



भारतीय समुद्री विश्वविद्यालय
INDIAN MARITIME UNIVERSITY
(Central University, Govt. of India)
HEADQUARTERS.

Administrative Order No. MS/PhD 01

No. IMU-HQ/D/11/15/2/Secretariat/2022 /०१

09th Oct 2023

Sub: Administrative Order for the formation of Departmental Committee & its role – reg.

Ref: 34th meeting of the Academic Council - agenda no. AC-2022-34-12 & AC-2022-34-13 and the Executive Council agenda no. 2023-in-Circulation No. 01.

(Ref: Clause 6 of the Ph.D. Ordinance 01 of 2023 and Clause 6 M.S (By Research) Ordinance 02 of 2023 and)

The administrative order for the Departmental Committee in connection to the Ph.D. Ordinance 01 of 2023 2023 and MS (By Research) Ordinance 02 of 2023 is as given below:-

i. The Departmental Committee of School shall have the following members:-

| | | |
|----|---------------------------|-----------------|
| 1. | Vice-Chancellor | Chair Person |
| 2. | Pro-VC/Dean (CTR) | Member-Convenor |
| 3. | Internal Expert with Ph.D | Member |
| 4. | External Expert with Ph.D | Member |

- ii. The above 2 experts (one internal and one external) in the respective departmental committee shall be nominated by the Vive-Chancellor. In case of non –availability of internal expert, same may be substituted by an additional external expert.
- iii. The Interview for admission shall be conducted by the Departmental Committee.
- iv. The Departmental Committee may allocate a Guide from the approved list of Guides of IMU (Annexure 1). The Guide will be a regular faculty of IMU or from IMU's Affiliated Institutes (Annexure 2) except in the school of Nautical Studies where the Guide may be a non-regular faculty or an Industry expert.
- v. The proposal for the research submitted along with application will be used as basis for allocation of Guide, Doctoral Committee members and course work subjects.
- vi. A Co-Guide shall be necessary even where the research is not inter-disciplinary. Adjunct Faculty can function as Co-Guide only if the Guide is a regular faculty of IMU. A Co-Guide (regular faculty of IMU) shall be required in cases where the Guide is not from IMU.

- vii. Ph.D Programme: Guide/Co-Guide/Doctoral Committee Member (in the order of preference) who is a Faculty of IMU shall monitor the progress of the Scholar.
- viii. MS (By Research) Programme: Guide/Co-Guide/Monitoring Committee Member (in the order of preference) who is a Faculty of IMU shall monitor the progress of the Scholar.
- ix. The total number of research slots shall be fixed by the Vice Chancellor based on the load on existing Guides/resources etc., and the same will be published at the time of calling for applications for the entrance test.

