment will be done at any case.
13. University reserves the right to accept in part or in full any quote(s) or reject any one or more quote(s) without assigning any reason. The University also reserves the right to postpone the date of receipt & opening of quotation or to cancel the quotation without assigning the reason whatsoever.
14. Quotation received after the due date & time of opening of tender will be out rightly rejected. Quotations which are not as per the format will also be rejected.
15. The Envelope containing the quotation shall be properly sealed. Envelope stapled should not be accepted.

 4/10/23
Deputy Registrar (i/c)

Date: 04.10.2023

Place: Kochi

(Annexure-A)

Format for Submission of Quotation

(Should be printed on letter head and duly signed by Authorised person)

To

The Deputy Registrar (i/c),
Indian Maritime University,
South end Reclamation Area,
NH-966B, near Alexander Parambithara Bridge,
Matsyapuri PO, Willington Island,
Kochi-682029

Sub: Submission of Quotation for 'Supply and Installation of Roller Blinds in Academic classrooms of Indian Maritime University Kochi Campus' -reg.

We hereby submit our quotation to deliver the requirement of 'Supply and Installation of Roller blinds'

Type 1:

Particulars	Quantity	Rate per Quantity Amount in Rs
##Size of the roller blind - 8 ft Width * 5.5 ft height	1	
Amount in Words:		

Type 2:

Particulars	Quantity	Rate per Quantity Amount in Rs
##Size of the roller blind - 4 ft Width * 5.5 ft height	1	
Amount in Words:		

##Quality of Materials as detailed below

Type of Blind : Zebra blinds

Fabric : Polyester

Frame Material: Aluminium

Statement of Declaration

I/We hereby declare that I/We have read and agreed to the terms & conditions in the referred NIQ(Notice Inviting Quotation) and acknowledge that the above product which are quoted by us, will be delivered within the specified time as per NIQ after receipt of purchase order. Quality of the product & services shall be same as the conditions mentioned in the above description.

Name of the Authorised Signatory:

Signature with Seal :

Designation :

Contact No :

Mail Id :