

**TENDER FOR SUPPLY AND MAKING OF LAB TABLES FOR ECDIS SIMULATOR LAB
AT INDIAN MARITIME UNIVERSITY- NAVI MUMBAI CAMPUS**



TENDER No: IMU-NMC/PUR/2023-24/0040

Issue Date: 27.02.2024 at 1500 hrs

Issued To,

Cost of Tender Form /Document	The tender document can be downloaded from the website www.imunavimumbai.ac.in or www.imu.edu.in . There is no tender fee.
Issue of Tender Document	27.2.2024 at 1500 hrs
Date & Time of Pre bid Meeting	04.03.2024 at 1100 hrs
Estimated cost	Rs. 697000/-
EMD Amount	Rs.14000/- should be drawn in the form of Demand Draft / Pay Order in favour of "IMU, Navi Mumbai Campus" payable at Navi Mumbai.
Last Date & Time of Submission of the Tender	12.03.2024 up-to 1400 hrs
Date and Time of Opening of the Bids	12.03.2024 at 1500 hrs

All bidders are requested to visit IMU Navi Mumbai Campus website: www.imunavimumbai.ac.in or www.imu.edu.in for regular updates.



1. General Information:

TENDER ENQUIRY

SUBJECT: TENDER FOR SUPPLY AND MAKING OF LAB TABLES FOR ECDIS SIMULATOR LAB AT INDIAN MARITIME UNIVERSITY- NAVI MUMBAI CAMPUS

Issue Date and Time of Tender : 27.02.2024 at 1500 hrs

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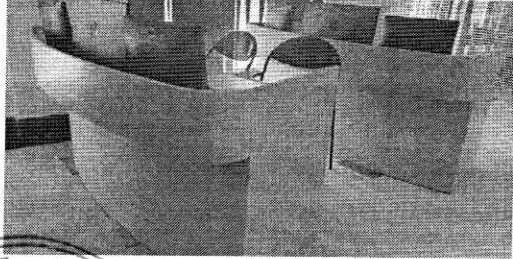
Type of Tender	Two cover system Cover-I-Technical Bid Cover-II- Price Bid
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Tender documents consisting of Technical & Financial Bids shall be submitted by the bidders in Two separate sealed envelopes:


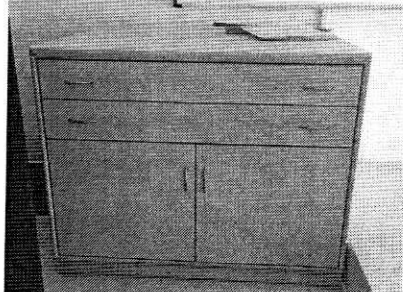
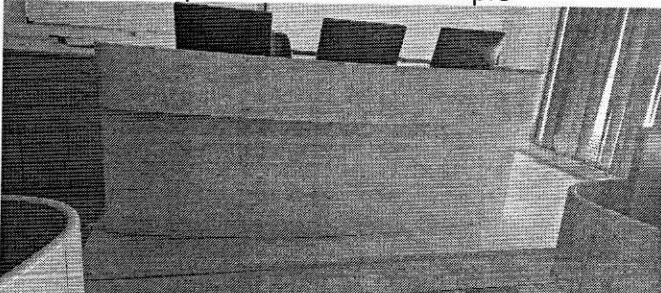
- Cover – I (Technical Bid), should contain the covering letter, Notice Inviting Tender (NIT) signed on all pages, Annexure I, Annexure II and Annexure III, etc. This cover should be sealed and superscribed as "Technical Bid".
- Cover – II (Price Bid), should contain only Price Bid (Annexure IV). This cover should be sealed and superscribed as "Price Bid".

Covers 1 & 2 should be kept in a separate main cover and this cover should also be sealed, superscribed as "**Tender for Supply And Making Of Lab Tables For ECDIS Simulator Lab At Indian Maritime University- Navi Mumbai Campus**". The bids should reach latest by 1400 hrs on 12.03.2024.

Duly sealed tenders are invited on behalf of Deputy Registrar (Admin.), Indian Maritime University, T.S. Chanakya, Navi Mumbai Campus, Karave, Nerul, Navi Mumbai- 400706, for the supply and installation of below-mentioned **Lab Tables For ECDIS Simulator Lab** equipment strictly as per below specifications.