This issues with approval of the Competent Authority


Deputy Registrar (CTR) i/c

Approved list of Guides

| S.N | Name | Designation | No of Ph.D. Scholars guiding | Maximum Ph.D. Scholars allowed | Ph.D. Slots Available | No of MS Scholars guiding | Maximum MS Scholars allowed | MS-slots available |
|---|--------------------------------|--|------------------------------|--------------------------------|-----------------------|---------------------------|-----------------------------|--------------------|
| School of Marine Engineering & Technology - SMET | | | | | | | | |
| 1 | Dr.K.Sivasami | Associate Professor and HOD, IMU Chennai Campus | 5 | 6 | 1 | 1 | 6 | 5 |
| 2 | Dr YVSNN Murthy | Associate Professor, IMU Chennai Campus | 2 | 6 | 4 | 1 | 6 | 5 |
| 3 | Dr. Sanjeet Kanungo | Vice-Principal, TMI | 3 | 6 | 3 | 2 | 6 | 4 |
| 4 | Dr Durga Das Mundra | Professor, TMI | 0 | 8 | 8 | 0 | 8 | 8 |
| 5 | Dr. Dhiren P Dave | Associate Professor, TMI | 1 | 6 | 5 | 0 | 6 | 6 |
| Total | | | 11 | 32 | 21 | 4 | 32 | 28 |
| School of Maritime Management - SMM | | | | | | | | |
| 1. | Dr. Emil Mathew | Assistant Professor, IMU Chennai Campus | 2 | 4 | 2 | 0 | 4 | 4 |
| 2. | Dr.B.Swaminathan | Associate Professor, IMU Cochin Campus | 3 | 6 | 3 | 0 | 6 | 6 |
| 3. | Dr.J.Siva Durga Prasad | Assistant Professor, IMU Vizag Campus | 2 | 4 | 2 | 0 | 4 | 4 |
| 4. | Dr.M.Sekar | Assist. Professor IMU Chennai Campus | 4 | 4 | 0 | 0 | 4 | 4 |
| 5. | Dr.Yogamala HL | Assistant Professor, IMU Cochin Campus | 3 | 4 | 1 | 0 | 4 | 4 |
| 6. | Dr Jayan P A | Assistant Professor, IMU Cochin Campus | 0 | 4 | 4 | 0 | 0 | 4 |
| 7. | Dr K M Pattanaik | Assistant Professor, IMU Kolkata Campus | 0 | 4 | 4 | 0 | 4 | 4 |
| 8. | Dr B V Ramalingeswara Rao | Assist Professor, IMU Cochin Campus | 0 | 4 | 4 | 0 | 4 | 4 |
| 9. | Dr Nookula Bhanu Prasad | Associate Professor, IMU Vizag Campus | 1 | 6 | 6 | 0 | 6 | 6 |
| 10. | Dr.Anjali Deshpande | Associate Professor, TMI | 1 | 6 | 5 | 0 | 6 | 6 |
| Total | | | 16 | 46 | 30 | 0 | 42 | 46 |
| School of Naval Architecture & Ocean Engineering - SNAOE | | | | | | | | |
| 1 | Dr. K. M. Sivakholundu | Professor/Dean (NAOE), IMU-HQ | 4 | 8 | 4 | 0 | 8 | 8 |
| 2 | Dr.Kesavadev Varikattu Karottu | Professor and Director, IMU Vizag Campus | 3 | 8 | 5 | 0 | 8 | 8 |
| 3 | Dr Sheeja Janardhan | Associate Professor, IMU Vizag Campus | 1 | 6 | 5 | 0 | 6 | 6 |
| 4 | Dr Sudhir Sindagi | Dr. Sudhir Sindagi. Associate Professor- Naval Architecture, TMI | 0 | 6 | 6 | 0 | 6 | 6 |
| Total | | | 8 | 28 | 20 | 0 | 28 | 28 |
| School of Nautical Studies - SNS | | | | | | | | |
| 1 | Dr. Ashutosh Apandkar | Principal. TS Rahaman | 5 | 6 | 1 | 0 | 6 | 6 |
| Total | | | 5 | 6 | 1 | 0 | 6 | 6 |

