भारतीय समुद्री विश्वविद्यालय
INDIAN MARITIME UNIVERSITY
(Central University, Govt. of India)
CHENNAI CAMPUS

INSTRUCTIONS TO THE CANDIDATES JOINING IMU, CHENNAI CAMPUS-2026-27

B. TECH. (MARINE ENGINEERING)/ B.Sc. (NS), DNS

Candidates joining B. Tech (MARINE ENGINEERING), B.Sc (NAUTICAL SCIENCE), DNS at IMU, CHENNAI CAMPUS, are requested to bring the following.

Following original Certificates / Documents:

a) A confirmation letter issued by the HoD
b) Proof of Age (Birth Certificate / SSLC / equivalent mark sheet)
c) Higher Secondary Certificate or equivalent mark sheet
d) Community Certificate as per IMU Format (OBC – Non-Creamy / SC / ST)
e) Transfer Certificate or Migration Certificate
f) Printed copy of IMU's Rank Certificate
g) Medical Fitness Certificate (DGS-approved Doctor)
B.Tech: Distance Vision unaided 05* (6/12) in each eye or 0.67 *(6/9) in one eye and 0.33*(6/18)in another eye.
BSC, DNS: Eyesight 6/6 in each eye or 6/6 in one eye &6/9 in the other eye (No color blindnessin the eye)
h) Aadhaar Card
i) **A passport is Mandatory before joining the college.** (If it is not readily available, apply immediately on Tatkal)
j) Passport Size photos (08 Nos.) (Size: 3.5 * 3.5 Cms)(Front view with both ears visible, clean-shaven and proper haircut, light-colored formal shirt/ coat (as shown) and white background. T-shirts, checkered/ striped prints, and Casual Shirts are not allowed.
k) One set of self-attested copies of all documents.
l) Domicile certificate for candidates allotted seats reserved for the North Eastern States, J & K,Andaman & Nicobar Islands, and Lakshadweep Islands.
m) To being EWS certificate required for applying any scholarship

Note: The above S. Nos a to m, the Cadets who have submitted may ignore this.

NOTE:

1. Personal belongings as per the **"Annexure-I"** attached herewith. **(While joining the Hostel).**
2. Duly filled in parent/guardian consent form in the prescribed format, which is attached as **"Annexure-II".**
3. Duly filled in "Indemnity Bond" in the prescribed format on **non-judicial stamp paper of Rs. 100/-.**
4. The format of 'Letter of Indemnity' is attached as **"Annexure-III".**
5. A duly filled-in "Affidavit by the Student" in the prescribed format is attached as **"Annexure-IV".**
6. A duly filled-in "Affidavit by Parent / Guardian" in the prescribed format is attached as **"Annexure-V".**

ANNEXURE-I (A)

LIST OF ITEMS TO BE BROUGHT BY B.SC (NS) & DNS CADETS

S.No	Items	BSc/ DNS Cadets
1	White Half sleeve shirts	3 Nos.
2	Black Trousers	N/A
3	White Trousers	3 Nos
4	Mattress cover (unbleached cotton)	2 Nos.
5	Sports Shorts (Black only)	N/A
6	Sports Shorts (White only)	2 No.
7	Sports T-shirts plain with collar (White)	2 No.
8	Boiler Suit (for cadets joining B.Tech (ME) Course)	2 Nos.
9	Plain Black socks	N/A
10	Plain White Socks	3 Pairs
11	Sports Socks (White)	3 Pairs
12	Sport shoes (White), Leather shoes (Black), Slippers and Sandals	1 Pair each
13	Puggree & Mini puggree - White – cotton (for Sikh cadets only)	1 No. Each
14	Swimming trunk with Orange Skull Cap	1 No.
15	Raincoat	1 No.
16	Bed sheets - Plain white – 225 cm. x 125 cm.	2 Nos.
17	Pillow covers, white cotton 70 cm. x 40 cm.	2 Nos.
18	Towels white 66 cm. x 121 cm.	2 Nos.
19	Civil Dresses (Trousers/ Shirts)	As required
20	Inner Garments	6 Nos.
21	Sleeping suits - light blue color	2 Nos.
22	Handkerchiefs, white cotton 40 cm. x 40 cm.	6 Nos.
23	Locks Godrej Navtal – 6 levers with keys	2 Nos.
24	Hangers – 30 cm./ with crossbar	6 Nos.
25	Sewing Kit	1 No.
26	Scientific calculator (Non- programmable)	1 No.
27	Compass Box	1 No.
28	Register Notebooks & Pens/ Pencils/ Eraser	4 Nos.
29	Hair Net (Black - for girl cadets)	4 Nos.
30	Shoe Polish (Black) and brush	1 No. Each
31	Toiletries as required (including Nail Cutter) & Shaving kit (for Boys)	1 Set
32	A bag to carry books/ Notebooks	1 No.
33	Plastic Bucket/ Mug	1 No. Each
34	White boiler suit	1 No.
35	Casio FX991ES scientific calculator	1 No.
NOTE:	1. ***In case, the candidate cannot bring any of the above-listed items, he/she should have enough money with him/her to purchase the same from the local market immediately after joining.*** **The campus will provide mattresses & pillows in the Hostel.** 2. **Uniforms & Accessories, Sports rigs, Overalls, etc. (as per scale), will be provided by the institute during the First Semester.**	