Sr. No.	Name of Instruments/Kits	Specifications / Features/Requirements
1.	Making of 13 number of ECDIS Simulator Table	<p>a) Should be grade-1 quality plywood b) As per the existing ECDIS lab table. c) Power points & Network points for 3 computers. d) Thickness min of 8 mm. e) Colour as per the existing ECDIS lab table sample attached below.</p> 



2.	Providing of Chairs as per sample	Vendor need to provide the chair as per the attached sample 
3.	Making of wooden Chart cabin	Vendor need to provide the Wooden chart cabin as per the attached sample 
4.	Making of wooden platform for instructor.	Vendor need to provide the wooden platform for Instructor as per the attached sample 

(2) TERMS AND CONDITIONS :

1. SUBMISSION OF BID :

The offer in a duly sealed envelope should be sent by courier/Regd. Post/Speed Post or in person duly superscribed as "**Tender for Supply And Making Of Lab Tables For ECDIS Simulator Lab At Indian Maritime University- Navi Mumbai Campus**" on top of the envelope so as to reach the office of IMU-Navi Mumbai Campus on or before stipulated due date and time. Offers sent through Fax/E-mail will not be accepted. Bidders are advised to submit the tender by hand so that it is submitted within given time. IMU - Navi Mumbai Campus will not be responsible for delayed/late submission/received late by Post/Courier.

2. Tender Document :

Tender document can be down loaded from IMU - Navi Mumbai Campus website www.imunavimumbai.ac.in or www.imu.edu.in. Bidders must read the document carefully and should submit a copy of full tender document duly stamped and signed on each page by authorized signatory as a token of having read and understood the tender terms.



3. Earnest Money Deposit: Earnest Money Deposit (E.M.D): Rs.14,000/- (Rupees Fourteen Thousand rupee Only) by way of D.D. in favour of IMU- Navi Mumbai Campus payable at Navi Mumbai to be submitted to IMU- Navi Mumbai Campus along with Technical Bid.
4. The Bidders must submit the following with their Bid :
 - (i) Copy of signed tender document and Annexure as mentioned in tender document .
5. Offer must be on letterhead of agency and strictly as per price bid format attached herewith as Annexure 'IV'
6. Tender Opening :

Tenders shall be opened on as per schedule date and time at IMU – Navi Mumbai Campus in the presence of the bidders or their authorized representatives who choose to attend the same. Camera/mobile phones etc. are strictly prohibited during the process of tender opening.
7. Award of Tender :

Tender shall be considered for awarding to an eligible vendor that quoted lowest rates subject to matching quality and tender specifications. However, IMU – Navi Mumbai Campus Committee reserves the right to choose, accept or reject any or all offers, in full or parts, at any stage, cancel the tender without assigning any reason thereof.
8. Validity of the Tender :

Bids shall be valid for a period of 60 days from the date of opening of the tender.
9. Delivery Period :

The goods/items are required to be delivered within 10 days from the date of supply order during working days except all Saturday, Sunday & Gazetted Holidays.
10. Penalty for delayed Services/LD :

Delayed delivery beyond delivery period agreed will be liable for liquidated damages @ 0.5% of order value per week delay or part thereof subject to a maximum of 5% of supply order value. Such money will be deducted from any amount due or which may become due to supplier.
11. Payment Terms :

100% payment shall be released within 10 days by online transfer after receipt & acceptance of ordered item in good condition on submission of pre-receipted bill. Bidders are to provide bank account details of the company for online transfer of payment in the prescribed MANDATE FORM attached.
12. Jurisdiction :

Disputes, legal matters, court matters, if any, shall be subject to Navi Mumbai Jurisdiction only.
13. Arbitration :

In the event of any dispute arising between IMU – Navi Mumbai Campus and the agency in any matter covered by this contract or arising directly or indirectly there from or connected or concerned with the said rate contract,



the matter shall be referred to the IMU – Navi Mumbai Campus who may himself act as sole arbitrator or may name as sole arbitrator an officer of IMU – Navi Mumbai Campus notwithstanding the fact that such officer has been directly or indirectly associated with this rate contract and the provisions of the Indian Arbitration Act shall apply to such arbitration. The agency expressly agrees that the arbitration proceedings shall be held at IMU – Navi Mumbai Campus and the decision given by the arbitrator shall be binding for the both the parties. The arbitration and Conciliation Act of 1996 as amended from time to time shall govern the Arbitration proceedings.

(3) Scope of Work:

- a) Vendors required to bring all the raw materials and necessary equipment for making of table.
- b) The vendor has to assemble table as per the existing sample at IMU-NMC Premises.
- c) Required power points and network point items should be of branded.

(4) Guarantee/Warranty and Damages

Guarantee/Warranty Terms:

- a) The successful Bidder has to warrant that the Goods supplied under this Contract are new, unused, of the most recent or current models and incorporate all recent improvements in design and materials unless provided otherwise in the Contract.
- b) The successful Bidder further have to warrant that the Goods supplied under this Contract shall have no defect arising from design, materials or workmanship (except when the design and/or material is required by the Tender Inviting Authority's specifications) or from any act or omission of the successful Bidder, that may develop under normal use of the supplied goods.

i. Warranty Period:

- a) The "Complete Supply" shall remain under warranty period of 1 year from the date of satisfactory supply of items.