| DETAILS TO THE AFFILIATED INSTITUTES AS ON 01.07.2022 | | | | | | |
|---|---|--|---|-----------------------------|---------------------|--|
| Sl. No | Name of Affiliated Institute | Contact address | Contact E-mail ID | Approved intake | Year of affiliation | IMU Provisional Affiliation letter |
| B.SC (Nautical Science) | | | | | | |
| 1 | Hindustan Institute of Maritime Training, Chennai | 32, 4th Street, Dr.V.S.I Estate (Phase II), Off OMR, Thiruvanmiyur, Chennai 600 041. | college@himitcollege.com | 80 | 2012 | IMU-HQ/C/12/3/01/104/2021 dated:23.09.21 |
| 2 | Tolani Maritime Institute, Pune | Talegaon-Chakan Road, Induri Village, Maval Taluka, Pune 410 507 | info@tmi.tolani.edu | 80 | 2016 (3years) | IMU-HQ/C/12/03/40-VOL II-Tolani dated: 04.03.2022 |
| B.SC(Ship Building and Repair) | | | | | | |
| 1 | College of Ship Technology, Palakkad | Poonjanthodi, Manappadam P.O., Puthucode, Palakkad 678 687 | shipwright7@gmail.com | 40 | 2010 | IMU-HQ/C/12/08-CST dated:18.11.2020 |
| B.Tech (Marine Engineering) | | | | | | |
| 1 | Coimbatore Marine College, Coimbatore | 296, Pollachi Main Road, Myleripalayam, Othakalmandapam, Coimbatore 641 032 | cmcoffice@cmc.ac.in | 80 | 2011 | IMU-HQ/C/12/3/01/104/2021 dated:23.09.21 |
| 2 | Euro Tech Maritime Academy, Cochin | Deshabhimani Jn., Kaloor, Kochi 682 017 | emakochi@gmail.com | 80 | 2009 | IMU-HQ/C/12/03/11-VOL III - EMA |
| 3 | Hindustan Institute of Maritime Training, Chennai | 32, 4th Street, Dr.V.S.I Estate (Phase II), Off OMR, Thiruvanmiyur, Chennai 600 041. | college@himitcollege.com | 80 | 2012 | IMU-HQ/C/12/3/15/HIMT-2 dated:27.03.2019 |
| 4 | International Maritime Institute, Noida | No.13 Knowledge Park 1 &3, Surajpur Kasna Road, Greater Noida, Gautam | support@imi.edu.in | 80 | 2010 | IMU-HQ/C/12/3/16-IMI dated:16.03.2022 |
| 5 | Park Maritime Academy, Coimbatore | Avinashi Road, (NH-4&), Kaniyur (PO), Coimbatore 641 659 | marine_pcet@rediffmail.com | 40 | 2010 | Institute is de-recognised by DG Shipping vide Letter no: 20/11011/35/2021-TRG-DGS dt 22.10.21 |
| 6 | R L Institute of Marine Science, Madurai | T VR Nagar, Aruppukottai Road, Madurai 625 022 | rlins@rlins.in | 120 | 2015 | IMU-HQ/C/12/3/01/104/2021 dated:23.09.21 |
| 7 | Samundra Inst. Of Maritime Studies, Pune | Takwe-Khurd, Mumbai-Pune Highway (NH4), Lonavala 410 406 | sims.Inv@samundra.com | 40 | 2010 | IMU-HQ/C/12/3/33-SIMS-VOL-II dated:04.03.2022 |
| 8 | Tolani Maritime Institute, Pune | Talegaon-Chakan Road, Induri Village, Maval Taluka, Pune 410 507 | info@tmi.tolani.edu | 240 | 2016 (3 years) | IMU-HQ/C/12/03/40-VOL II-Tolani dated:04.03.2022 |
| Diploma in Nautical Science | | | | | | |
| 1 | Anglo Eastern Maritime Academy, Mumbai | Khandpe Post Kondiwade, Taluka Karjat, Dist. Raigad 410 201 Maharashtra, India | aema@angloeasterngroup.com | 160 | 2009 | IMU-HQ/C/12/3/01-AEMA dated:11.03.2022 |
| 2 | Applied Research International, New Delhi | D - 150/s, Chattarpur Extension, New Delhi-110074. | counselor_selection@ariworld.com om captsupdt@ariworld.com | 120(Aug)Bach 40(Feb)Bach | 2009 | IMU-HQ/C/12/3/02-ARI dated:11.03.2022 |

