

INDIAN MARITIME UNIVERSITY

NOTIFICATION

SPOT COUNSELLING FOR ADMISSIONS TO UG (Other than BBA) / PG PROGRAMMES OF IMU

1. It is hereby informed that a few vacant seats of UG and PG Programmes of IMU for the Academic Year 2025-26 will be filled through the process of **SPOT COUNSELLING to be held on 29.07.2025 at IMU Campuses**. The process of Spot Counselling will be on IMU-CET rank & Category basis, considering reservation rules as prescribed by GOI.
2. The Spot Counselling registration will commence on 25.07.2025 and the last date for registration is **27.07.2025 till 11:59 PM**.
3. **Spot Counselling Process:**
The Spot Counselling for all programmes (other than BBA) will be conducted on 29.07.2025. The candidates willing to participate in the Spot Counselling have to first register for Spot Counselling and indicate the Campus from which they would appear for Spot Counselling. It may please be noted that one can participate for Spot Counselling from any IMU Campus which is nearest to your place and can opt for a vacant seat available in any IMU Campus. Candidates who prefer to report to Visakhapatnam may select the Old Campus for MBA programmes and the New Campus for B.Tech and M.Tech programmes.
4. Candidates registered for Spot Counselling will have to mandatorily report in person at the Campus as registered, on 29.07.2025 at 9.30 AM for Certificates Verification. Please ensure that all the below mentioned documents are available in original as well as with one photocopy set, without which the candidate will not be allowed to participate. All candidates are required to compulsorily sign the attendance sheet at the campus at 10 AM on 29.07.2025. The candidates will be allowed to participate in the Spot Counselling session only after successful Certificates Verification.

5. Certificates to be submitted for Verification

- a) Proof of Age – Birth Certificate / 10th Std / SSC or equivalent Mark sheet
- b) 12th / Higher Secondary School or equivalent Mark sheet
- c) Community Certificate (Only for SC, ST, OBC-NCL / GEN – EWS)

(Date of issue of OBC-NCL/Gen-EWS certificate should be on or after 01.08.2024 and it must be as per the format specified by Govt of India. Candidates having a certificate prior to the issue date of 01.08.2024 need not apply)

- d) Candidates who are availing GENERAL-EWS reservation must ensure that the GENERAL-EWS certificate should not have the ownership status of following criteria defined in the certificate:

- i. 5 acres of agricultural land and above.
- ii. Residential flat of 1000 Sq. ft. and above;
- iii. Residential plot of 100 sq. yards and above in notified municipalities;
- iv. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

GENERAL-EWS certificate of any other format will not be accepted.

- e) Printed Copy of IMU's CET Rank Certificate
- f) 2 Copies of Passport size Photographs
- g) Aadhaar Card
- h) NCC Certificate (if applicable)
- i) UG Mark sheets /Certificate /Degree (for admission to PG programmes)
- j) Applicable Medical Fitness Certificate
- k) Fees to be paid as Demand Drafts or Online

Note: Physical Fitness Certificates for B.Tech Marine Engineering / B.Sc. Nautical Science / DNS must be from a Doctor approved by DG Shipping, without which they will not be considered for these Programmes.

B.Tech NAOE, B.Tech NASB, MBA and MTech candidates can get fitness certificate from any Registered Medical Practitioner (RMP).

6. The candidates who get verified by the campuses in the forenoon on 29.07.2025 and who are declared eligible for spot counselling only can participate in the Spot Counselling in the afternoon on 29.07.2025.

7. Fee details:

i. Candidates can deposit fees online

OR

ii. The candidates are required to carry the following Demand Drafts, made in favour of INDIAN MARITIME UNIVERSITY payable at the city where you are reporting for Verification. Demand Drafts will be checked immediately after verification of documents.

Fee to be paid for all programmes (other than BBA)

- i. First Semester Fee as Demand Draft – Rs.1,22,500 for UG; Rs.87,500 for MBA / M.Tech.
- ii. DD of Rs.30,000 towards Caution Deposit.
- iii. DD of Rs.30,000 towards Programme Fee. (Candidates who had paid Programme Fee earlier and missed Certificates Verification or got Rejected in Certificates Verification need not pay Programme Fee again).
- iv. DD of Rs.10,000 towards Counselling Fee. (Candidates who had paid the Counselling Fee earlier for regular Counselling and not admitted through 3 Admission Lists, need not pay Counselling Fee again).

The candidates can make online payment through NEFT/RTGS in the Campus Account in place of Demand Draft. However, it is to be noted that the candidate should ensure that his bank allows transfer of bulk funds as the fees will be immediately required to be transferred, if a seat is allotted, failing which the allotted seat will be cancelled.

8. The Spot Counselling Seat Allotment session will start at 2:00 PM on 29.07.2025 (for all programmes other than BBA). All Candidates are required to be seated 30 minutes prior to the commencement of Spot Counselling session, as per rank seniority as the allocations will proceed as per rank seniority. Any candidate, if found absent during allocation when their turn comes, may lose the chance.
9. During spot counseling allotment, the Candidate's Name and Rank will be called as per rank seniority & will be asked to select a seat from the vacant seats available at that time and confirm the seat from the interactive window on the computer.
10. Selected seat will be confirmed only when the candidate hands over the DDs to the Verification Officer or deposit the fees online in the Campus Account.
11. Once DDs are handed over or online payment is confirmed, the selected seat will be confirmed & the Seat Confirmation Letter will be given. **Once the confirmation of seat is completed and the confirmation letter is downloaded, no refund is permitted.**
12. If the desired seat is not available, the candidate need not submit Demand Drafts or make online payment of the fees and may choose to leave.

