



भारतीय समुद्री विश्वविद्यालय
INDIAN MARITIME UNIVERSITY
(A Central University under the Ministry of Ports, Shipping and Waterways, GoI)
HEADQUARTERS

IMU-HQ/R/71/97-C/2023-PUR

3rd July 2024

Procurement Circular 02/2024

Sub : Adoption and implementation of Manuals on Procurement of Goods, Consultancy & other Services and Works (updated as on June 2022) as prescribed by the Government of India (GoI), Department of Expenditure, with modifications on the upper threshold limit on expenditure as approved by the Competent Authority – reg.

- The Executive Council (EC) of the Indian Maritime University (IMU), vide resolution number EC-2024-77-23, resolved to adopt and implement the following manuals as prescribed by the GoI, Department of Expenditure: -
 - Manual for Procurement of Goods (updated as on June 2022).
 - Manual for Procurement of Consultancy & other Services (updated as on June 2022).
 - Manual for Procurement of Works (updated as on June 2022).
- IMU, being a Central University has most of its procurements and works catering to the requirements of the students, academics and research. Thus it needs some level of flexibility for smooth and timely provisions of the goods and services and works to fulfil the academics needs unlike a pure commercial transaction. While IMU shall comply the norms of the manuals, it needs certain degree of relaxation to a limited extent to strike a balance.
- Accordingly, exceptions from limited or specific norms of the manuals can be approved by duly recording the reasons and the circumstances only for procurements made out of internal funds as per limits stated below: -

Authority	Individual procurement value	Cumulative procurement value in a year
FC/EC	No limit	No limit
Vice Chancellor	Rs. 1 Crore	Rs. 10 Crore
Pro Vice Chancellor	Rs. 10 Lakh	Rs. 1 Crore
Registrar / FO / Campus Director	Rs. 5 Lakh	Rs. 50 Lakh

*The above relaxations are not applicable for procurements made out of grants.

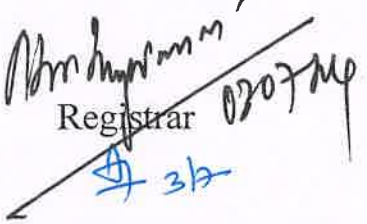
- All Campus Directors and the Heads of Departments at the Headquarters shall invariably maintain relevant records separately and update the records from time to time i.r.o. expenditures incurred by the nodal authorities under their jurisdiction with a request to exercise due diligence to honour the above limits.

Abhinav Kumar
02.07.24

5. The relaxation from the norms for the procurements out of (or) for consultancy, research, donation & endowment can be approved by the Vice Chancellor without specific limits in case of a need.
6. All the above manuals have been revised in keeping with GFR 2017 and in consonance with the fundamental principles of transparency, fairness, competition, economy, efficiency and accountability. The EC has also resolved to adopt and implement the Procurement Manuals as and when it gets amended by the GOI. The recent amendments made to the GFR 2017 by the GoI, Dept. of Expenditure vide OM No. F.20/42/2021-PPD dated 20th May 2024 are applicable to Education and Research Institutes conducting post-graduate/ doctoral level courses or research, under any Ministry/ Department of Government of India. Thus, the OM is also enclosed with this circular for adoption, implementation and compliance by IMU.

This issues with the approval of the Competent Authority.

Encl. a/a


Registrar 020724
\$ 3/2

Distribution:

1. Vice Chancellor
 2. Pro Vice Chancellor
 3. Controller of Examinations
 4. Finance Officer (i/c)
 5. Chief Vigilance Officer
 6. IEMs
 7. All Campus Directors
 8. All Deputy | Asst. Registrars | AE(E) | AE (Civil).
 9. IT Section – for uploading on the website.
- } for kind information