| | | | | | | |
|----|---|---|--------------------------|---------------------------------|------|--|
| 3 | Dr. Ambedkar Inst. Of Technology, Andaman & Nicobar Island. | Junglighat P.O., Pahargaon, Port Blair, A&N Islands | dbragpt.and@nic.in | 30 | 2009 | IMU-HQ/C/12/3/01/104/2021 dated:23.09.2021 |
| 4 | Great Eastern Inst. Of Maritime Studies | 56, Tungarli, Opp,lagoona resort, Lonavala 410 403 | ajoy_chatterjee@geims.in | 80 | 2009 | IMU-HQ/C/12/3/39-GEIMS dated:15.03.2022 |
| 5 | International Maritime Institute, Noida | No.13 Knowledge Park I &3, Surajpur Kasna Road, Greater Noida, Gautam Budh Nagar - 2010 310 | support@imi.edu.in | 120 (Aug)Bach 40 (Feb)Bach | 2009 | IMU-HQ/C/12/3/16-IMI dated:16.03.2022 |
| 6 | Maritime Training Institute (SCI), Mumbai | Marg, Powai, Mumbai 400 072 | mti@sci.co.in | 120 | 2009 | IMU-HQ/C/12/3/21-MTI-M dated:24.03.2022 |
| 7 | Maritime Training Institute(SCI), Tuticorin | Harbour Estate, Voc Port Trust, Tuticorin 628 004 | mtituticorin@gmail.com | 40 | 2014 | Proposal submitted for closure. |
| 8 | Shriram Institute Of Maritime Studies, New Delhi | Village Bamnali, Sector - 28, Dwarka, New Delhi 110077 | info@simsnd.in | 40 | 2009 | IMU-HQ/C/12/3/01/104/2021 dated:23.09.2021 |
| 9 | Samundra Inst. Of Maritime Studies, Pune | Pune Highway (NH4), Lonavala 410 405 | sims.Inv@samundra.com | 120 (Aug) Bach 40 (Feb) Bach | 2009 | IMU-HQ/C/12/3/01/104/2021 dated:23.09.2021 |
| 10 | Southern Academy of Maritime Studies, Chennai | No.108, East Madha church Street, Royapuram,Chennai 600 013 | samstudy@vsnl.com | 40 (Aug) 40 Feb | 2009 | IMU-HQ/C/12/3/01/104/2021 dated:23.09.2021 |
| 11 | Training Ship Rahman, Mumbai | Jahaz Mahal Annexe, Samander Point Estate, Offlal lajpatrai Marg, Worli, Mumbai 400 018 | tsrahaman@tsrahaman.org | 120 | 2009 | IMU-HQ/C/12/3/01/104/2021 dated:23.09.21 |
| 12 | Tolani Maritime Institute, Pune | Talegaon-Chakan Road, Induri Village, Maval Taluka, Pune 410 507 | info@tmi.tolani.edu | 120 (Aug) Bach 40 (Feb)Bach | 2009 | IMU-HQ/C/12/3/01/104/2021 dated:23.09.21 |
| 13 | Yak Education Trust | 301, Gauri Complex, Sector-11, CBD Belapur, Navi Mumbai 400 614 | admin@yakindia.com | 120 | 2009 | IMU-HQ/C/12/3/01/104/2021 dated:23.09.21 |



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HEADQUARTERS

Administrative Order No. MS/PhD 02

No. IMU-HQ/D/11/15/2/Secretariat/2022 / ०२

09th Oct 2023

Sub: Administrative Order for (1) Allocation of the Guide (2) Empanelment of guides (3) Roles and Responsibilities – reg.

Ref: 34th meeting of the Academic Council - agenda no. AC-2022-34-12 & AC-2022-34-13 and the Executive Council agenda no. 2023-in-Circulation No. 01.

(Ref: Clause 8 of the Ph.D. Ordinance 01 of 2023 and Clause 8 of the MS (By Research) Ordinance 02 of 2023)

The administrative order for allocation of Guide, Empanelment of guides and Roles & Responsibilities in connection to the Ph.D. Ordinance 01 of 2023 and MS (By Research) Ordinance 02 of 2023 is as given below:

A. Guidelines applicable to IMU Guides/Co-Guides:

- i. The maximum number of Guideship for faculty will be fixed as per Ph.D. Ordinance 01 of 2023 and *MS (By Research) Ordinance 02 of 2023 as the case may be.*
- ii. For being a Guide, she/he should have published at least one paper in UGC approved Journals after completion of Ph.D. Degree.
- iii. The regular faculty under probation are also eligible to being empanelled as a Guide provided that she/he has published at least one paper in UGC approved Journals after completion of Ph.D. Degree.
- iv. A Guide shall not supervise his/her immediate or close relative and to this effect she/he shall furnish a declaration.
- v. If a Guide/Co-Guide is found to have been involved in plagiarism, moral turpitude, corruption, fraudulent academic accomplishments and other such activities prejudicial to the reputation of the University, the Guideship is liable to be terminated after giving a show-cause notice. The person shall respond to the show cause notice within seven days. The Vice Chancellor shall have the right to pass orders in this regard.
- vi. A Guide/Co-Guide who wishes to avail himself of leave/lien/deputation for a period exceeding six months shall nominate one of empanelled guides preferably within the school/department as the Guide during the period of the absence with the approval of the Vice-Chancellor.

