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भारतीय समुद्री विश्वविद्यालय

अधिसूचना

चेन्नई,18 नवम्बर, 2019

सं. आईएमयू/एच क्यू/एडीएम/अधिसूचना/2019/02. – भारतीय समुद्री विश्वविद्यालय अधिनियम, 2008 (2008 के 22वें) की धारा 47(1) द्वारा प्रदत्त शक्तियों के प्रयोग में सामान्य सूचना हेतु निम्नांकित अधिसूचनाएं प्रकाशित की जाती हैं :

क्रम सं.	संविधि/अध्यादेश/ अधिसूचना	विवरण	कार्यकारी परिषद् संकल्प
1	2019 का अध्यादेश 07	**परिसर निदेशक के पद हेतु भर्ती नियम**	*दिनांक* 26.06.2015 का ईसी 2015-31-36 *दिनांक* 29.01.2018 *के ईसी* EC 2018-43-06 *तथा दिनांक* 24.9.2019 *के ईसी* -2019-49-14 *द्वारा संशोधित*
2	2019 का अध्यादेश 08	"**विभागाध्यक्ष के कर्तव्यों को निर्धारित करते हुए अध्यादेश**	दिनांक 24.9.2019 के ईसी-2019-49-17 दिनांक 1.10.2019 के शुद्धि-पत्र द्वारा संशोधित
3	2018 का अध्यादेश 30	पीएच.डी विनियमनों को निर्धारित करने हेतु अध्यादेश	दिनांक 07.12.2018 के 2018 के 06 का ईसी परिचालन दिनांक *17.05.2019* के ईसी *2019-48-03* तथा दिनांक *24.09.2019* के ईसी *2019-49-38* द्वारा संशोधित

नोट : अंग्रेज़ी और हिंदी के रूपांतरणों के बीच में यदि कोई विसंगति हो तो अंग्रेज़ी रूप को अभिभावी माना जाएगा।

2	Ordinance 08 of 2019	"Ordinance prescribing the duties of the Head of Department	EC-2019-49-17 dated 24.9.2019 and amended vide errata dated 1.10.2019
3	Ordinance 30 of 2018	Ordinance prescribing the Ph.D Regulations	*EC Circulation 06 of 2018 dated 07.12.2018. Amended Vide EC 2019-48-03 dated 17.05.2019 and EC 2019-49-38 dated 24.09.2019*

***Note**:*

In case of discrepancy between English and Hindi version of this document, the English version shall prevail.

Ordinance 07 of 2019

[EC 2015-31-36 dated 26.06.2015. Amended vide EC 2018-43-06 dated 29.01.2018 and EC 2019-49-14 dated 24.09.2019]

Recruitment Rules for the post of Campus Director

1.	Name of Post	Campus Director
2.	Classification	**Academic Post**
3.	Scale of Pay	Level 14 [Academic] under 7th CPC plus **Special Allowance of Rs. 6750/month.**
4.	Whether selection post or non-selection post	Selection Post Internal Candidates selected under the direct recruitment will return to the substantive post on completion of specified tenure.
5.	Age limit	Not exceeding 62 years
6.	Educational and other qualifications required for direct recruitment/ deputation	Category 1: Academics 1. Candidate qualified to be appointed as a Professor in any of the School(s) in IMU. 2. However, the applicable age limit shall be 62 years. Category 2: Research Organisations 1. Good academic record with at least 55% marks or an equivalent grade at both UG and PG level or at Integrated PG level in a relevant engineering discipline. 2. Ph.D in Engineering. 3. Candidate should have at least ten years' experience of which at least 5 years should be in the rank of Scientist F or equivalent in Research Organisation **or** In the rank of Scientist G or equivalent in Research Organisation Desirable: Evidence of publications in peer reviewed journals. Category 3: Mariners 1. Directorate General (Shipping) recognised MEO Class I/Master Mariner (FG) with 2 years sailing experience at Management level within the meaning of STCW convention in force; 2. At least 20 years total work experience in shipping industry (sailing, on-shore, academics, classification society, and other related fields). For the purpose of calculation of total work experience, the sailing