ANNEXURE-I (B)

LIST OF ITEMS TO BE BROUGHT BY B. TECH (ME) CADETS

S.No.	Items	B. Tech Cadets
1	White half-sleeve shirts	3 Nos.
2	Black Trousers (formal) jeans/khaki not permitted	3 Nos.
3	Mattress cover (unbleached cotton)	2 Nos.
4	Sports Shorts (Black only)	2 No.
5	Sports T-shirts plain with collar (White)	2 No.
6	Boiler Suit (for cadets joining B.Tech (ME) Course) - Orange	2 Nos.
7	Plain Black socks	3 Pairs
8	Sports Socks	3 Pairs
9	Sport shoes	1 Pair
10	Leather shoes with lace (Black) – formal round edge	1 Pair
11	Slippers and Sandals	As required
12	Puggree & Mini puggree - White – cotton (for Sikh cadets only)	1 No. Each
13	Swimming trunk with Orange Skull Cap	1 No.
14	Umbrella	1 No.
15	Bed sheets - Plain white – 225 cm. x 125 cm.	2 Nos.
16	Pillow covers, white cotton 70 cm. x 40 cm.	2 Nos.
17	Towels white 66 cm. x 121 cm.	2 Nos.
18	Civil Dresses (Trousers/ Shirts)	As required
19	Inner Garments	As required
20	Handkerchiefs, white cotton 40 cm. x 40 cm.	6 Nos.
21	Locks Godrej Navtal – 6 levers with keys	2 Nos.
22	Hangers – 30 cm./ with crossbar	6 Nos.
23	Sewing Kit	1 No.
24	Compass Box	1 No.
25	Register Notebooks & Pens/ Pencils/ Eraser	2 Nos each
26	Hair Net (Black - for girl cadets)	4 Nos.
27	Shoe Polish (Black) and brush	1 No. Each
28	Toiletries as required (including Nail Cutter) & Shaving kit (for Boys)	1 Set
29	A bag to carry books/ Notebooks	1 No.
30	Plastic Bucket/ Mug	1 No. Each
NOTE:	***1. In case, the candidate cannot bring any of the above-listed items, he/she should have enough money with him/her to purchase the same from the local market immediately after joining.*** **The campus will provide mattresses & pillows in the Hostel.** ***2.*** **Uniforms & Accessories, Sports rigs, Overalls, etc. (as per scale), will be provided by the institute during the First Semester.**	

ANNEXURE-II

INDIAN MARITIME UNIVERSITY, CHENNAI CAMPUS
Chennai-600119

PARENT / GUARDIAN CONSENT FORM
(Filling of all fields compulsory)

Name of Cadet: …… Roll No: ……..

Category: GEN/SC/ST/OBC/EWS: …… Blood group ……..

E-mail of Cadet: ……

Course …….. Year of Admission: …… Batch No……

Father's Name: …….. Father's E-mail ……

Father's Mobile: ……

Mother's Name: …… Mother's E-mail ……..

Mother's Mobile: ……..

Permanent Correspondence Address:

……

……

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Contact No. Landline: …… Nearest Railway station: ……

Police Station (Address): ……

Photographs & Specimen Signature of Parents:

Cadets Photo	Cadet's Left Hand thumb	Parent's Photos

Signatures

Cadet	Father	Mother

In case parents are from out of station and want to appoint a local guardian:

I appoint the following, as local guardian of my ward Mr. /Ms.....

Signature of Parent: ……..

Guardian's Name: ……

Correspondence Address:

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Contact No. Landline: …….. Contact No. Mobile: ……

Local Guardian's E-mail: ……..

Photographs and Sample Signature of Local Guardians:

Photo of local Guardian

Signature of Guardian:

I undertake to act as local guardian for Mr. / Ms. ……..