- vii. Allocation/reallocation and change of Guides for valid reasons shall be recommended by the Doctoral Committee (DC)/Monitoring Committee (MC) and approved by the Vice-Chancellor.

B. Guidelines for engaging outside faculty member (from Institutions of repute) as an external Guide/Co-Guide at IMU:

- i. The faculty shall be a regular employee of the institute/University, who has a minimum service of 2 years.
- ii. They should have a Ph.D. degree and their field of specialization and expertise shall be related to maritime domain or areas contemplated for research by IMU.
- iii. The faculty shall be recognized as a Ph.D. guide by their respective institute/university.
- iv. At the time of consideration, the faculty should be guiding at least one scholar at their respective institute / university and it is preferable that there is record of at least one Ph.D. candidate had obtained Ph.D. degree under his/her guidance.

Note: Scientists/Experts/Faculty etc. from Institutions of National Importance where there is no provision of admission of research scholars shall be exempted of the above condition.

- v. The faculty should have published at least two research papers in UGC approved Journals [or] Journals of repute with high impact factor and good index.
- vi. The prospective guide shall submit the application through her/his parent institution.
- vii. The faculty shall submit a NOC from their respective parent institution for being included in the list of Guides/Co-Guides of IMU.

C. The major responsibilities of the Guide are given as follows:-

- i. To ensure all formalities described in the Ph.D Ordinances and Regulations of IMU are fulfilled.
- ii. To advice scholars on all aspects related to the Ph.D. programme while focusing on guidance on academic aspects of research activities.
- iii. In case of Ph.D Programme: The Guide (regular faculty of IMU or Co-Guide in case of external Guide) shall conduct Doctoral Committee Meetings periodically twice in a year (before 31st December & 30th June every year) to monitor the Scholar's progress.
- iv. In Case of MS (By research) Programme: The Guide (regular faculty of IMU or Co-Guide in case of external Guide) shall conduct monitoring committee Meetings periodically twice in a year (before 31st December & 30th June every year) to monitor the Scholar's progress.
- v. Regular contact with the Ph.D. scholars/M.S (By Research) scholars, have discussions to see if the ideas are good for the research project.
- vi. Guiding the scholar about the choice of relevant courses and conferences related to the field.


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- vii. Advising the scholar for contacting relevant national and international organizations in the area of research. Guiding the scholar regarding publishing of paper in UGC approved journals with regard to his research domain.
- viii. Assisting the scholar on incorporation of knowledge dissemination element in the course of study.
- ix. Regular review and feedback on the progress to the University.
- x. Preparation of the final statement from supervisor summarizing the overall Ph.D. programme/MS (by Research) Programme at the time of Ph.D./MS (By Research) thesis submission/.
- xi. Active participation in the assessment and Ph.D. / MS (By Research) Defence.
- xii. Other stipulations/directions by the Competent Authority from time to time.

D. Procedure for empanelment of Guide:

The empanelment of Guides shall be done by the Board of Research Studies (BRS) with approval of the Vice-Chancellor on recommendation of the committee formed to scrutinize the applications of applicants. The committee shall consist of at least experts (internal and external) who shall scrutinize the applications received for empanelment of guides. The internal member of the committee shall be the member cum convenor

This issues with approval of the Competent Authority


10/10/2023
Deputy Registrar (CTR) i/c



भारतीय समुद्री विश्वविद्यालय INDIAN MARITIME UNIVERSITY

(Central University, Govt. of India)

HEADQUARTERS

Administrative Order No. MS/PhD 03

No. IMU-HQ/D/11/15/2/Secretariat/2022 /०३

09th Oct 2023

Sub: Administrative Order for appointing Industry/Subject experts as Adjunct faculty/ Adjunct Professor– reg.