		experience shall be multiplied by a factor of two. **[OR]** At least 10 years of sailing experience which includes 2 years sailing experience at Management level referred to in clause 1 above Desirable: a. Evidence of publications in peer reviewed journals b. Extra Masters or Extra First Class or PGDMOM obtained prior to 2014 or Ph.D <u>Category 4: Naval Officers</u> 1. Serving/Retired Naval officer with 5 years of experience in the rank of Commodore or equivalent/above and with experience in navigation/marine or electrical engineering/naval architecture branches. Desirable a. Evidence of publications in peer reviewed journals b. Experience in Navy Training Institutes/Headquarters.
7.	Age of Superannuation	65 years
8.	Method of recruitment, whether by direct recruitment or by deputation/transfer and percentage of vacancies to be filled by various methods	By Deputation / Direct Recruitment If by Deputation, the age and educational qualifications as applicable to Direct Recruits would apply. If by Deputation, the candidate must be in a position to complete at least one full term of 3 years before his superannuation in his parent department/agency.
9.	Selection Committee	The Selection Committee for appointment to the posts of Campus Directors shall consist of: (i) Vice-Chancellor (ii) Pro-Vice-Chancellor (iii) A nominee of the Visitor (iv) Two members of the Executive Council nominated by it. (v) One person not in the service of the University nominated by the Executive Council Quorum for the meeting shall be as per Statute 21(3).
10.	Remarks	a. Appointment to the post of Campus Director will be made for a tenure of 3 years initially. b. Eligible for 2 extensions up to 3 years at a time subject to satisfactory performance reviewed by a committee constituted as per Clause 9 above. c. Even though a Campus Director may be initially appointed to a particular Campus, he shall be liable for transfer to any other Campus within India. d. If an employee of an erstwhile legacy institute is appointed as Campus Director, the relevant age of superannuation will apply. e. In case of deputationists, the age of superannuation in the relevant parent organization will apply.

		f. For direct recruits to IMU, the age of superannuation shall be sixty five years. g. The tenure of appointment indicated in (a) and (b) above will be subject to the age of superannuation specified in (d) to (f) above. h. Sailing experience is to be reckoned from the entries based on sign- on and sign-off from ships as mentioned in the Continuous Discharge Certificate of the prospective candidate. For eligibility purposes in clause 6 (Category 3, Srl No.2), the sailing duration as per CDC entries will be multiplied by 2. For example, 6 months of total sailing duration as per CDC entries will be counted as 12 months (6x2) of service for calculating overall service. i. The crucial date for determining the eligibility conditions shall be the closing date for receipt of applications from candidates. j. The educational qualifications must be from a university/institution recognised by Statutory Authorities. k. The relevancy of qualifications and the Screening of applications will be done by an Expert Scrutiny Committee. l. Reservations as per Government of India/UGC guidelines would be applicable.

***Note**: The Special Allowance mentioned at Row No.3 of this Ordinance shall be applicable with effect from 01.07.2017.*

Ordinance 08 of 2019

[EC 2019-49-17 dated 24.09.2019 and amended vide errata dated 1.10.2019*]*

Ordinance prescribing the duties of the Head of Department

1. **Academic Quality**: HoD's shall be responsible for the overall academic quality of their respective School/Department including publication, research work and training programmes.
2. **Syllabus preparation & Review**: HoD's shall be responsible for preparation and review of the syllabus for various programmes under their respective School/Department in consultation with Faculty and School Board members.
3. **Classroom & Laboratories:** HoD's shall -
   a. Ensure proper allocation of class rooms & issue notices for changes, if any.
   b. Ensure that all class rooms are sufficiently equipped. HoDs shall intimate any defects to the Deputy Registrar/Assistant Registrar or employee of equivalent rank for necessary action.
   c. Ensure that adequate number of good quality laboratory equipment are available for experiments
   d. Periodically review laboratory requirements and propose for necessary up-gradation in the facilities to meet the industry needs, if necessary.
4. **Students Matters** – HoD's shall–
   a. Ensure that students adhere to the Model Code of Conduct for Students, Uniform/Dress code and Class attendance/leave rules.
   b. To arrange for all documentation/data entry relating to examinations are done within the stipulated time frame and verify for its correctness.
   c. Ensure that students maintain discipline in the Campus.
   d. Encourage students to participate in co-curricular and extra-curricular activities
   e. Facilitate students' requests relating to –
      i. Scholarships
      ii. Attestations