ANNEXURE – I

DECLARATION BY THE BIDDER

(Must be on letter head of agency duly stamped and signed)

I/We _____ hereby state that we have gone through and understood the Tender Document of tender enquiry floated by IMU – Navi Mumbai Campus for Tender for Supply And Making Of Lab Tables For ECDIS Simulator Lab At Indian Maritime University- Navi Mumbai Campus. Our Bid has been prepared accordingly in compliance with the requirement stipulated in the said document.

We are submitting a copy of Tender Document marked “Original” as part of our Bid, duly signed and stamped on each page in token of our acceptance of all terms and conditions.

I/we further state that content of tender document including all technical specifications, scope of work, terms and conditions of tender have been carefully read and understood by me/us.

I/Wedeclare on solemn affirmation that whatever information submitted in this tender is true and correct to the best of my/ our knowledge and belief. I/we hereby certify that my / our firm has never been disqualified/ blacklisted by any office /Department / undertaking of the state / central Govt. of India at any time for unsatisfactory supply of stores/ services of any description.

(Signature of Bidder with seal of the firm)

Date:

Place:



ANNEXURE-II

CHECK LIST

Name of Dealer with Address:

Sl. No.	Documents to be checked	Yes/ No/ NA	Page No. of submitted tender	Remarks, if any
1.	Tender document Duly filled, serially numbered, stamped and signed on each page			
2.	Proof of experience.			
3.	Copy of GST Registration certificate and PAN Card of agency/ proprietor			
4.	Complete details of Dealer's bank account of agency for online transfer of payment in the prescribed MANDATE FORM.			

Date:

Bidder's Signature with seal



ANNEXURE-III**GENERAL INFORMATION ABOUT THE BIDDER**

Sl. No.	Description	Details
1.	Name of the Agency	
2.	Postal Address	
3.	Telephone Number (Landline/Mobile)	
4.	E-mail address & URL	
5.	Name and designation of the representative of the Bidder to whom all reference shall be made to expedite technical co-ordination	
6.	Address and Contact Numbers of authorized Service Stations in Mumbai / Navi Mumbai.	
7.	Details of Bank Account of Agency (for online transfer of payment) in the prescribed MANDATE FORM.	

Date:

Tenderer's Signature with seal



Annexure-IV

Tender for Supply And Making Of Lab Tables For ECDIS Simulator Lab At Indian Maritime University- Navi Mumbai Campus



TENDER No: IMU-NMC/PUR/2023-24/0040

Issue Date: 27.02.2024

PRICE BID

Sr. No.	Name of the Equipment	No of Quantity Requirement	Rate per Item	Total Amount*
1.	Making of 13 number of ECDIS Simulator Table (Including of Raw material, Power and Network Sockets for 3 computers)	13		
2.	Providing of Chairs as per sample	26		
3.	Making of wooden Chart cabin	1		
4.	Making of wooden platform for instructor.	1		
		Grand Total (1+2+3+4)		

*The rates quoted above should *inclusive of basic price, packing, transportation and any other charges* and inclusive of applicable GST and any cess on GST. L1 bidder will be decided on Grand Total.

Signature _____

Name _____

Place:

Date:



Official Seal

MANDATE FORM

(Account/s Information form)

REAL TIME GROSS SETTLEMENT (RTGS)/ NATIONAL ELECTRONIC TRANSFER (NEFT) / INTRA BANK ACCOUNT TRANSFER FACILITY FOR RECEIVING PAYMENTS FROM IMU.

A. DETAILS OF ACCOUNT HOLDER:

NAME OF ACCOUNT HOLDERER / FIRM

COMPLETE CONTACT ADDRESS

MOBILE NUMBER / PH NO

E.MAIL:

PAN :

B, BANK ACCOUNT DETAILS:

ACCOUNT NAME (Name appearing in your Cheque Book)

BRANCH NAME WITH COMPLETE ADDRESS,

TELEPHONE NO

BRANCH CODE

Note: Please attach a Cancelled Cheque along with the account information form.

COMPLETE BANK ACCOUNT NUMBER (Please note that the Bank Account must be in the name of the Firm as appeared in the bill. In case of other Beneficiaries (Non-vendor) the Account name must be in the name of Applicant)

IFSC CODE

TYPE OF ACCOUNT (SB/CURRENT/CASH CREDIT)

MICR CODE OF BANK

I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information I would not hold the IMU responsible.

(.....)

Signature of Beneficiary

Date:

Mandatory for Vendors/suppliers/Contractors etc., Payment:

Certified that the particulars furnished above are correct as per our records.
(Bank's Stamp with Date & Place)

(.....)

Signature of Bank Manager

