



भारतीय समुद्री विश्वविद्यालय INDIAN MARITIME UNIVERSITY

(A Central University under the Ministry of Ports, Shipping and Waterways, Govt. of India)

HEADQUARTERS

No. IMU-HQ/R/12/53/8/2025-Admin(HQ)/OI

15-10-2025

Office Order

Sub: Temporary deployment of Shri Atanu Mukherjee, Assistant Registrar, IMU-KC to ISTC, IMU-Vizag (Gandhigram) – Reg.

1. In order to strengthen the administrative setup of Indian Ship Technology Centre (ISTC), the Competent Authority has ordered the following temporary deployment for a period of three months from 22.10.2025:

S. No.	Name of the Employee	Designation & Present Place of Posting	Designation & New Place of Posting	With effect from
1	Shri Atanu Mukherjee	Assistant Registrar IMU – Kolkata Campus	Assistant Registrar (Admin & Purchase), ISTC	22.10.2025

2. Campus Director, Kolkata Campus is requested to relieve the above officer so as to enable him to report to the ISTC Centre Director i/c on 22.10.2025.
3. Reporting Officer shall ensure "due handing over" before relieving.
4. Terms & Conditions of the temporary deployment shall be as follows:
- Shri Atanu will continue to be on the rolls of Kolkata campus and draws his pay & allowances from Kolkata campus.
 - Guest House Accommodation at Gandhigram guest house of IMU-Vizag.
 - DA on tour at Rs.1125/- per day is admissible except on leave period, if any.
 - Joining Time/ TTA are not admissible.

This issues with the approval of the Competent Authority.


Registrar (LO)

To

Shri Atanu Mukherjee
Assistant Registrar
IMU Kolkata Campus

} Through Campus Director,
Kolkata campus

Copy to:

1. VC
2. Pro-VC
3. CoE/FO/CVO
4. Campus Director – Vizag
5. Centre Director i/c – ISTC
6. IT Manager
7. Personal files of the individual / File copy