



भारतीय समुद्रीय विश्वविद्यालय Indian Maritime University

(केन्द्रीय विश्वविद्यालय, भारत सरकार / A Central University, Govt. of India)
कोलकता परिसर / Kolkata Campus



IMU-KC/PPO/Food & Snacks/2022-23

Date: 27.03.2023

Sub: Quotation towards arrangement of Snacks / Foods (in packets) along with Tea & Coffee for the Passing Our Parade (PPO) Ceremony - 2023 at IMU-Kolkata Campus

Sealed quotations are invited from prospective bidders towards arrangement of Snacks / Foods (in 1750 nos. of packets) along with Tea & Coffee for the Passing Out Parade (POP) Ceremony – 2023 at Indian Maritime University – Kolkata Campus located at P-19, Taratala Road, Kolkata – 700 088. Bidders are requested to submit their quotations in the following format:

Sl. No.	Particulars	Quantity	Rate per Unit (in Rs.)	Total Amount (in Rs.)
01.	Each Packet consisting of the following items: a. Veg Patties 90 - 100 gm. b. Samosa 90 - 100 gm. c. Sweet – Sandesh 50-60 gm. d. Salted Cookies 10-15 gm. e. Paper Napkin	1750 packets		
02.	Tea 150 ml.	1000 nos.		
03.	Coffee 150 ml.	750 nos.		
04.	Sweet Rasgulla 60-70 gm. (Standard)	100 nos.		
Total Amount (excluding GST)				
Add: Applicable GST @ _____%				
Total Amount (inclusive of all)				
Total Amount (in words): Rupees _____ Only.				
N.B.: Tea and Coffee should be kept in separate containers and served hot in paper cups.				

Terms & Conditions:

1. Bidders should quote their rates as per the above format in their letterhead with official stamp and signature.
2. The rates quoted should be inclusive of all but excluding taxes, which should be stated separately.
3. **IMU-KC reserves the right to increase or decrease 10% of the quantities of items as mentioned above based on the requirement.**

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