Ref: 34th meeting of the Academic Council - agenda no. AC-2022-34-12 & AC-2022-34-13 and the Executive Council agenda no. 2023-in-Circulation No. 01.

(Ref: Clause 8 of the Ph.D. Ordinance 01 of 2023 & Clause 8 of MS (By Research) Ordinance 02 of 2023)

Guidelines and specific norms for appointing Industry/Subject experts as Adjunct faculty/ Adjunct Professor in connection to the Ph.D. Ordinance 01 of 2023 2023 and MS (By Research) Ordinance 02 of 2023:

- i. An Industry professional or an external empanelled expert, who teaches specific subjects as part of course work to the scholars, will be designated as Adjunct Faculty of IMU, subject to a maximum period of three years.
- ii. Adjunct Faculty who meets the following norms are designated as Adjunct Professors:
 - a. They should have a Ph.D. degree in their field of specialization either from a reputed and well ranked Indian or foreign university and currently guiding one or more Scholars in IMU.
 - b. They should have published at least one paper in UGC approved Journals.
 - c. They should have experience at the industry/university/maritime institutions/ specialized professions with a creditable record of service and performance and not in any full-time formal employment.
 - d. They should have worked at least for a period of 20 years out of which at least five years should be at a top management level not less than the rank of an Executive Director/Group or Chief General Manager/Deputy Chairman/Chairman in leadership positions or in the rank of a Professor in a recognized Institution.
 - e. There should be national or international recognition for the contribution they have made in their respective fields of specialty.
 - f. They should have made a significant contribution to their respective fields of specialty by publishing articles in peer reviewed journals, books etc.

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- g. They should be active in the field of their specialty by presenting papers in national and International seminars/conferences to prove their expertise, credibility and standing at the National/International level.
- iii. The list of proposed Adjunct Professors who meet the qualifications will be put up to the Vice Chancellor for approval.
- iv. The terms of reference for Adjunct Faculty/Professors shall be as follows.
 - a. The positions of Adjunct Faculty/ Adjunct Professors are deemed to be honorary with no monetary benefits other than remuneration such as teaching honorarium, TA/DA towards travel will be given as per IMU norms.
 - b. The engagement of Adjunct Professor will not confer any right for regular employment in Indian Maritime University.
 - c. The engagement of Adjunct Faculty/Professor can be terminated at three months' notice by either side.

This issues with approval of the Competent Authority.


Deputy Registrar (CTR) i/c
16/10/2023



भारतीय समुद्री विश्वविद्यालय
INDIAN MARITIME UNIVERSITY
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HEADQUARTERS

Administrative Order No. MS/PhD 04

No. IMU-HQ/D/11/15/2/Secretariat/2022 / 04.

09th Oct 2023
10

Sub: Administrative order for the conversion of full time Registration into Part-time and Vice-versa- reg.

Ref: 34th meeting of the Academic Council - agenda no. AC-2022-34-12 & AC-2022-34-13 and the Executive Council agenda no. 2023-in-Circulation No. 01.

(Ref: Clause 14 of the Ph.D. Ordinance 01 of 2023 & Clause 6 of MS (By Research) Ordinance 02 of 2023)

The administrative order for procedures for the conversion of Full time Registration into Part-time and Vice-versa is as given below:-

- A. Notwithstanding anything prescribed in these regulations, the Vice Chancellor may permit conversion from Full-time research to Part-time research and vice-versa for valid reasons and subject to satisfying the norms in force and the availability of resources and facilities.
- B. Eligibility: The Scholar must have completed minimum period of one year from the date of registration for conversion from Full-time research to Part-time research and vice- versa.
- C. The time period completed by the Research Scholar pursuing research at the time of applying for conversion will be taken into account for computing the remaining time for completion of the Programme. To illustrate, if a Scholar seeks conversion (full time to part time or vice versa) after 1 year, it would be deemed that the Scholar has completed 1 year of research.

This issues with approval of the Competent Authority.

S. Manohala
10/10/2023
Deputy Registrar (CTR) i/c