13. Candidates eligible to register for Spot Counselling

The following candidates can apply:

a) Candidates who were not allotted a seat in any Admission Lists of Counselling:

All candidates who have registered earlier by paying Counselling Fee of Rs.10,000 and did not get any seat can register for Spot Counselling. These candidates should carry the DD's for First Semester Fee, Caution Deposit and Programme Fee as mentioned at para 7.

b) Candidates who have paid Counselling Fees but did not confirm the seat offered by IMU:

All candidates who have registered earlier by paying Counselling Fee of Rs.10,000 and **did not pay** Rs.30,000 towards Programme fees to confirm the seat offered by IMU. These candidates should carry the DD's for First Semester Fee, Caution Deposit and Programme Fee.

c) Drop-out candidates after seat allotment:

Candidates who have paid Counselling fees (Rs.10000) and Programme fees (Rs.30000) but did not appear for Certificates Verification can register for Spot Counselling. These candidates should carry the DD's for First Semester Fee and Caution Deposit.

d) Rejected candidates after Certificates Verification:

The candidates who were Rejected during Certificates Verification and could not secure a seat can register for spot counselling. However, they need to rectify the defects pointed out during Certificates Verification and then only appear for spot counselling. These candidates should carry the DD's for First Semester Fee and Caution Deposit.

e) Candidates qualified in CET25 and not registered earlier in regular Counselling:

All CET25 RANKED candidates who have not registered earlier for counselling and are desirous of taking admissions to IMU Campuses can register for spot counselling. These candidates should carry the DD's for First Semester Fee, Caution Deposit, Counselling Fee and Programme Fee.

f) PG Candidates without CET25 Ranks

MBA / MTech candidates who have valid scores in CAT / MAT / CMAT / GATE/ CUET-PG, etc. also can participate in the Spot Counselling even if they have not qualified in CET25. Details for their participation is given separately at the end of this document. These candidates

should carry the DD's for First Semester Fee, Caution Deposit, Counselling Fee and Programme Fee.

13. The candidates who have successfully completed their Certificates Verification during verification process and have their admissions confirmed at IMU Campuses are not eligible to appear for Spot Counselling. Hence, Spot Counselling is strictly for those who have not got Admissions Confirmed in IMU Campuses.

14.The seats available for allotment for the SPOT COUNSELLING process will be announced on IMU website on 25.07.2025.

15.The Academic session will start on 01.08.2025. Hence, the candidates allotted seats through Spot Counselling should plan to join the classes as early as possible and not later than 04.08.2025.

16.PG candidates allotted seat in spot counselling may request campuses for accommodation. However, it is subject to availability from the Campus. Hostel Fee for PG candidates is Rs.70,000 per year, when allotted. For UG candidates the Hostel Fee is included in the Semester Fee.

17.*The Spot Counselling process is strictly for the candidates who register online for spot counselling. No other mode of spot counselling registration such as registering at the Campus or giving Cash/Cheque instead of Demand Draft is acceptable.*

18.If the Spot Counseling cannot be completed on 29.07.2025, it will be continued on the next day, 30.07.2025. The candidates will have to make their own arrangements for boarding and lodging as the campus will not provide any such facility.

19. Vacancies, if any, arise after the Spot Counselling on 29.07.2025, those vacancies will be filled through Second Spot Counselling, date for which will be announced later on the IMU Website. The **Second Spot Counselling will be conducted only if there are some vacancies after the Spot Counselling on 29.07.2025.**

20. CET25 Rank holders have to register at

https://imu.cbexams.com/Spot_CounsellingReg_2025/Default.aspx
to participate in the Spot Counselling

21. **Eligibility criteria for Non-CET25 PG Candidates:**

- i. **For MBA Programmes** - The candidates can apply on the basis of rank / percentile score of either of IMU-CET 2024, CAT 2024, MAT MAY 2025, MAT FEB 2025, MAT DEC 2024, MAT SEP 2024, CMAT 2025, CMAT 2024 or on the basis of only **Graduation marks**. IMU-CET rank shall be given preference for allotment. Other than IMU-CET ranks, the candidates will be selected on the basis of merit of percentile scores.

For applying to MBA programmes, using ranks/scores **other than IMU-CET** please [CLICK HERE](#)

- ii. **For M. Tech programmes** – The candidates can apply on basis of rank/percentage score of IMU-CET 2024, GATE 2025, GATE 2024, CUET (PG) 2025, CUET (PG) 2024, PG CET 2025 (respective states), PG CET 2024 (respective states). IMU-CET ranks would be given preference for allotment. Other than IMU-CET ranks, the candidates will be selected on basis of merit of percentage scores.

For applying to M. Tech programmes, using ranks/scores **other than IMU-CET** please [CLICK HERE](#)