ANNEXURE-III

UNDERTAKING & INDEMNITY BOND

The Director
Indian Maritime University, Chennai Campus
Uthandi, Chennai-600 119.

Sir,

I, Shri / Kum._____Roll No._____Son / Daughter of Shri_____hereby agree to get admitted for Training in the Indian Maritime University, Chennai Campus, (Hereinafter referred to as "IMU-CC" and undertake that:

1. I, shall fully abide by the Rules and Regulations in force and any orders issued by the "IMU-CC" from time to time.

2. I, shall fully abide by the decisions of the "IMU-CC", which will be final and binding on me, in the event of any disciplinary action against me, including expulsion from the Training Course for any breach of discipline, Conduct / Rules, and Regulations, etc.

3. I, shall exclusively follow the Course in Marine Engineering Training and shall not at any time pursue any other Course / Course of Studies during my Training period.

4. I and my Parents / Guardians do hereby Indemnify and agree to keep "IMU-CC" and the Organization to which the Workshop belongs where I will undergo my Practical Training during the Course, (Hereinafter referred to as the Workshop) Indemnified against all Losses, damages, and Injury sustained or Caused to "IMU-CC" and the Workshop during the period of Training on account of any Act or Omission done or committed by me in the course of my Training.

5. I and my Parents / Guardians shall be responsible for any Act of indiscipline/breach of security during my visits to the Workshops / Dockyard / Ships / Units during the Training period.

6. I, shall undergo the Training at my Own Risk and Responsibility, and I or my Executors / Administrators my Legal heirs my Parents / Guardians or any other Legal Representative either individually or collectively shall not be entitled to claim any compensation or other relief from Indian Maritime University – Chennai Campus or from any person. In the Service of the "IMU-CC" or other Workshop in which I will undergo my Practical Training, in respect of any loss or Physical or Mental Injury to the Property or Person including injury resulting in Illness orDisability or Loss of Limb and/or Life which I may suffer at the "IMU-CC" or in other associated Organizations whether in Chennai or elsewhere while undergoing Training under Instruction or Otherwise or as a consequence of activities ancillary thereto, whether due to the negligence of any person or otherwise.

7. My Parents / Guardian and I shall pay and discharge all Dues of the "IMU-CC" and the statement of any Claim and /or account made by the "IMU-CC" shall be final and binding upon my Parents / Guardian and me.

8. My parents and I agree that the "IMU-CC" is in no way responsible for assisting/arranging, employment/placement, and we or our Legal Representative will not hold the "IMU-CC" in any way responsible for Employment/Placement

Yours faithfully,

Signature of the Candidate.

We agree to the above condition

SIGNATURE OF THE PARENT / GUARDIAN
NAME:

WITH CANDIDATE:

ADDRESS:

PLACE:

DATE:

NOTE:
This undertaking & indemnity bond is required to be produced on a non-judicial stamp paper of Rs.100/- only.

ANNEXURE-IV

AFFIDAVIT BY THE STUDENT

1. I,_____(full name of student) With admission/registration/enrolment number) S/O D/O/ Mr/Mrs/Ms_____, having been admitted to _____ _____(Name of the institution). have received a copy of the UGC Regulations of Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.

2. I have, in particular, perused clause 3 of the Regulations and am aware of what constitutes ragging.

3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and I am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4. I hereby solemnly aver and undertake that

    a) I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
    b) I will not participate in abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.

6. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting, or being part of a conspiracy to promote, ragging, and further affirm that in case the declaration is found to be untrue, I am aware that my admission is liable to be canceled.

Declared this _____day of_ month of _____ Year _____

Name:

Day of__ month of _____

Signature of the deponent
Name:
Address:
Telephone / Mobile No.:

ANNEXURE-V

AFFIDAVIT BY PARENT / GUARDIAN

1) I, Mr /Mrs. Ms________________________________(Full name of parent/ guardian) father/

Mother/guardian of (full name of student with admission/registration/enrolment number), ____ Having been admitted to ____ (Name of the institution). have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.

2) I have, in particular, perused clause 3 of the Regulations and am aware of what constitutes ragging.

3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she isfound guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4) I hereby solemnly aver and undertake that

   a. My ward will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.

   b. My ward will not participate in abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

5) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to Clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.

6) I hereby declare that my ward has not been expelled or debarred from admission In any institution In the country on account of being found guilty of, abetting, or being part of a conspiracy to promote, ragging, and further affirm that, In case the declaration is found to be untrue, the admission of my ward is liable to be canceled.

Declared this _________________day of_ month of __________ Year __________

Name:

Day of__ month of _______

Signature of the deponent

Name:

Address:

Telephone / Mobile No.:

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