**INDIAN MARITIME UNIVERSITY**

**(A CENTRAL UNIVERSITY ESTABLISHED BY AN ACT OF PARLIAMENT 2008)**

**REPORT OF THE SCREENING CUM EVALUATION COMMITTEE - CAREER ADVANCEMENT SCHEME (CAS) FOR IMU'S TEACHING EMPLOYEES
(EC resolution No. EC 2022-63-16 & EC 2025-82-21)**

|  |
| --- |
| Faculty Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Designation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Department: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ School: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Office order Reference No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_Period of Assessment for promotion: From \_\_\_\_\_\_\_\_\_\_\_\_to \_\_\_\_\_\_\_\_\_\_\_ |

1. The Meeting of the Screening Committee constituted for advancement to the post of **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Stage-II/III/IV/V)** under the Career Advancement Scheme **(CAS)** in accordance with the provisions in the IMU Office Order No. IMU-HQ/R/15/17/01/2021-Estt. (Pay), dated 06th April 2022 and Addendum order dated 07/05/2025 was held on **……………….** in …………………………Campus.
2. The Following Screening committee members were present:

|  |  |  |
| --- | --- | --- |
| **Sr. No.** | **Name of the member\_\_\_\_\_\_\_\_** | **Committee**  |
| 1 |  | Chairman |
| 2 | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Subject Expert |
| 3 | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Member-Convenor |

1. The Screening Committee considered CAS application and all the relevant documents submitted by the faculty concerned in accordance with the requirements stipulated in the relevant IMU Guidelines in this regard as well as the work done by the candidate.
2. The committee’s observations & findings in respect of supporting documents furnished by the faculty concerned under CAS 2022 guidelines and addendum dated 07.05.2025: -

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  **Particulars** | **Claimed by applicant in CAS application** | **Verified by the Committee** | **Remarks** | **Encl. page No.** |
| **From**  | **to** |
| Assessment period |  |  |  |  |  |
| Relevant Ph. D\* |  |  |  |  |  |
| Orientation Programs attended |  |  |  |  |  |
| Refresher Courses attended |  |  |  |  |  |
| UGC listed Publications |  |  |  |  |  |
| Guide of PhD candidates\* |  |  |  |  |  |
| Successful Guide of PhD candidates\*  |  |  |  |  |  |
| Research Score\*  |  |  |  |  |  |
| Assessment (APAR)  |  |  |  |  |  |

\*wherever applicable

1. After taking into consideration the qualifications and experience as well as performance of the candidate, the Committee unanimously recommends the following.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Name of the Candidate** | **Existing** **Stage and w.e.f. (Date)** | **Assessment Period** **for CAS****(from –to)** | **Date of placement to stage** | **Pending parameters, if any as per Addendum order** | **Recommendation** |
|  |  |  |  |  |  |

Subject Expert Member-Convener

 Chairman